

Minutes PC CS Meeting 152

Date:

Tuesday 12 January 2021

Location:

Home/ Microsoft Teams conference room

Time:

10.45 – 12.30

Present:

Staff: Rom Langerak, Sabine Padberg, Marloes van Grinsven, Arend Rensink, Sharon Vonk, Anna Sperotto, Elena Mocanu, Erik Tews

Students: Niek Khasuntsev, Willem Schooltink (Educational affairs), Sander Bakkum, Marten Voorberg, Jayanshi Tripathi

Secretary: Robin Waterval

Absent:

Jan van Helvert

1. Opening and Determining agenda

- a. Langerak opened the meeting at 10.49

2. Announcements by Programme Director

- a. Another conference was organised to discuss the corona situation with the students. Roughly 45 students (~5%) attended the conference.
- b. The lockdown is expected to take another 3 weeks, which will be officially announced at the press conference later today. The university policy has not been changed so far, but the possibilities for online education seem to improve over time.

3. Incoming/outgoing correspondence

- a. *There was no relevant incoming/outgoing correspondence*

4. Minutes of the 151st PC-CS meeting d.d. December 1st 2020

- a. Comments:
 - i. *There were no comments on the previous minutes.*
- b. Action points:
 - i. *Finished action points have been removed and comments have been put here.*
 - ii. 495: Will be discussed at point 6 of the agenda.
 - iii. 516: Langerak was responsible for this action point, not Rensink.

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- iv. 519: Was done, and she appreciated it.
- v. 521: Langerak and Rensink had a meeting with Souren. Will be discussed at agenda point 8.
- vi. 522: Also discussed at point 8.
- vii. 523: The interviews are on hold at the moment, as soon as they will take place again, the PC will be notified with the results.
- viii. 524: Langerak discussed with the PCs of EE, Math and Create and they all have the same stance as TCS.

c. *The minutes have been approved with the mentioned change.*

5. SEQ/QAI

- a. Previous interviews
 - i. Ad-Hoc systems
 - 1. Report has been put online.
 - 2. The course only had a couple of students, which resulted in very personal contact with the teacher. This resulted in very personalised guidance with a good appreciation as a result.
 - ii. Real time systems
 - 1. Khasuntsev tried to reach out to the teacher again, but has still not received a reply to the invitation.
 - 2. Rensink will also try to get a reaction from the teacher as this is not ideal behaviour.
- b. Upcoming interviews
 - i. Smart Spaces (Bsc-M9) by Khasuntsev & Mocanu
 - ii. Secure Data Management (Msc) by Tripathi & Tews
 - iii. Modeling & Analysis of Concurrent System (Msc) by Voorberg & Sperotto
 - iv. ADSA - Model Driven Engineering (Msc) by Bakkum & Langerak
 - v. **@Students: Invite the relevant course/module coordinator to a QAI.**

6. Cum Laude

- a. Earlier there was a discussion about weighted vs unweighted averages for Cum Laude in the Master. In the Bachelor a weighted average is used, and in the master an unweighted average, though currently a weighted average is shown in Osiris. Van Grinsven would look into what difference it would make on the percentage of cum laude students when this would be changed.
 - i. There is usually a 20 EC Internship, which is seen as easier to score an 8 on, than on 4 separate courses. However, with the introduction of the half-point scale, a 7.5 might become more prevalent than an 8.
- b. Current Masters cum laude rules:
 - i. Final thesis 9.0 or higher
 - ii. All other courses should have an unweighted average of 8.0+.
- c. When the new EER is being made, the steering committee wants to have the opinion of the respective programme committees.
- d. **@Van Grinsven: Look up how many students that finished cum laude in the previous system, would finish cum laude with a half-point scale, especially w.r.t. the grades for the internships, research topics and final project.**

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7. Proposal new master course: Empirical Security Analysis & Engineering (ESA&E)

- a. The EER group has looked at the proposal and came to the following conclusions:
 - i. The course seems interesting and well-structured.
 - ii. They preferred to do it in the first semester, but that can be hard for students that start their master's in February, as the first semester is already packed with mandatory courses.
 1. Sperotto mentions that a course from the first semester may be taught less and thus give room for this new course. It still depends on the teaching staff what quartile would actually be possible.
 - iii. The examination part is still a bit unclear and how that would relate to the intended learning outcomes, though this is mainly the responsibility of the examination board.

