

# University of Twente Enrolment Regulation, 2017-2018

*This regulation provides a further elaboration of the Higher Education and Research Act ('the Act') (WHW), in which the basic rules for enrolment and tuition fees are established. Statutory provisions as embodied in the Act shall apply without prejudice. Enrolment and termination of enrolment are regulated in Articles 7.32 to 7.42a of the Act. The provisions relating to tuition fees are regulated in Articles 7.43 to 7.50.*

Enrolment Regulation concerning enrolment and tuition fees of the faculty Geo-Information Science and Earth Observation (ITC) are formulated in chapter 5.

## **CHAPTER 1: General provisions**

### **Article 1. Terms and Definitions**

The following terms and definitions apply to this regulation:

Academic year	the term that starts on the first September and ends on the 31 <sup>st</sup> of August of the following year
Act	the Higher education and Scientific Research Act ( <i>WHW</i> )
Bachelor or Bachelor programme	education programme leading to Bachelor of Science diploma
Binding study advice	a (negative) binding study advice as mentioned in Article 7.8b, paragraph 3 of the Dutch Act, about enrolment of the student for a specific Bachelor, given by the Institutional Administration on behalf of the Exam Committee
BRON-HO	Base Register for Education Higher Education
CRO-HO	Central Register for study programmes of Higher education
DUO	Office of Education
First year student	a student who is enrolled as a student at the UT for the first time
Enrolment	a prospective student who meets the pre-education and the admission requirements can be enrolled as a student at the UT when all required documents have been handed in and the tuition fees have been paid
Examination fee	the tuition fee for enrolment as an extraneus as established by the institutional administration pursuant to Article 7.44 paragraph 1 of the Act
Extraneus	Person enrolled at the UT, who only has the right to make examinations
Institution of higher education	a university or a university of applied sciences (Hbo)
Institutional tuition fee	the tuition fee as set by the institutional administration in accordance with Article 7.43 paragraph 1 and Article 7.46 of the Act
Institutional administration	the Executive Board of the University of Twente
Master or Master programme	education programme leading to Master of Science diploma
Matching / matching activity	Activity that the UT offers to prospective bachelor students with the aim of providing a study recommendation
Non-regular student	person who is registered as a participant of one education programme of the UT but is not enrolled as a student or Extraneus, based on Article 7.32 paragraph 1 of the Act. The person follows either some courses or has enrolled for a not financed education programme or follows a programme at ITC
Payment per EC	the amount per study credit (EC) that a student pays for an

Pre-master	enrolment in the pre-master, determined in art. 7.57i of the Act Deficiency period for students who are not directly admissible to a master programme due to their bachelor programme
Proof of payment	Proof of payment of another Dutch institution of Higher education
Prospective student	the person who has applied for a Bachelor's programme at the UT via Studielink and is not yet enrolled for the programme at the UT. He/she is not eligible for enrolment in a higher year programme
SAO <sup>1</sup>	Student Administration Office of the UT
Second (or higher) year student	A student who had an enrolment at the UT at any moment in the past, and who re-enrols at the UT
Study recommendation	Recommendation about study given to the prospective student after participating an matching activity
Statutory tuition fees	the tuition fees as referred to in Article 7.43 paragraph 1 and 7.45 of the Act
Student grants and loans	grants and loans pursuant to Chapter II of the Student Finance Act
Subsidiary Subject Student	student who is enrolled at another institution of Higher education and follows courses at the UT
UT	University of Twente

## **Article 2. Enrolment:**

The head of the SAO is in charge of enrolment at the university on behalf of the institutional administration. For the general provisions regarding enrolment, see Article 7.32 of the Act.

## **CHAPTER 2: Enrolment as a student for a funded Bachelor's or Master's Programme (according to Act)**

### *REGULATION RELATING TO MATCHING (Article 3-6)*

#### **Article 3. Applicability**

1. A prospective student who is applying for the first time (through Studielink) for the bachelor's programme in question.
2. The regulation does not apply to prospective students who apply for a bachelor's programme for which there is a selection procedure (draw, decentralized selection or selection on the basis of small-scale and intensive education) (see also Appendix 1).

#### **Article 4. Application by 1 May at the latest**

1. Prospective students who apply for a bachelor's programme at the UT (see Appendix 2) via Studielink by 1 May at the latest, are entitled to participate in the matching activity. The UT Programme Committees are obligated to offer the matching activity to the student. This does not apply to bachelor's programmes subject to Article 3, paragraph 2.
2. After participating in the matching activity, prospective students receive a study recommendation from the Programme Committee. This is not a binding recommendation.

---

<sup>1</sup> SAO is the legal successor of the Central Student Administration after the reorganization of CES-SAS.

3. The aforementioned study recommendation does not entitle the student to admission to the educational programme.

#### **Article 5. Application/Change of application after 1 May**

1. Any prospective student applying via Studielink for a bachelor's programme at the UT after 1 May is still entitled to participate in the matching activity. The UT Programme Committees are obligated to offer the matching activity to the student even if the student applies after 1 May.
2. The UT Programme Committees decide whether matching is mandatory for the prospective student. Up to date information can be found on the [Bachelor website](#).
3. After participating in the matching activity, prospective students receive a study recommendation from the Programme Committee. This is a non-binding recommendation.
4. This Article equally applies to students who apply via Studielink after 1 May and who can demonstrate that they received a negative student progress evaluation - as defined in Article 7.8b of the Act - for a different programme and at a point in time that prevented them from applying by 1 May.
5. If a prospective student applies for a different bachelor's programme after 1 May (different to the one they applied for before 1 May), then the prospective student shall be obliged to participate in the matching activity for that educational programme for which the matching activity is compulsory.
6. Prospective students who apply via Studielink after 1 May but who have applied for a different bachelor's programme in higher education by 1 May at the latest are viewed as being applicants in accordance with Article 4.
7. The aforementioned study recommendation does not entitle the student to admission to the educational programme.

#### **Article 6. Inability to participate in the matching activity**

1. A prospective students who applied after 1 May and who has not participated in the compulsory matching activity as specified per educational programme, and with respect to whom, on the basis of their written request, the *Programme Committee* has established that there is a valid reason for non-attendance, shall be entitled to be admitted to the educational programme.
2. The Programme Committee may establish that the prospective student has a valid reason for not being able to attend if the prospective student has demonstrated that non-attendance is caused by participation in an educational obligation set by the Programme Committee or another official authority forming part of the programme at which the prospective student is studying at that time, participation in a different matching activity or special personal circumstances. The student must address his written request to the Study Adviser.
3. If a prospective student applied via Studielink after 1 May and if he can demonstrate that he received a negative student progress evaluation - as defined in Article 7.8b of the Higher Education and Research Act - from a different educational programme at a point in time that made it impossible for him to apply by 1 May, the Programme Committee may also determine that the student has a valid reason for non-attendance. The student must address his written request for dispensation to the Study Adviser.
4. Any prospective student who, without a valid reason for not attending, does not participate in a matching activity for an educational programme for which this is compulsory may be refused admission to the programme.

