Faculty EWI (EEMCS)

MINUTES MEETING PROGRAMME COMMITTEE – CS

Meeting NR. 192

Date: September 17, 2024
Location: Zi-4070
Time: 10:45-12:30

Present members:, Anna Sperotto, Lars Kruitwagen, Rom Langerak (chair), Nikolaos Alachiotis
Present not member: Vadim Zaytsev, Marloes van Grinsven, Sharon Vonk

Absent members:
Absent not members: Sabine Padberg (Registrar), Eline Meijerink , Daniel van Andel (Inter-Actief)

1. **Opening and Determining Agenda**
   The meeting opens at 10:46. Langerak welcomes Lars Kruitwagen, new student member. As currently the only student member, Lars is also invited to become vice-chair of the PC.
2. **Minute maker for PC**
   We used to have a student minute maker, but with recent cuts this will end. Langerak proposes to take turns for minute making for the time being (and have leaner minutes), and in case re-discuss this with the next PC Chair. The PC agrees with this.
3. **New members**
   There are two remaining members, Sperotto and Alachiotis. Currently there are two open positions for staff members, and three for student members.
   For the staff members, we are in the process of finding the last member of the selection committee (Geert Heijenk will join as member of the Faculty Council). The next step will be to set up interviews.
   Kruitwagen will take action for finding student members.

4. **Announcement PD**
   - The new study year started. After the matching hearing we kept 73% of the students who applied. The kick-in week went well.
   - New students: slightly more than 300 officially, the effective number is expected to stabilize after a few weeks.
   - Currently designing the mandatory matching for next year, such that all will work well when it is time.
   - 19th October: graduation ceremony, for the first time in two slots due to the number of students.
   - EEMCS Research and Networking day: this time there was quite some talks also

about education
- Changes at the Faculty level: Mirije van Dijk is the new operational director, Boudewijn Haverkort will be the new Dean
- October 10: Meet the CS department
- Financial situation: TCS was responsible for 1/5 of all TA at the UT. We will now have to cut 1/3 of the costs this year and 50% next year. Zaytsev will coordinate a join effort to allocate TAs within TCS.
- We have this year 93 new master students, 17 pre-master and 18 transfer students.
- We are still looking into separating Data Science as a specialization and we are looking into opening a new specialization on Sustainable Computing
- There is a complaint from PC of EMSYS about one of the courses we have shared in our master, but this is being handled.
- The UT is trying to introduce mandatory admission fees for students with a diploma issued from not-Dutch organization. This will have a large impact on students especially from poor countries. CS has complained about this but so far the decision has not been changed.

5. **Incoming – Outgoing correspondence**
   No correspondence

6. **Minutes of the 191th PC-CS meeting d.d. July 9th 2024**
   - Page 1: Zaytsev is not a PC member
   - Action points: Frelier is handling nr 687 and 693 (we keep those for the moment)

7. **AI Policy**
   There seems to be a need for a shared AI policy, as the UT-wide one was not detailed enough for TCS.
   Kruitwagen: the policy title is about AI, but it seems to target GAI. This might not make very clear in which cases a student needs to write down that a tool has been used.
   Zaytsev points out that this should be chosen based on the goal/methodology of the educational activity.
   The PC gives positive advice.

8. **SEQ 2A and 2B**
   Langerak proposes to postpone this to when we will be less understaffed.
   ACTION POINT: select the QAI courses for Bachelor 2 modules for 2A, Bachelor 3 modules for 2B and Master courses 2B

9. **Annual Report PC**
   Langerak has prepared a draft of the Annual Report. What needs to finalized is the reflection about last year.
   ACTION POINT: finalize the Annual Report once we have the new members.

10. **QAI**
    The documents are being finalized, this is kept as action point for the next meeting

11. A.O.B / Questions and Conclusion

ACTION POINTS

Nr.	Given in month	Meeting	Description	Responsible	Deadline
687	16/01/2024	185	Write the QAI report for Cyber risk management	Frelier	September
693	12/03/2024	187	Write the QAI report for Software Systems	Frelier	September
700	17/09/2024	192	Select the QAI courses for Bachelor 2 modules for 2A, Bachelor 3 modules for 2B and Master courses 2B	Everybody	October (once staffed)
701	17/09/2024	192	Finalize the Annual report	Everybody/Chair	October (once staffed)