

**Minutes 198th PC-TCS-meeting**  
**Tuesday 18 March 2025**  
**10:45 – 12:30 hr. Microsoft Teams & Hall-2B**

5     *Present:*

*Members:*                     *A. Sperotto (Staff), L. Kruitwagen (Student), L. Mariot (Staff),  
A. Rensink (Chair, Staff), P. Cecchini (Student), Verschuren  
(Student)*

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*Guests:*                     *N. Luijten (Protocolist), S. Padberg (Registrar), M. van  
Grinsven(M-Coordinator), S. Vonk (B-Coordinator), V. Zaytsev  
(PD), E. Meijerink (B-Coordinator), H.D. van Andel (educational  
officer Inter-Actief)*

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*Absent with notice:*         *N. Alachiotis (Staff), F.G.J Weijsenfeld (student)*

**1. Opening and determining agenda**

The chair opens the meeting at 10:47.

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**2. Announcement**

Programme Management

- The PD has been busy with the curriculum revision and the accreditation. Most modules have a good plan or are working on a plan. The electives still have many revisions.
- There was a meeting with the Industrial Advisory Board.
- The Inter Actief symposium was held on the 4<sup>th</sup> of March.
- There was a visit from the Accreditation Bureau to talk about the accreditation on the 8<sup>th</sup> and 9<sup>th</sup> of December.
- The Matching event was last Friday. There were 40 students on campus and 140 online. There are currently more first-year students than students on the matching day. The number of students on the matching day is not directly the number of first-year students for next year, as they might still opt out and go to another university or study.
- The Master and Bachelor open days are this week. The narrative will be on AI and job opportunities.

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Programme Committee

- The PC is working on the curriculum advice.

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There will be a brainstorming session for the accreditation. The PC is invited but also all TCS lecturers. The invite will be sent in a few days.

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### 3. Incoming/outgoing correspondence

a. CEEP Software Systems

b. Advice on proposal Sustainable Computing

The PD and the M-coordinator had a meeting with Heijenk. They explained that if he wants to start the specialisation next year, plans need to be finalised now. They also offered alternatives such as offering some courses as electives in the next academic year to start with.

### 4. Minutes of the 197<sup>th</sup> PC-CS meeting d.d. 14 January 2024

The minutes will be discussed next time.

Action points:

- 711 – Can be removed from the list
- 715 – Can be removed from the list
- 716 – Can be removed from the list
- 717 – Can be removed from the list

### 5. M-EER Part A and schedule putting EER on the agenda

*a -Comments on draft - workgroup EER*

Cecchini briefly explains the comments of the EER workgroup. The M-coordinator will give a response to the points for the next meeting in writing. The program management will also send the comments to the faculty council. The Part-A comments will be discussed with all faculties but the program management cannot promise all items will be accepted, as this is university-wide and not for only TCS to decide. The EER workgroup is asked to modify the document with a title and add conditional consent. The modified document should be sent to the program management and the registrar preferably by the 24<sup>th</sup> of March. There is an example on the P-drive of how such a consent can look like.

*b -M-EER 25-26 part A-draft with track changes*

There are the changes established with all master faculties.

*c -M-EER 25-26 part A -overview of the changes*

This explains the changes and why certain points were not changed.

*d -Meeting-schedule-participation-EER 25-26*

The B-EER will hopefully come at the beginning of next week.

### 6. SEQ 1B and QAI

*Green Software development*

Mariot and Sperotto conducted the interview with the teacher. From that it followed

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85 that the course went very well. There were a few improvement points that the teacher gathered, such as having a TA. It was appreciated that there was detailed feedback for each student. The assignments should be clearer. The lab sessions could be handled better as they were more Q&A sessions now, where the students did not really engage. The chair suggests adding the names of the interviewers to the document for clarity.

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## *Internet of Things*

The chair and Alachiotis conducted this interview. The teacher did not have a good explanation for the fluctuation in the satisfaction score. The TA was only available online which was not very much appreciated. The concern for next year is that the current experienced TA is not available. The chair and Alachiotis proposed to have another staff member help but the research group was not particularly inclined. The chair and Alachiotis think it is the responsibility of the group so program management might want to talk to them if there is a manpower problem.

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## *Intelligent embedded systems*

Mariot says that there were long lines for the TA. There were big classes for only a few TAs. The teacher is planning to reduce the content in general. There were too many small topics. Furthermore, many things were supposed to be prior knowledge that the students did not have. The chair asks the PD if this course has been discussed in the curriculum reorganisation. The PD says it is being discussed.

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Verschuren says that he feels that the QAI does not reflect the course very well. There was little coherence, poor documentation of labs, lectures were unclear, and deadlines were being shuffled around. He got to sit in on a teachers' meeting where he suggested a TA increase, but it was not taken to heart. The issues were persistent from last year. Kruitwagen and Mariot say that this was indeed not found in QAI. In point 8 the goal of these interviews will be discussed.

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## *Computer systems*

The module went quite well in general. The reduction of TAs caused some issues. There was an increase in the attendance of students in the math module. A possible risk in coming years is that the Raspberry Pi will not be made available. The PD is applying for the budget to try and get these Raspberry Pis, otherwise, students might have to pay for it themselves. Kruitwagen says a less high-end RP is also perfectly fine and less expensive. An RP on a loan is also a possible solution. Kruitwagen thinks this QAI corresponds with the students' appreciation.

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## *Courses to interview*

M2 – Mariot and Verschuren

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M8D Web Science – Kruitwagen and Chair

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Requirements Engineering Processes – Alachiotis and Weijsenfeld  
Design of software Architectures – Sperotto and Cecchini  
Software Security is already taken on by program management.

130 **7. A.O.B / Questions and Conclusion**

The program management leaves the meeting.

**8. Reflection on PC training**

135 The PC wants to have only the advisory role, and not be involved in the feedback gathering cycle. For this round of QAIs, the PC will try to focus more on what the teachers are planning to do with the received feedback. If it works out, that is something that the program management can continue doing instead of the PC's QAI.

The chair closes the meeting at 12:49.

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*Next meeting: 8 April 2025*

Nr	Given in month	Meeting	Description	Responsible	Deadline
718	March 2025	198	QAI M2	Mariot and Verschuren	
719	March 2025	198	QAI M8D Web Science	Kruitwagen and Chair	
720	March 2025	198	QAI Requirements Engineering Processes	Alachiotis and Weijsenfeld	
721	March 2025	198	QAI Design of software Architectures	Sperotto and Cecchini	