#### **Article 7. Intake moments**

1. The UT has one intake moment for students who like to do a bachelor programme: 1<sup>st</sup> of September. There are two intake moments for the master programmes and pre-master (for a pre-master an enrolment in the bachelor): 1<sup>st</sup> of September and the 1<sup>st</sup> of February, conform the mentioned in sub 2 and 3 of this article. Pursuant to Article 29, registration at times other than those mentioned in Article 7.1 is possible. Exceptions to the provisions of Article 7.1 are at the discretion of the head of SAO. Decisions about exceptions are documented in writing.
2. Students who graduate for their UT bachelor programme during the academic year 2016-2017

and then would like to be enrolled in the UT master, will be enrolled in the master from the first of the month following the month of graduation. In accordance with the specific faculty, students can already follow and finish master courses. Nevertheless, a feasible education programme can only be guaranteed from the following intake moment. Students who graduate for their UT bachelor programme during June or July will remain enrolled as a Bachelor student until August and will be enrolled as Master student on 1 September.

3. Students who have been enrolled at the UT on the 1<sup>st</sup> of September and would like to change their study programme, or would like to study a second study programme, will be enrolled (if admissible) from the first of the month following the month in which the enrolment request by email sent to SAO has been done. Students are not allowed to change their study programme or enroll for a second study programme if this is a study programme with a fixed quota (numerus fixus), decentralized selection, or small-scale intensive education (see Appendix 1).
4. An external or non-regular student (chapter 4) who would like to enrol as a student during the study year has to bear in mind the intake moments of the bachelor and master programmes for students as recognized by Dutch law.

#### **Article 8a. Deadlines application requests**

1. An application for enrolment of a first year bachelor or master student must be submitted: Before the applied application deadlines mentioned on the UT bachelor or master websites, refer to Appendix 3. Applications after the mentioned deadlines will not be processed anymore.
2. An application for re-enrolment must be submitted: Before or during September if the student wants to start in September (bachelor and (pre)master) or before or during February if the student wants to start in February ((pre)master). This will result in enrolment starting the 1<sup>st</sup> of the month in question if all other requirements for enrolment are met.

#### **Article 8b. Deadlines completing the enrolment procedure**

1. If students have done a request for enrolment on time, students must fulfill all requirements for enrolment (mentioned in Article 9a) before the last day of the month. This means for an enrolment in September that all requirements have to be fulfilled at the latest on the 30<sup>st</sup> of September.
2. In special circumstances, after permission of the head of SAO, students can make a request for (re)enrolment on or after the 1<sup>st</sup> of October. This will result in an enrolment from the first of the month in which the application is submitted if all other requirements (mentioned in Article 9a) for enrolment have been taken care of. An exception is applicable for enrollments per 1 October: Applications in October will lead to enrollment per 1 November. The tuition will be reduced by one twelfth for each month of the academic year that the student is not enrolled.

#### **Article 9a. Enrolment procedure**

Article 7.32, paragraph 4 of the Act stipulates that enrolment takes place for an entire academic year. If enrolment takes place during the course of the academic year, then the enrolment applies to the remainder of the academic year. Retroactive registration for the entire academic year is not legally possible.

The following provisions apply in addition to Article 7.33, 'Enrolment procedure', of the Act.

*The application for enrolment shall be granted if the following conditions are met:*

1. The application for enrolment has been received by the SAO through Studielink;
2. The student has met all financial duties:
  - a. the tuition or examination fee or payment per EC has been received by the UT in accordance with the provisions of Article 14 of this regulation, or
  - b. proof has been provided by another institution of higher education that tuition fees have been paid to the other institution of higher education, or
  - c. the student has signed an authorization for payment, either lump-sum or in instalments, in accordance with Article 14, or
  - d. a proof of payment/scholarship agreement of an official foreign institution, accepted by the UT (International Office) has been provided, if an official cooperation agreement exists

- between the UT and the foreign institution in which this has been determined;
3. There are no outstanding balances for tuition or examination fees or payments per EC from previous years;
  4. The applicant has submitted a copy of his/her residence permit in accordance with Article 8 of the Aliens Act 2000 (a.k.a. the Benefit Entitlement Act) to the University of Twente upon initial enrolment if the applicant does not have a EEA, Swiss or Surinamese nationality. Before the UT can apply for a visa for students who require one, they must have paid the full tuition fees or the full payment for the first academic year. Students who start in September must have completed their payment before 15 July of the calendar year in question. Students who start in February must have completed their payment before 1 December of the previous calendar year.
  5. A statement of no objection from the relevant programme must be submitted for enrolment as an extraneous or for a sandwich enrolment.

#### **Article 9b. Enrolment for a Bachelor programme**

For enrolment in a Bachelor's programme, the following applies in addition to Article 9a:

1. The pre-education requirements as well as other pre-education requirements have been met<sup>2</sup> or the student is exempted from this (7.24 to 7.30 of the act).
2. In the case of enrolment in the second year of a Bachelor's programme, the student, for a period of three years, may not have received a negative student progress evaluation (Article 7.8b, paragraph 5 of the act).
3. For admissions to the Bachelor's programme, the UT complies with the Lisbon agreements (Article 7.30d of the act).

#### **Article 9c. University of Twente student enrolment in a consecutive Master programme.**

The following applies in addition to the provisions of Article 9a for initial enrolment by a University of Twente Bachelor student in a Master's programme (UT Master's programmes in Appendix 4) recorded in the Education and Examination Regulation (in Dutch OER) as corresponding:

1. The institutional administration must issue a statement about the specific bachelor programme indicating that the student may be enrolled because he/she has met the requirements, including admission requirements, as stipulated in the Teaching and Examination Regulations, of which at least a matching bachelor diploma.
2. The University of Twente adheres to the Lisbon agreements (Article 7.30d of the Act) with regard to admissions.

#### **Article 9d. Enrolment in other Master programmes**

The following admission requirements apply in addition to the provisions of Article 9a for enrolment in the other (pre-)Master programmes (UT Master's programmes in Appendix 4):

1. The institutional administration must issue a statement that the student may be admitted, finding that the student:
  - a. is in possession of a Bachelor degree certificate, *doctoraal* certificate, or a Bachelor degree supplemented with a pre-master programme giving admission or is exempt from possessing a certificate giving admission, whether or not based on an assessment;
  - b. has met all other requirements for admission in the teaching and examination regulations of the applicable programme.
2. The institutional administration must issue a statement indicating that the student may be admitted to the pre-Master phase of the Master programme. Enrolment then takes place in the relevant Bachelor programme (see appendix 5).
3. The University of Twente adheres to the Lisbon agreements (Article 7.30d of the Act) with regard to admission to the Master programmes.

#### **Article 9e. Enrolment for a joint degree**

---

<sup>2</sup> ATLAS is subject to selection and TG is subject to an institutional quota. For admission procedures, please visit the relevant websites.

