

GRANTS FOR STUDENT ACTIVITIES OR FACILITIES AND SCIENTIFIC SYMPOSIA

Subsidy conditions | Application information | Final accountability

Student associations, study associations, fraternities and other organized associations of students or UT employees affiliated with the University of Twente can submit a subsidy request to the Twente University Fund for an activity to be undertaken or a facility to be created. Applications are assessed by the board. The conditions below are not exhaustive and the board reserves the right to decide differently in exceptional cases.

What is the purpose of these subsidies?

With these subsidies, the Twente University Fund pursues the following objectives:

- Stimulating a vibrant student community and profiling UT research
 - o By covering a certain financial risk
 - o By contributing to great events or facilities
 - o By being an 'early adapter' of an event or facility
- Visibility of the Twente University Fund as a fundraising entity

NB: We create impact not only by, for example, reaching as many students as possible, but also by making beautiful or special activities or facilities possible for a small audience or a small group.

Activities that - under certain conditions - are eligible for a subsidy

A. student activities or facilities

Activities in the field of science, study, training, culture, sports and socializing are eligible for a subsidy, taking into account the following:

- a) These are activities for and by those who study at the University of Twente. If an activity takes place outside Enschede, a substantial number of students from the UT must participate and be involved in the organization.
- b) Recurring events can count on support because we want to support successive generations of students.
- c) New events and experiments can count on additional financial support.
- d) Cultural activities of performing associations are eligible for a subsidy if they give at least one public performance in Twente.
- e) A reasonable part of the costs of the activity must be borne by the organizing organization and/or covered by participant contributions and/or sponsorship funds.
- f) The activity may not have yet taken place when the application is processed in the board.

g) Subsidy applications for an activity abroad will only be processed if they do not conflict with restrictive measures taken by the government, the University of Twente or measures in the country of destination.

h) The amount of the contribution is correlated with the size of the budget and the number of expected participants and/or visitors.

PLEASE NOTE: applications for subsidies for study trips must be submitted to the Study Travel Committee of the Association of Study Associations.

B. Scientific symposia

Congresses and symposia organized by departments of the University of Twente that contribute to the profile of the University of Twente.

a) This concerns conferences and symposia in Twente for and by those who conduct research at the University of Twente.

b) Recurring conferences and symposia can count on support because we want to support successive generations of researchers.

c) New events and experiments can count on additional financial support.

d) A reasonable part of the costs of the activity must be borne by the organizing department/institute and/or covered by participant contributions and/or sponsorship fees.

e) The activity may not have yet taken place when the application is processed in the board.

f) The amount of the contribution is correlated with the size of the budget and the number of expected participants and/or visitors.

Inclusivity, diversity and sustainability

The University of Twente and the Student Union are committed to an inclusive, diverse and sustainable community. This means that events and activities organized by the UT community must meet the policy principles set by the university and the Student Union for inclusivity, diversity and sustainability. This is assessed by the university and the Student Union. Twente University Fund fully supports this policy - of course. If the board gets the impression that the events and activities for which an application is submitted do not meet the requirements of inclusivity, diversity and sustainability, it will reject the application. The applicant organization will then be given the opportunity to defend itself against this.

Activities that are not eligible for a subsidy

The following activities are - in principle *) - not eligible for a subsidy:

i) Activities that do not fit within the objectives of the Foundation (The primary objective of the University Fund is: The actual provision of support to the University of Twente).

ii) Activities that are not organized by or for UT students or UT employees.

iii) Activities that do not serve the interests of the UT community.

iv) Activities that have an individual character, including workshops, participation in (advocacy) competitions, career days and activities for which a registration fee is charged. (NB: in some cases other options are available, such as the Peter Riezebos grant).

v) Activities that can earn credits.

vi) Festive activities, such as parties, receptions, dinners and drinks.

vii) Activities aimed at supporting charities (ANBIs) other than the University Fund Twente.

viii) The fund does not subsidize goodie bags, merchandise or excessively luxurious facilities.

ix) The fund does not subsidize activities aimed at obtaining a promotion.

**) The board can make exceptions to this principle in exceptional situations.*

Twente University Fund provides guarantees

The fund provides guarantees and only pays out after an explanation after the event. A guarantee means that only a final deficit of the activity is eligible for a subsidy. If the realization shows that the deficit is higher, you will not receive more than the granted guarantee. If the realization shows that the deficit is lower, you will receive the lower amount.

In exceptional cases, the fund provides subsidies that are paid out in advance and for which no accountability is required.

Required information and attachments with application

1. Description of activity

- Briefly explain for which activity you want to apply for a subsidy: provide an explanation with an outline program. For lectures, symposia, etc., also indicate which speakers you want to use. (if desired, you can upload a program under 'other information')

- Explain how you will reach the target group of your event? How is the event promoted among students/researchers?

2. Explain how the activity complies with the sustainability guidelines and the diversity and inclusion policy of the UT and SU (Sustainability and Inclusivity Statement)

3. Budget of the activity (mandatory to upload as PDF attachment)

Provide insight into the benefits and costs of the activity, with a brief explanation. Make sure the budget is balanced.

APPLICANT OBLIGATIONS

Timely submission

Applications must be submitted at least 2 month before the start of the activity.

Promotion Twente University Fund

Twente University Fund would like to build greater brand awareness among students so that more associations can find their way to the fund.

That is why we ask the organizing organization to:

1. Place the fund's logo in the list of sponsors on the website, banners, flyers, posters, etc. You will find our logo in different formats on our website.
2. Collect a physical banner of the fund at the fund office and hang/place this banner clearly visible during the event.
3. Actively draw attention to the Twente University Fund as a subsidy provider on social media, both when announcing the event, during the event and when reviewing the event. Mention and tag the fund when you post about your activity on social media. We can also help with the promotion of your activity via the University Fund's social media accounts. The minimum requirement is that the University Fund is thanked on the Instagram account of the organizing party via the tags @UniversiteitsfondsTwente, #universiteitsfondstwente or #twenteuniversityfund;

Final responsibility for activity

The final report must be submitted to the University Fund within two months after completion of the event. The right to payment lapses if this final accountability is not submitted within two months after the end of the event. The final accountability consists of the following parts:

1. a financial statement: a final settlement in the form of a cost-benefit overview, budgeted and realized, which clearly shows which part of the guarantee you are claiming;
2. a short (max. 200 words) written review of the event that we can use for publication (i.e. written for an audience of students and alumni);
3. some photos and/or videos that give a good impression of the event (preferably photos that also include our banner).
4. proof that you have mentioned the University Fund on posters, program booklets, etc.

You can submit the final report by email. You also give implicit permission that the text and photos/films may be used in (online) communications of the University Fund such as the website, newsletter, annual report and social media.

PLEASE NOTE: Payment of guarantee or subsidy

Payment of the guarantee can only be claimed when the final accountability is complete and the University Fund has been thanked on social media (instagram) via the tags @UniversiteitsfondsTwente and #universiteitsfondstwente or #twenteuniversityfund. Subsidies will only be paid out once the University Fund has been thanked on social media (instagram) via the tags @UniversiteitsfondsTwente and #universiteitsfondstwente or #twenteuniversityfund.