UNIVERSITEIT TWENTE.

FACULTY ELECTRICAL ENGINEERING, MATHEMATICS AND COMPUTER SCIENCE

DATE: 14 JANUARY 2025
OURREF: EEMCS23/BOZ/10943/NL

Minutes 196th PC-TCS-meeting
Tuesday 14 January 2025
10:45 – 12:30 hr. Microsoft Teams

5 *Present:*

Members:	*A. Sperotto (Staff), L. Kruitwagen (student), N. Alachiotis (Staff), L. Mariot (Staff), A. Rensink (Chair, staff)*
Guests:	*N. Luijten (Protocolist), S. Padberg (Registrar), M. van Grinsven(M-Coordinator), S. Vonk (B-Coordinator), V. Zaytsev (PD), E. Meijerink (B-Coordinator)*

1. Opening and determining agenda

15 The chair opens the meeting at 10:47.

2. Announcement

Programme Management

- The revision of curriculum is ongoing. On Thursday it will be discussed in the
20 discipline council. There will be meetings with the module 1 and module 2 team.

Programme Committee

- It is an ongoing process to get the students' section of the PC complete. Kruitwagen explains that the process has been moved by one week. The election
25 will be next week. The appointees will be ready a week before the PC-training.

3. Incoming/outgoing correspondence

No comments.

30 **4. Minutes of the 195th PC-CS meeting d.d. November 12th 2024**

Page 1:	Line 6: Sperotto is not the chair
	Line 23: IPN
	Line 29: Teacher specific panel
	Line 35: They want to have a situation where first they estimate the income of the teaching, and then organise the teaching activities based on that. The education should become self sustained.
Page 3:	Line 106: Should have been an action point, has been done now
Page 4:	Line 146: celt

40 With these changes, the minutes are approved.

Action points:

- 705 – Can be removed from the list
- 708 – Can be removed from the list
45
- 709 – Stays on the list
  The interview has been done, but the report needs to be finalised.
- 710 – Can be removed from the list
- 711 – Stays on the list
- 712 – Stays on the list
50
- 713 – Stays on the list

5. **New Years event on 20 January 2025**

B-Coordinator Meijerink says that the aim of New Years event is to show the Programme Management to the students. She would like to invite the chair and members of the PC.
55 There will be an interactive quiz to inform the students on the role of the PC. It takes place next Monday during the lunch break, and starts at 12:00. After the introduction of the PD, it is the PC turn. Members could speak to the students. She would encourage Kruitwagen to participate as a student member of the PC. The PD says students generally have only a vague understanding of the program management. He has also
60 asked students to bring their own topics. These will be done before the PC's part.
The chair agrees. There will be lunch provided by Interactief. That will also take some time and should be accounted for. The PD is looking for questions from students that generate discussions. Kruitwagen, Mariot, and the chair will be present. There should be a question in the wooclap on the topic of the election. The NSE can be used as
65 inspiration. The event is for both Master and Bachelor students, so we should cater for both groups.

6. **QAI**

The course Security system for IoT went from being only a course for CS, to being a
70 mandatory course for Embedded Systems as well. There is a difference in the pre-knowledge of the students, which causes an unbalance throughout the course. The previous interactive classroom is not really scalable to the current number of students. The teachers were thinking about giving one introductory lecture. They have moved to a written exam. The teachers want to stress that making a course mandatory brings big
75 changes to a course.

All guests except the registrar leave the meeting

7. **Preparation PC-training**

80 Frank van der Berg is a CELT expert on PC-related content. He has asked for some points to discuss. The training is from 12:30 to 14:30. Sperotto would like to discuss the rules for changing a course. When are the changes big enough that they should be send to the PC? Furthermore the PC would like to know what the scope of the reach/tasks of the PC is.

DATE: 14 JANUARY 2025
OURREF: EEMCS23/BOZ/10943/NL

85   **Action Point (Chair**): Send the points to the trainer for the PC-training, which are *1) When are changes to courses or the curriculum big enough that they should be sent to the PC? How do we make teachers aware when they need to send in their changes to courses and what should it entail? 2) What is the scope of the PC's reach/tasks?*.

90   **8. Restructuring BSc Curriculum**
The PC would have liked to be included in the process earlier on. They will have a meeting in which they will contruct an advice on the current state of the bachelor curriculum revision, based on the presentation at the discipline council and the email from last PC meeting.

95

    9. A.O.B / Questions and Conclusion
Action Point (Alachiotis): Send the remarks on the Master EER to the M-coordinator.

    The chair closes the meeting at 12:16.

100

Next meeting: 11 February 2025

Nr	Given in month	Meeting	Description	Responsible	Deadline
709	19/11/2024	194	QAI – Intelligent Embedded Systems	Kruitwagen/ Mariot	January 2025
711	10/12/2024	195	QAI – Computer Systems for TCS	Kruitwagen/ Mariot	February 2025
712	10/12/2024	195	QAI – Green Software Development	Sperotto / Mariot	February 2025
713	10/12/2024	195	QAI – Internet of Things for EEMCS	Alachiotis/ Chair	February 2025
714	14/01/2025	196	Send the points to the trainer for the PC-training, (see agenda point 7 for concrete points)	Chair	February 2025
715	14/01/2025	196	Send the remarks on the Master EER to the M-coordinator.	Alachiotis	February 2025