In addition to the articles 9a, 9b, 9c and 9d, following is applicable to all student who enrol for a joint degree education programme:

1. Students who enrol in a joint degree programme will also be enrolled as a student at the other university/universities. This applies only to institutions in the Netherlands (Article 7.3c paragraph 3 of the Act);
2. Students who are enrolled for a joint degree have the possibility to pay their tuition fee at the secretary of the joint degree programme, if this is specified in an agreement between the involved Higher Institution. The UT receives a statement of the secretary. By this, the student has met the financial duties at the UT;
3. Agreements, that are made in the context of cooperation agreements between institutions, in the area of enrolment will be taken into consideration.

#### **Article 9f. Bachelor-before-Master rule**

Courses in favour of the examination programme, will only be included in the Master's degree, if the student has been successfully enrolled in the Master at the time of the courses' completion.

#### **Article 9g. End Date**

The following applies with regard to the end date of enrolment: enrolment ends on the 31<sup>st</sup> of August unless it has been prematurely terminated in accordance with Article 11.

#### **Article 10. Proof of enrolment and student card**

1. The proof of enrolment as issued by the Executive Board shall indicate the surname and first initials of the student, the date of birth, the student number, the period of enrolment, the programme and the type of enrolment. It will be valid for the entire academic year.
2. The student card as issued by the Executive Board shall indicate the surname and first initials of the student, a passport photo, the student number, the programme, the type of enrolment and the library code. It will be valid for the entire academic year.
3. Under certain circumstances a student may request a duplicate of his/her student ID card. The student must then pay a fee of €10.00.

#### **Article 11. Procedure for termination of enrolment and tuition refund**

The procedure for termination of enrolment and tuition refund is governed by Articles 7.42 and 7.48 of the Act.

For a de-enrolment the following is applied:

1. *General termination of enrolment*
  - a. Termination of enrolment

Based on a request for termination of enrolment in Studielink the enrolment will be terminated on the first day of the following month. This also counts for students who finish their programme during the academic year; they can only be de-enrolled via a request in Studielink.
  - b. Tuition refund

Upon termination of enrolment, the student is entitled to a refund of one twelfth part of the applicable annual tuition rate for each month remaining until the end of the academic year. If the student is paying his/her tuition fee in instalments, then the refund will be set off against the outstanding instalments. If enrolment is terminated in July or August, then the student in question will not be entitled to a refund and must continue to pay instalments, if applicable.
  - c. Submitting a request

The request for termination of enrolment and refund of tuition fees must be submitted via Studielink. The request for termination of enrolment will only be granted after verifying whether a student who received a Proof of Payment for a secondary enrolment de-enrolled at the other university as well.

2. *Illness or special circumstances*

Students may submit a request for termination of enrolment to the CSA due to illness or special family circumstances. The enrolment will be terminated on the first day of the month following the month in which the student could not participate in educational activities. The request for termination of enrolment due to illness or special circumstances must be accompanied by a statement from a doctor or a student counsellor. The procedure for submitting a request and refunding tuition is in accordance with Articles 11.1b and c.

3. *The institution may terminate the student's enrolment in the following cases:*

- a. By the institutional administration if the student has failed to pay his/her statutory tuition fees, institutional tuition fees, payment per EC or examination fees after receiving due notice. Termination of enrolment may take effect from the second month following the notice (Article 7.42, paragraph 2 of the Act).
- b. By the institutional administration if the student has demonstrated that he/she is unfit for a future career in the relevant field due to his/her conduct or statements he/she has made (Article 7.42a of the Act). Enrolment will be terminated from the first of the month following the request from the institutional administration.
- c. At the request of the examination board if the student is guilty of a serious cheating infraction (Article 7.12b paragraph 2 of the Act). In the case of cheating, enrolment may be terminated for a maximum of one year. If the cheating infraction is serious, then enrolment may be terminated permanently. Enrolment will be terminated from the first of the month following the request of examination board.
- d. By the institutional administration if the student does not abide by the University of Twente house rules and disciplinary measures (Article 7.57h of the Act). Enrolment will be terminated from the first of the month following the request from the institutional administration.
- e. At the request of the institutional administration if the student gets a negative binding recommendation during the study year. Enrolment will be terminated from the first of the month following the request from the institutional administration.
- f. At the request of the institutional administration if the student exceeds the maximum permissible time of enrolment for the pre-master. The maximum permissible time of enrolment for the pre-master must be defined in the Education and Examination Regulation (in Dutch OER) of the corresponding Bachelor's programme. Enrolment will be terminated from the first of the month following the exceeding.

Tuition fee refund for the cases mentioned in Article 11 paragraphs a to e is in accordance with Article 11.1b.

4. *Death*

If a student dies during an academic year, then one twelfth of paid tuition will be refunded for each full month remaining in the academic year. This amount will be paid in a lump sum. If the student was paying his/her tuition fee in instalments, then the refund will be set off against the outstanding instalments.

5. *Extraneous*

An extraneous is not entitled to a refund when terminating his enrolment during the academic year.

6. *Pre-master*

De-enrolment for the pre-master and subsequently re-enrol for the same pre-master after some period is not possible. Students enrolled in a pre-master pay per EC and have no right to claim refunds.

### **CHAPTER 3: Individual contributions**

The following topics are covered in the Act, viz.:

- Tuition fee obligation, Article 7.43 of the Act;

- Examination fee obligation, Article 7.44 of the Act;
- Statutory tuition fee, Article 7.45 of the Act;
- Institutional tuition fee, Article 7.46 of the Act;
- Payment of tuition fee, Article 7.47 of the Act.
- Support for appropriate flow from a higher education programme to a master programme in scientific education, article 7.57i of the Act.

## Article 12. Tuition/examination fees for the 2017-2018 academic year

### 1. Statutory tuition fee

Tuition / examination fees have been set by the institutional administration for the academic year as follows in accordance with Articles 7.43 -7.46 of the Act:

#### a. Statutory rate: basic rate fulltime € 2,006

Students who meet **all** of the following conditions are entitled to the statutory rate:

- Prior education:
  - students who enrol for a full-time Bachelor programme and who have no previous Bachelor degree or *doctoraal* diploma or Master degree since 1991 according to the BRONHO. There is an exception for students who want to attend a Bachelor's programme in the field of education or healthcare and who have no previous Bachelor's degree or *doctoraal* degree in the field of education or healthcare.
  - students who enrol in a Master's programme and who, according to the BRONHO, have no previous Master's degree or *doctoraal* diploma since 1991. There is an exception for students who want to attend a Master's programme in the field of education or healthcare and who have no previous Master's degree or *doctoraal* diploma in the field of education or healthcare;
- Citizenship requirements:
  - Students who are citizens of an EEA country (Austria, Belgium, Bulgaria, Croatia, Cyprus, Denmark, Germany, Estonia, Finland, France, Greece, Hungary, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, the Czech Republic, Iceland, the United Kingdom and Sweden) or
  - students who are citizens of Suriname or Switzerland or
  - any person who is recognized as a refugee by the University Assistance Fund (UAF) or
  - students who are citizens of non-EEA countries yet but who meet the citizenship requirements of the Student Finance Act 2000 (Article 2.2) or have the status of a long-term resident in another EU-country and receive a residence permit in the Netherlands (article 11, paragraph 1 among b of guideline 2003/109/EG);

#### b. Statutory rate: basic rate part-time € 1,467

Applies to students who are enrolled in a programme on a part-time basis. Article 12 paragraph 1a also applies to this group of students.

