



What to think of before handing in your paper?

A handy checkbox tool to check whether your draft paper is ready to be submitted:

- Have a befriended student read your thesis and incorporate his/her feedback before submitting it
- Score your paper using the thesis grading rubric on Blackboard to see which sections could benefit from additional efforts
- Eliminate all typos and double spaces (use the automatic spell check and CTRL+F or CMD+F search function in Microsoft Word to easily find them)
- Make sure that the reference list nicely follows the APA referencing style (install EndNote or Mendeley software right at the beginning of writing your thesis and consistently use it)
- Try to fit Tables and Figures to one page (use a horizontal page and a somewhat smaller font size if necessary)
- Check correct use of tenses in your writing (present tense in introduction/discussion, and when referring to tables, figures and graphs; past tense in abstract, method, results sections and to summarize findings; mixed tenses in conclusion)
- Frequently ask yourself “why” while writing your thesis. Why did you make certain choices? Try to put this into words
- Go for a “long-sentence-hunt”: Read through your entire draft thesis and make a game out of spotting sentences that span more than two lines. Try to shorten those sentences or split them up in order to increase the readability
- Make sure your title and abstract encapsulate the essential message of your paper and are written in a clear and concise manner. Remember, the title and abstract are the most-read sections of your paper!
- Make use of the suggested websites on the next page
- Remember to relax every now and then! Make a short walk in the park during your break. Fresh air will give yourself new inspiration

Good luck & Enjoy the writing process!

Change Management & Organizational Behaviour group
BMS faculty, www.utwente.nl/cmob

“We aim to grow change leaders and let you excel!”

UNIVERSITY OF TWENTE.

CM&OB list of useful websites for your BSc/MSc/PhD research

Literature review	
Systematic literature review method	https://pdfs.semanticscholar.org/9208/3a72e8cdfa0e5afd597c09b62e718b3fab64.pdf
Common errors	http://dissertationgenius.com/avoiding-common-errors-literature-review/
Data collection	
Approaching people for research	https://www.smashingmagazine.com/2014/06/facing-your-fears-approaching-people-for-research/
Statistics	
Statistics 101	http://www.learner.org/courses/againstallodds/unitpages/index.html and https://www.utwente.nl/en/bms/m-store/manuals/
Choosing tests	http://methods.sagepub.com/which-stats-test/multi-logit-regression
How2stats SPSS video-lectures	http://www.how2stats.net/p/lectures.html
Causation vs. correlation	http://www.michaelnielsen.org/ddi/if-correlation-doesnt-imply-causation-then-what-does/
Inter-rater reliability	https://stats.stackexchange.com/questions/215036/after-calculating-inter-rater-reliability-which-data-e-g-consensus-data-sho/217822#217822
Measurement theory	ftp://ftp.sas.com/pub/neural/measurement.html and http://www.psychstat.missouristate.edu/introbook/sbk06m.htm and https://explorable.com/types-of-validity
Calculate rwg, ICC1, ICC2 in SPSS	https://www.researchgate.net/post/How can I calculate rwg ICC I ICC II in SPSS and http://neoacademic.com/2011/11/16/computing-intraclass-correlations-icc-as-estimates-of-interrater-reliability-in-spss/
Writing a scientific paper	
Using tenses in papers	http://services.unimelb.edu.au/data/assets/pdf_file/0009/471294/Using_tenses_in_scientific_writing_Update_051112.pdf
Academic Phrasebank	http://www.phrasebank.manchester.ac.uk
APA FAQ	http://www.apastyle.org/learn/faqs/index.aspx
APA Blog	http://blog.apastyle.org/apastyle/2017/09/best-of-the-apa-style-blog-2017-edition.html and https://owl.english.purdue.edu/owl/resource/560/01/
Example APA paper	http://www.apastyle.org/manual/related/sample-experiment-paper-1.pdf
Example APA correlation table	http://people.oregonstate.edu/~acock/tables/correlation.pdf
Example APA regression tables	oregonstate.edu/~acock/tables/regression.doc and www.statisticssolutions.com/regression-table/ and https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3576830/
Free writing technique	https://www.youtube.com/watch?v=ASw_iAd1TZo
Some guiding questions	https://www.liwenbianji.cn/sites/default/files/sample_expert_scientific_review_global.pdf
Presenting your research	
Preparing your defence	http://www.msvu.ca/site/media/msvu/DefensePreparation.pdf and http://www.labspaces.net/blog/1390/Ten_tips_to_give_a_great_thesis_defense and https://www.youtube.com/watch?v=cFLjudWTuGQ
Common mistakes	https://www.thoughtco.com/most-common-presentation-mistakes-2767429
Extreme Presentation Method	https://extremepresentation.com/

Please help us improve this list by telling us about your additions or favourite resources!