8. Professionalization SA

- a. Langerak and Rensink met with Souren to discuss the student assistants.
- b. Over the past years a lot of effort has been put into improving the professionalization courses. The DISA training has been reorganized recently and have had very positive results so far. Langerak proposes to make use of the DISA training for now.
 - i. The training in itself is UT-wide, but the training will be given with programme specific elements to account for the way TCS organised its education.
- c. As Meyerink is in charge of helping our module coordinators hiring TAs. As a result she is also making sure that TAs have had this training. In the future all TAs either have enough experience that they do not need the training anymore and new TAs will have taken this training before they start to assist.
- d. Initial steps have been taken by also informing the module coordinators of this procedure as well as increasing the requirements to do certain tasks as a TA.
- e. **@Padberg: Invite Meijerink to the next meeting to discuss the current situation on the hiring process of TAs.**

9. Quality Agreements / WSV funds

- a. Langerak had a meeting with the educational dean and other PC chairmen. The University had made a plan with a lot of initiatives, but the institution that checked the plan thought there were too many, and would like to see some prioritisation. The PC can give some input on the current plan, although the plan for 2021 cannot be changed much. Comments relevant to 2022 have a bigger chance to be implemented.
- b. *Vonk left the meeting at 11.54*
- c. Langerak will contact Souren to say that the PC has taken a positive notice on the current plans. The PC would like to know a couple of weeks-months before feedback needs to be handed in for the plans for 2022, so that proper plans can be made.
- d. **@Langerak: Ask Souren when the next deadline is to provide input on the plans for 2022.**

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- e. Since this is money that is technically taken from the students and TCS is a bigger programme than the others, there is an argument to be made to divide it proportionally, although this will not be done in practice. However, when good plans have been made, they can be put as a higher priority as they will affect more students.
 - f. **@Khasuntsev, Voorberg: Write a proposal to include hardware under the current plans in the Quality agreements.**
- 10. A.O.B. Questions and Proposal items next meeting**
- a. Bakkum mentions he can remain until the end of the academic year. Seeing as he is the most experienced within the EER workgroup and will be the only master student in the PC, the PC accepts that proposal.
 - b. **@Padberg: Arrange an extension until the end of the academic year on Bakkum's appointment to the PC.**
 - c. Next meeting will be Khasuntsev's last meeting. A first year bachelor's student will replace Khasuntsev. As Khasuntsev is currently also vice chairman for the PC, Bakkum will take over that role when Khasuntsev leaves.
 - d. Voorberg and Tripathi will most likely not be doing a Masters at the UT.
 - e. Langerak will contact TAQT again once the new student joins the committee.
- 11. Conclusion.**
- a. Langerak closes the meeting at 12.18

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Action points PC CS meeting 152

Nr.	Given in		Description	Responsible	Deadline
	Month	Meeting #			
516	November 2020, updated in: December 2020	150	Find a date where the PC can have a training at TAQT after the new PC members join.	Langerak	March 2021
525	January 2021	152	Invite the relevant course/module coordinator to a QAI.	Student Members	February 2021
526	January 2021	152	Look up how many students that finished cum laude in the previous system, would finish cum laude with a half-point scale, especially w.r.t. the grades for the internships, research topics and final project.	Van Grinsven	February 2021
527	January 2021	152	Invite Meijerink to the next meeting to discuss the current situation on the hiring process of TAs.	Padberg	February 2021
528	January 2021	152	Ask Souren when the next deadline is to provide input on the plans for 2022.	Langerak	February 2021
529	January 2021	152	Write a proposal to include hardware under the current plans in the Quality agreements.	Khasuntsev, Voorberg	February 2021
530	January 2021	152	Arrange an extension until the end of the academic year on Bakkum's appointment to the PC.	Padberg	February 2021

Long Term action points

Nr.	Given in		Description	Deadline
	Month	Meeting #		
LT1	November 2020	150	Evaluate the PILOs 2 years before the next audit or 1 year before a midterm audit	