#### c. Statutory rate: ATLAS € 4,012

For the University College Twente ATLAS the statutory rate including an increment due to small-scale and intensive education. Article 12.1a also applies to this group of students

### 2. Payment per EC

Students who are only enrolled in a pre-master programme pay a fee per EC (Article 7.57i of the Act).

- a. A Pre-master fee: € 33.44 per EC.

### 3. Institutional tuition fee

Students who **do not meet the requirements** for the statutory fee will be charged the institutional rate or the payment per EC. The rates are shown below for the various Bachelor and Master programmes in the exact sciences, humanities and social sciences:

#### d. Institutional rate B1: € 8,875

The institutional rate of € 8,875 applies to students who enrol for a Bachelor programme in the exact sciences (see Appendix 6).

#### e. Institutional rate B2: € 7,775



- The institutional rate of €7,775 applies to students who enrol for a Bachelor programme in the humanities or social sciences (see Appendix 6).
- f. Institutional rate ATLAS: € 10,881  
The institutional rate ATLAS €10,881 applies to students who enrol for a Bachelor programme ATLAS. This amount includes an increment due to small-scale and intensive education.
  - g. Institutional rate M1: € 14,000  
The institutional rate of €14,000 applies to students who enrol for a Master programme in the exact sciences (see Appendix 6) full-time or part-time (see Appendix 7).
  - h. Institutional rate M2: € 11,250  
The institutional rate of €11,250 applies to students who enrol for a Master programme in the humanities or social sciences (see Appendix 6) in the full-time or part-time variant (see Appendix 7).
  - i. Extraneus rate: € 1,221  
Examination fee.
4. Tuition fees for a second bachelor or second master
    - a. For the first bachelor and the first master students have to pay the statutory tuition fee rate
    - b. For the second bachelor or second master students have to pay the institutional tuition fee rate.

Students who are following a second Bachelor's or Master's programme during their first programme without any intermission, are entitled to pay the statutory tuition fee. Even after finishing the first programme, the second programme can be finished for the statutory tuition fee.

Additionally, there is a second exemption on the above:

All study programmes of Education and Health. These programmes can be followed as a second bachelor or master without the institutional rate if the first programme is not in Education or Health fields. Additionally, all requirements of the statutory programme has to be met.

For the UT there are exemptions for the following study programmes:

- a. 56553 BSc Gezondheidswetenschappen
- b. 68509 MSc Leraar VHO Maatschappijleer en Maatschappijwetenschappen
- c. 68404 MSc Science Education and Communication
- d. 50033 BSc Klinische Technologie (Technische Geneeskunde)
- e. 60033 MSc Technical Medicine
- f. 66851 MSc Health Sciences

### **Article 13. Tuition fee reduction or exemption**

1. If the student is enrolled at another Dutch institution of higher education and has paid the statutory rate there, a proof of paid tuition fees will be accepted for enrolment. For an enrolment in the bachelor programme ATLAS the difference in tuition fee had to be paid additionally.
2. If student is enrolled at another institution of higher education and has paid the institutional tuition fee, it is not possible for the student to be enrolled with a proof of paid tuition fees. The student has to pay the full tuition fee for the enrolled programme at the University of Twente. Other agreements that have been made in this respect between institutions will be taken into account.
3. Students who have to pay the institutional rate and enrol for a joint degree programme, in which the UT with one or multiple Dutch institutions for higher education cares for the joint degree, have the possibility to enrol based on a proof of paid tuition fee if they have their first enrolment at one of the other institutions.
4. If the student is enrolled for a pre-master programme at another institution for higher education and has paid the fee per EC there, the proof of paid fee per EC will not be accepted as a proof of paid tuition fee.

5. If a student is enrolled for a master programme and is paying the statutory tuition fee at another institution for higher education, the Proof of Payment of the tuition fee is accepted upon enrolment for a pre-master programme.

#### **Article 14. Payment of tuition fees**

1. Tuition fees may be paid all at once as a lump sum or in five instalments. The fee per EC has to be paid in advance at once as a lump sum. If a student or extraneus does not personally pay his/her tuition / examination fee / fee per EC, then he/she must submit a written or digital statement indicating his/her agreement that the tuition / examination fee / fee per EC will be paid by another person as indicated in the statement.
2. Lump-sum payments can be made by:
  - a. a single bank transfer of the full tuition fee. In this case the full tuition fee / fee per EC must be paid to the university before the 1<sup>st</sup> of September or, if enrolment starts in another month, before the 1<sup>st</sup> of this month.
  - b. a PIN transaction (debit transfer), which can be done at Student Services or the desk of FEZ;
  - c. a one-off debit authorization. Funds will be transferred on in September (enrolment from September) or February (enrolment from February).
3. Students may also opt to pay in instalments. This applies to all types of enrolment as mentioned in chapter 2 this Enrolment Regulation with exemption of the payment per EC for an enrolment in a pre-master programme.
4. Students who opt for a one-off debit authorization or for payment in instalments must meet the following conditions:
  - a. The student must have a Dutch bank account corresponding to the one-off debit authorization or a IBAN at a European bank account with possibility for SEPA payments;
  - b. This debit authorization cannot be withdrawn during the duration of this arrangement.
  - c. If there are changes in the conditions of the enrolment which influence the amount of the tuition fees, the student agrees with cashing the adjusted tuition fees by signing the authorisation form;
  - d. The account may not be cancelled before the final instalment is paid and any outstanding amounts have been settled;
  - e. Another person may issue a debit authorization for their account on behalf of the student in question. In this case, the student must submit a consent form;
  - f. Payment with digital authorisation is only possible if the person paying the tuition fee has *DigiD*.
  - g. The person in question must have sufficient funds on his bank account;
  - h. Transactions that are reversed by the person in question or the legal representative lead to de-enrolment of the student after exhortation;
  - i. A one-time fee of €24 applies to payment in instalments. This fee is in accordance with Article 7.47b of the Act and will be collected together with the first instalment;
  - j. There will be five instalments. The instalments will be transferred in the months September, November, January, March and May. When enrolment takes place in February, the instalments of the tuition fee (February until August) will be divided over the months March and May;
  - k. A student who will be de-enrolled shortly or is de-enrolled due to not paying the tuition fee, examination fee or fee per EC (art11, 3a), can no longer use the direct debit payment method. This applies to subsequent academic years as well. Re-enrolment or avoidance of de-enrolment is only possible if the total amount of tuition fee / examination fee / fee per EC is paid before the deadline set by SAO by payment according to paragraph 2a or b of this article.

#### **CHAPTER 4:            *Enrolment as a non-regular student***

A non-regular student is a student who is registered as a participant in the education in one of the education programmes of the UT but is not enrolled as a student or extraneus based on art. 7.32 paragraph 1 of the Act. This person either participates in some courses or is enrolled for a non-

financed education programme (of the ITC, for instance (see chapter 5));

#### **Art. 15a. Different forms of non-regular students at the UT:**

1. Registration as a subsidiary student (including Kies-op-maat (KOM) students):
  - a. The person who is enrolled at another Dutch institution for higher education and wants to take part in one or more educational activities at the UT, has to make a request at the SAO.
  - b. The request must include:
    - i. A confirmation of acceptance of the study programme as a subsidiary student;
    - ii. A valid identification card;
    - iii. A proof of paid tuition fee (of the study year concerned) of the institution with the first enrolment.

Registration as a subsidiary student at the UT can be refused due to capacity reasons or inadequate prior knowledge of the student. Students can make a request to be registered as subsidiary student throughout the year, except for students following a pre-university minor (in Dutch: doorstroomminor). They need to apply through [www.kiesopmaat.nl](http://www.kiesopmaat.nl) and should meet the deadlines as mentioned on the website. If the education programme confirms the request, students will be registered from the 1<sup>st</sup> of the month. Students paying the statutory tuition fee as well as students paying the institutional can be registered as a subsidiary student.

2. *Exchange students:*

These students are enrolled at a foreign institution as a student and either follow some courses at the UT or do an internship or a graduation project. They pay no tuition or course fee at the UT.
3. *Course participants:*

(including students who are enrolled in the executive Risk Management Master's programme) are persons without a registration at another Dutch institute for higher education, who want to take subjects or enrol in an executive Master's programme at the UT. They register with the education programme in question, which will determine the course or tuition fees.
4. *ITC-students:*

students who follow a non-funded education programme or course at the ITC faculty, register at ITC and pay the course or tuition fee there: Enrolment Regulation ITC in chapter 5.

All exchange students, course participants and ITC students will be registered as non-regular students, if admissible. These non-regular students have access to the education and educational facilities of the UT.

A registration as a subsidiary student can never be completed with a diploma at the UT. Registrations referred to in point 1 and 2, will never result in a UT diploma. Registrations referred to in point 3 and 4, can be finished with a diploma of an accredited but not financed education programme, granting the achieved degree. If students want to complete the degree of an accredited and financed education programme of the UT, a registration as a student according art. 7.32 paragraph 1 of the Act is necessary. For this, the student has to meet the admission requirements and take the starting moments of the education programmes into consideration.

#### **Art. 15b End date non-regular enrolment**

The registration ends, conform article 11, on August, 31<sup>st</sup> automatically, if the registration has not been ended in the meantime.

#### **Art. 16. Proof of enrolment and student card non-regular students**

1. Only for Exchange Students: The proof of enrolment as issued by the Executive Board shall

indicate the surname and first initials of the student, the date of birth, the student number, the period of enrolment, the programme and the type of enrolment. It will be valid for the entire academic year.

2. The student card as issued by the Executive Board shall indicate the surname and first initials of the student, a passport photo, the student number, the programme, the type of enrolment and the library code. It will be valid for the entire academic year.
3. Under certain circumstances a student may request a duplicate of his/her student ID card. The student must then pay a fee of €10.00.

**Article 17. Procedure for termination of registration and proof of paid tuition fee refund non-regular students**

Non-regular students can monthly de-enrol during study year. A proof of paid tuition fee can be returned on demand.

## **CHAPTER 5: ITC Enrolment Regulation Academic Year 2017**

All ITC student will be registered as UT students, once they are admitted by the faculty ITC to the UT. Students will have access to the education and educational facilities of the UT.

Registration can lead to a UT-diploma of an accredited, program leading to a recognized degree. Most education at ITC is “onbekostigd onderwijs”, which means it is not government funded. The ITC has applied for “bekostigd onderwijs” for Master Spatial Engineering and will start September 2017. According to the law this master is part of the rules and regulations of Chapter 1-3 of this regulation.

The ITC Admissions and Enrollment Policy applies to all courses that are offered by ITC. The Admissions and Enrolment Procedure is subject to change on a yearly base in the sole discretion of ITC. Most recent Admissions and Enrollment procedure can be found at:  
<http://www.itc.nl/Pub/study/Money-matters/Admissions-and-enrollment-policy>

Please note that for the purposes of this guide we have inserted the tuition tables for the study year 2017-2018.

### **Admissions and Enrollment Policy**

Effective 1 September 2017.

#### **Article 18. General provisions**

18.1 The Admissions and Enrollment Policy applies to all agreements with ITC regarding the admission and enrollment process for all Courses.

18.2 Any departure from this policy must be stated in writing.

18.3 Within these terms the following definitions apply:

- **ITC:** Faculty of Geo-Information Science and Earth Observation of the University of Twente, located at Hengelosestraat 99, Enschede.
- **Long-term course:** all training courses and other forms of education conducted by ITC, with the purpose of obtaining a graduate degree or diploma.
- **Short-term course:** all training courses and other forms of education conducted by ITC, with the purpose of obtaining a certificate.
- **Applicant:** s/he who has applied with ITC for a course and/or to sit the course tests and examinations.
- **Candidate:** s/he who has been academically accepted with ITC but has not yet fulfilled his/her financial obligations with regard to enrolling for a course.
- **Admitted candidate:** he/she who has been accepted with ITC and fulfilled his/her financial obligations and has been enrolled with ITC for a course.
- **Student:** s/he who has successfully completed the admission process with ITC and is registered in a course.
- **Sponsor:** a person or organisation who is financing the course fees and living costs of the applicant or a group of applicants in a course.
- **Application:** the on-line ITC application form with the required supporting documents.
- **Student Agreement:** A written statement provided to the student upon arrival which outlines all enrollment information with cost of attendance and funding sources.
- **Placement:** the ITC transaction whereby the proposal of the candidate is accepted by ITC.
- **Tuition fee:** the amount that the candidate must pay to ITC for enrolling in a course.
- **Additional student costs:** the amount allocated for the residence permit, living allowance and insurance.
- **Course material:** readers, brochures, handbooks, digital access to course material, and other material that is necessary for knowledge transfer and application during the period of the course.

- **Participation:** following the course for which the student is enrolled/registered and taking part in its related activities.
- **Dispute:** difference of opinion between ITC and the student concerning the interpretation of these course conditions and the related principles governing the student agreement, whereby, after proceeding in accordance with the complaints regulation, no agreement can be reached.
- **ITC website:** ITC's internet pages accessible via the home page at [www.itc.nl](http://www.itc.nl).
- **Complaints:** disagreements with ITC and dissatisfaction of the student concerning the course.
- **ITC Regulation:** the Education and Examination Regulations of ITC (PhD protocol, assessment regulations for MSc, Master, Postgraduate, Diploma,) and Rules and Regulations of the Faculty ITC Examination Board, as published on the ITC website. In regards to a PhD study, the study regulation of ITC's partner university where the student is taking his/her doctoral degree likewise applies.
- **Premature termination:** termination of participation and course agreement before the successful conclusion and after the start of the course.
- **Resources:** privileges and facilities required for the successful participation and provision of information during the course, such as the (digital) library, e-mail, Blackboard, and transport concerning organised courses on offer at different locations.

## Article 19. Admission

19.1 To be admitted applicants must submit an Application for Admission with required supporting documentation. Supporting documents consist of following:

Official college/university transcripts. Degree or academic record must be from a college or university of recognized standing and the degree must be posted on the transcript. Students applying to a Diploma Course must submit all official secondary education transcripts.

Test of English as a Foreign Language. A minimum TOEFL or IELTS score for students having academic studies from a country where English is not the officially recognized native language. An [exemption](#) exists for citizens for certain countries. English test score requirements are found on the ITC website.

Official Proof of Identification (a passport or national ID card).

19.2 In case of Academic Acceptance, accepted candidates receive a Provisional Letter of Acceptance and a pro forma invoice. A Provisional Letter of Acceptance remains valid for one year for the course the candidate applied for. Therefore, candidates are advised to re-apply for the next course when a new Letter of Acceptance and pro forma invoice are needed.

19.3 Non-admitted candidates receive a digital message specifying the reasons for such.

19.4 Academically acceptable candidates, unable to provide official undergraduate credentials (diploma and transcripts) due to the fact that they are still completing the final undergraduate semester at the time of application, will receive a Conditional Letter of Acceptance and a pro forma invoice.

19.5 Upon confirmation of full payment/financial sponsorship, accepted candidates will receive a Letter of Admission, general arrival information and housing forms. Student status changes at this point to Admitted Candidate.

19.6 If applicable, ITC arranges the authorisation for temporary stay (Machtiging Voorlopig Verblijf - MVV), the residence permit (verblijfsvergunning-VVR) and a health, travel and legal liability insurance for enrolled candidates. The MVV/VVR, living allowance and health insurance are

included in the additional student costs. If there is any doubt about the adequacy of the enrolled candidate's insurance, ITC reserves the right to insure, and charge the costs involved to the admitted candidate.

19.7 All admission information and application materials are made available to applicants at the ITC website. Admission staff is the first point of contact for any questions related to admissions and enrollment.

19.8 It is the applicants' responsibility to ensure completeness and timely submission of the application materials. Recommended deadlines to ensure full admission are between seven weeks and two and a half months prior to the start of the academic year.

19.9 Enrollment/registration is for the entire duration of the Course and applies only to the Course stated on the application.

19.10 Enrollment/registration ends upon completion of the Course or upon premature termination. Students are able to apply for an extension only in extenuating circumstances or for serving on advisory boards such as the *Universiteit Raad (University Council)*, the *Faculteitsraad (Faculty Council)* or *Opleidingscommissie (Program Board)* and if applicable in compliance with the rules and regulations as formulated by their sponsor.

## **Article 20. Residential Living**

20.1 ITC courses are offered in combination with residential life. Accommodation is reserved in the ITC International Hotel (IIH) for all enrolled candidates with a stay commitment of a one year period (12 months) from start of the course.

20.2 The 12 month student stay commitment is applicable for courses 12 months or longer in duration. For courses less than 9 months in duration, students have a stay commitment for the duration of the course.

20.3 Students who check-out voluntarily and without written approval by the dean prior to the end of one year will be withdrawn from course enrollment and forfeit the right to a tuition refund. All remaining financial obligations, including the one-year housing commitment cost must be paid. Approval for early check out will only be granted in extenuating circumstances.

20.4 The only exception to the residential one-year stay are PhD students who opt for own accommodation after successful completion of the Qualifier.

20.5 Housing information, including student rates can be found on the ITC website at <http://www.itc.nl/ITC-International-Hotel>

## **Article 21. Admission for a Joint Educational Program (JEP)**

21.1 Students enrolled in a Joint Educational Program or Joint Degree Program enrolled at ITC as well as at other collaborating educational institutions.

21.2 Students enrolled in a Joint Educational Program or Joint Degree Program pay tuition/fees to the lead institution of the collaborative program unless otherwise indicated in the program information.

21.3 Any separate agreements or clauses that fall under a Joint Degree Program are adhered to as specified in an inter-institutional collaborative Memorandum of Understanding and supporting documents.

## **Article 22. Proof of Admission en Enrollment**

22.1 The admission letter (see 2.2) is official proof of admission and lists the name (last name, first name) of the student, UT student number, address, the course title, and enrollment period.

22.2 The UT/ITC ID card lists the last name and initials of the student, a student photo, student ID number, course code, start-/end date of course, and library code.

22.3 In special cases and at extra cost a student can request a replacement student ID card.

### **Article 23. Cancellation of Registration**

23.1 If there are insufficient enrolled candidates, ITC is entitled to call off the course. The placed candidate receives written notification to this effect at least three months for long-term courses and two weeks before the start of a short-term course. Any payment already made to ITC for tuition fee and redeemable student costs is refunded or reserved for the next available and same course in the following academic year. Participation in a similar ITC course can be arranged in consultation.

23.2 In the case of cancellation of the course, the enrolled candidate is not entitled to any compensation from ITC, other than the amounts referred to in article 23.1.

23.3 If an admitted candidate decides against participation, the candidate or, if applicable, the sponsor is liable for the following cancellation costs:

- 5% of the total tuition fee if cancellation takes place at a point earlier than two months before the start of the course.
- 10% of the total tuition fee if cancellation takes place at a point between two months and one month before the start of the course.
- 15% of the total tuition fee if cancellation takes place at a point within one month of the start of the course.
- 100% of the total tuition fee if cancellation takes place after the course has started.
- No cancellation charges are incurred for courses shorter than three months if cancellation takes place more than one month before the start of the course.
- In the case of distance education, 100% of the total tuition fee is due if cancellation takes place within two weeks of the start of the course or after the course material has been sent.
- No cancellation charges are incurred if the enrolled candidate or the client, with the written consent of ITC, allows the place to be taken by another candidate before the start of the course.

23.4 Students who do not pay the tuition fee prior to the first day of class will automatically be withdrawn from the Course. In case of late arrival of funds, students may opt to have their funds applied to the next available course with written approval of ITC.

23.5 Refunded tuition fees will only be reimbursed to the sponsoring party and cannot be forwarded or redeemed by any other party.

23.6 Withdrawn students or sponsors who submit a late tuition fee payment will be charged a processing fee of € 150 for reimbursement.

23.7 Students who were not granted a student visa to enter the Netherlands, can be fully reimbursed if written official documentation is provided of such visa denial.

### **Article 24. Tuition Fees and Additional Student Costs**

24.1 The levels of tuition fees and additional student costs are determined per academic year and cover the entire duration of the degree program or certificate.

24.2 The tuition fees and the additional student costs are made known to candidates in the



brochures and on the ITC website.

24.3 The stipulated tuition fee includes study material provided by ITC and activities arising from the course, unless otherwise stated.

24.4 The candidate is expected to pay prior to the start of the course, and within the guidelines of the tuition and additional student cost description as stated on the ITC website. When making payment, the period necessary for the possible arrangement of a residence permit and for sending course material, or for other commitments for which proof of payment of the tuition fee is a requirement, should be taken into account.

24.5 Candidates enrolled in courses 9 months or longer in duration can opt to pay the tuition fee in two (2) installment periods for the degree and diploma courses by requesting this at the time of admission. Living allowance must be paid in compliance with the rules of the Immigration and Naturalization Service of the Ministry of Security and Justice.

24.6 After admittance, the candidate receives an invoice stating the tuition fee and the additional student costs to be paid. In the case of an agreement with a sponsor, the invoice is sent to the sponsor.

24.7 The candidate or, if applicable, the sponsor is responsible for settling the tuition fee and the additional student costs in full and for the continuation of any agreed payment installments.

24.8 If desired by the candidate or the sponsor, ITC handles the payment of a monthly allowance to the student. This monthly allowance must be received by ITC for the entire duration of the course before the start of the course, unless a payment plan has been arranged. The payment plan must be confirmed by ITC in writing.

24.9 Some ITC courses include an element of fieldwork or a study excursion. In the event of cancellation of planned fieldwork or study excursion ITC has no obligation to substitute other fieldwork or study excursion. If a course does not include fieldwork or study excursions then a candidate has no right to claim a refund of tuition. If applicable execution of fieldwork must be in compliance with the Rules and Regulations of the student's sponsor.

24.10 Not included in the tuition (table 1.1.) are additional expenses which may include, but are not limited to the residence permit and visa expenses, insurance, and room and board.

24.11 Admitted candidates are required by law to hold full medical insurance. ITC arranges a comprehensive insurance cover in advance of arrival. Participants (generally from the European Union countries) holding their own medical insurance are obliged to provide coverage information and are advised to add additional coverage through ITC when the coverage of their insurance is dubious.

### **Table 1.1. Tuition Costs**

*(insert 2016-2017)*

<b>Degree Programs</b>		<b>Cost</b>
MSc degree		€ 21,000
Master degree *		€ 14,000
Postgraduate diploma		€ 10,500
Undergraduate Diploma		€ 10,500
<b>Certificate Programs</b>		<b>Cost</b>
Certificate	3 weeks	€ 1,000

Certificate	6 weeks	€ 1,615
Certificate	9 weeks	€ 2,423
Certificate	10 weeks	€ 2,692
Certificate	11 weeks	€ 2,962
Certificate	12 weeks	€ 3,231
Certificate	13 weeks	€ 3,500
Certificate	18 weeks	€ 4,846
<b>Distance Education Programs</b>		<b>Cost</b>
distance Education Program	6 weeks	€ 1,615

\*note: The FMT and/ or the dean of ITC have announced a decision of intend to freeze all application for the Master Degree program for the academic year 2016-2017. This might have implications for your application for this course.

### **Article 25. Force majeure and liability**

25.1 ITC strives to carry out the courses to the best of its understanding and ability.

25.2 If, as a result of force majeure, ITC must deviate from the course data and location stated, ITC is not liable for any resulting damage. The term “force majeure” is taken to include any unforeseen circumstances beyond ITC’s control that compels it to deviate from the course data stated.

25.3 Any liability of ITC for damage, for whatever reason, to a student or third party that has occurred in connection with the course, including damage through theft or loss and possible consequential loss or product damage, is limited to the amount that, in the case in question, has been paid by the person concerned in tuition fee and will never amount to more than the amount that ITC’s liability insurer will pay out in the case in question.

25.4 Compensation can be claimed from anyone who makes unlawful use of course resources.

### **Article 26. Regulation on complaints and disputes**

26.1 Complaints in regards to the Admissions and Enrollment Process can be addressed by sending notice thereof to the Bureau of Education and Research Support (ITC-BOOZ) via [education-itc@utwente.nl](mailto:education-itc@utwente.nl).

26.2 The academic appeals process is stated in the ITC Regulations. The Course Director should be advised of complaints and disputes within a month of the complaint arising, and certainly before the official ending of the course.

### **Article 27. Final provisions**

27.1 This admission and enrollment policy applies to all courses that are offered by ITC and are published on the ITC website.

27.2 Dutch law applies to all agreements and disputes between candidate or client and ITC.

27.3 This policy is effective 1 September 2017.

All ITC students will be registered as student when admitted to the UT. These students will have access to the education and educational facilities of the UT..

A registration can lead to a UT-diploma of an accredited but not financed education programme, granting the achieved degree.

### **Admissions and Enrollment Policy**

Effective 1 September 2017 – end of course date.

## **CHAPTER 6: Final provisions**

### **Article 28. Compensation**

Anyone who makes use of educational or examination facilities without being enrolled as a student must pay compensation due to wrongful use of these facilities. Compensation amounts to 10% of the tuition fee for each month that the person in question was not enrolled. The number of months for which compensation is payable, is equal to the period starting with the month in which wrongful use was made of facilities until the month in which the individual in question is properly enrolled at the university.

### **Article 29. Hardship clause**

The institutional administration may, at its discretion and under very special circumstances, deviate from this regulation if a decision in accordance with the provisions of this regulation would result in a patently unfair situation. Article 2 applies.

### **Article 30. Entry into force and citation**

1. This regulation shall enter into force on the 1<sup>st</sup> of September 2017 and is valid for the 2017-2018 academic year.
2. This regulation may be cited as the "University of Twente Enrolment Regulation 2017-2018".

## **Appendix**

### **Appendix 1: UT bachelor programmes with numerus fixus or decentral- or other kind of selection:** (Regulations related to matching do not apply for these study programmes)

#### Programmes with numerus fixus:

Klinische Technologie (Technische Geneeskunde)

#### Programmes with additional selection criteria:

Technology and Liberal Arts & Sciences

### **Appendix 2: UT bachelor programmes**

- Advanced Technology
- Bedrijfsinformatie-technologie/ Business & IT\*
- Biomedische Technologie/ Biomedical Engineering\*
- Civiele Techniek/ Civil Engineering\*
- Communicatiewetenschap/ Communication Science\*
- Creative Technology
- Electrical Engineering
- European Public Administration
- Gezondheidswetenschappen
- Industrieel Ontwerpen/ Industrial Design\*
- International Business Administration
- Klinische Technologie (Technische Geneeskunde)

- Onderwijskunde (no further intakes)
- Psychologie/Psychology\*
- Scheikundige Technologie
- Technische Bedrijfskunde
- Technische informatica/Computer Science & Engineering (Technical Computer Science)\*
- Technische Natuurkunde
- Technische Wiskunde/ Industrial and Applied Mathematics\*
- Technology and Liberal Arts & Sciences (ATLAS)/University College Twente
- Werktuigbouwkunde

\* The language of instruction of this education programme is English. First designation is the official name in CRO-HO. Second designation is the English name in CRO-HO (third designation is the marketing name if it differs from the English CRO-HO name).

### **Appendix 3: Overview application deadlines for first-year-students**

<b>Bachelor students</b>	<b>Intake September complete application before:</b>	
<b>Right on matching</b>	2 May	
<b>Visa students*</b>	1 May	
<b>No visa, non Dutch students*</b>	1 July	
<b>Decentral selection Technische Geneeskunde</b>	15 January	
<b>University college: Atlas EEA students (including Dutch Students)</b>	1 June	
<b>University college: Atlas Non-EEA Students</b>	1 May	
<b>Other students</b>	1 September	
*With the exception of Psychology		
<b>Master students</b>	<b>Intake September complete application before:</b>	<b>Intake February complete application before:</b>
<b>Visa students</b>	1 May	1 October
<b>No visa, no Dutch students</b>	1 July	1 December
<b>Dutch HBO/WO students</b>	15 August*	15 January*
<b>Pre-university minor (KOM)</b>	15 August*	15 January*
<b>*with exception of Business Administration, Communication Studies &amp; Psychology</b>	1 August	1 January

### **Appendix 4: UT Master's programmes**

Post-graduate masters (funded):

- Applied Mathematics
- Applied Physics
- Biomedical Engineering
- Business Administration
- Business Information Technology
- Chemical Engineering
- Civil Engineering and Management
- Communication Studies
- Computer Science
- Construction Management and Engineering
- Educational Science and Technology
- Electrical Engineering
- Embedded Systems
- Environmental and Energy Management
- European Studies
- Health Sciences

- Human Media Interaction
- Industrial Design Engineering
- Industrial Engineering and Management
- Internet Science and Technology
- Leraar VHO in Maatschappijleer en Maatschappijwetenschappen
- Leraar VHO in Zaakvakken
- Mechanical Engineering
- Mechatronics
- Nanotechnology
- Philosophy of Science, Technology and Society
- Psychology
- Public Administration
- Science Education and Communication
- Sustainable Energy Technology
- Systems and Control
- Technical Medicine
- Telematics
- Watertechnology (joint degree)

Executive masters (not funded):

- Applied Geoinformatics
- Geoinformation Science and Earth Observation Master
- Risicomanagement

**Appendix 5: Master programmes and the corresponding Bachelor programmes for pre-master students**

Master's programmes	Corresponding Bachelor programmes for pre-Master students
Applied Mathematics	Technische Wiskunde/ Industrial and Applied Mathematics
Applied Physics	Technische Natuurkunde
Biomedical Engineering	Biomedische Technologie/ Biomedical Engineering
Business Administration	International Business Administration
Business Information Technology	Bedrijfsinformatie-technologie / Business & IT
Chemical Engineering	Scheikundige Technologie
Civil Engineering and Management	Civiele Techniek / Civil Engineering
Communication Studies	Communicatiewetenschap / Communication Science
Computer Science	Technische Informatica Computer Science and Engineering (Technical Computer Science)
Construction Management and Engineering	Civiele Techniek / Civil Engineering
Educational Science and Technology	Communication Science
Electrical Engineering	Electrical Engineering
Embedded Systems	Electrical Engineering
European Studies	European Public Administration
Health Sciences	Gezondheidswetenschappen
Human Media Interaction	Technische Informatica Computer Science and Engineering (Technical Computer Science)
Industrial Design Engineering	Industrieel Ontwerpen / Industrial Design
Industrial Engineering and Management	Technische Bedrijfskunde

Leraar VHO in Maatschappijleer en Maatschappijwetenschappen	no pre-Master possible
Mechanical Engineering	Werktuigbouwkunde / Mechanical Engineering
Nanotechnology	Advanced Technology
Philosophy of Science, Technology and Society	no pre-Master possible
Psychology	Psychologie / Psychology
Public Administration	European Public Administration
Science Education and Communication	Communicatiewetenschap / Communication Science
Spatial Engineering	no pre-Master possible
Sustainable Energy Technology	Werktuigbouwkunde / Mechanical Engineering
Systems and Control	Technische Wiskunde / Industrial and Applied Mathematics
Technical Medicine	Klinische Technologie (Technische Geneeskunde)
Telematics	Technische Informatica / Computer Science and Engineering (Technical Computer Science)
Watertechnology	no pre-Master possible

### **Appendix 6: institutional tuition fees**

Bachelor programmes with an institutional tuition fee of € 8,875:

- Advanced Technology
- Bedrijfsinformatie-technologie/ Business &IT
- Biomedische Technologie/ Biomedical Engineering
- Civiele Techniek / Civil Engineering
- Technische Informatica/ Computer Science & Engineering (Technical Computer Science)
- Creative Technology
- Electrical Engineering
- Technische Wiskunde/ Applied Mathematics
- Industrieel Ontwerpen/ Industrial Design
- Klinische Technologie (Technische Geneeskunde)
- Scheikundige Technologie
- Technische Bedrijfskunde
- Technische Natuurkunde
- Werktuigbouwkunde

Bachelor programmes with an institutional tuition fee of €7,775:

- Communicatiewetenschap/ Communication Science
- European Public Administration
- Gezondheidswetenschappen
- International Business Administration
- Onderwijskunde
- Psychologie/ Psychology

Bachelor programmes with an institutional fee of €10,881:  
Technology and Liberal Arts & Sciences

Master programmes with an institutional tuition fee of € 14,000:

- Applied Mathematics
- Applied Physics
- Biomedical Engineering
- Business Information Technology
- Chemical Engineering
- Civil Engineering and Management
- Computer Science
- Construction Management and Engineering
- Electrical Engineering

- Embedded Systems
- Environmental and Energy Management
- Human Media Interaction
- Industrial Design Engineering
- Industrial Engineering and Management
- Internet Science and Technology
- Mechanical Engineering
- Mechatronics
- Nanotechnology
- Science Education and Communication
- Spatial Engineering (in application by ITC faculty)
- Sustainable Energy Technology
- Systems and Control
- Technical Medicine
- Telematics
- Waternet (joint degree)

Master programmes with an institutional tuition fee of € 11,250:

- Business Administration
- Communication Studies
- Educational Science and Technology
- European Studies
- Health Sciences
- Leraar VHO in Maatschappijleer en Maatschappijwetenschappen
- Leraar VHO in Zaakvakken
- Philosophy of Science, Technology and Society
- Psychology
- Public Administration

**Appendix 7: Master programmes with an part-time version**

- Educational Science and Technology
- Leraar VHO in Maatschappijleer en Maatschappijwetenschappen
- Leraar VHO in Zaakvakken
- Philosophy of Science technology and Society
- Psychology
- Science Education and Communication