

Faculty EWI (EEMCS)

MINUTES MEETING PROGRAMME COMMITTEE – CS

Meeting NR. 193

Date: October 15, 2024

Location: online

Time: 10:45-12:30

Present members: Anna Sperotto (chair), Lars Kruitwagen, Nikolaos Alachiotis (minute maker for this meeting)

Present not member: Vadim Zaytsev, Sharon Vonk, Eline Meijerink, Daniel van Andel

Absent members:

Absent not members: Sabine Padberg (Registrar), Marloes van Grinsven

1. Opening and Determining Agenda

The meeting opens at 10:47.

2. Announcement PD

- PD submitted document about investigating switching to Dutch. PD will send the doc. as a follow up. It is internal UT document. General feeling: “no, we don’t like it”. “We don’t want to switch to Dutch as our program will not profit from it”
- Influx numbers have been finalized, report produced with results and analysis. Our program is doing well. We got 100 more students with respect to last year. Most other programs are shrinking. We started with 298 TCS students this year.
- Curriculum revision has been discussed/presented in the “Meet CS department” meeting. Advice to the module board has been given, to start preparing for it.
- Preparation of graduation ceremony. Ours is next Saturday. Expected to be the largest ceremony we ever had.
- Next week, we have the open days. According to the influx, we are the biggest program on campus.

3. Incoming – Outgoing correspondence

No correspondence

4. Minutes of the 192nd PC-CS meeting d.d. September 17th 2024

- Page 1: Correction of name Daniel Jonker to Daniel van Andel.
- Action points: keep 687 693 and reconsider next month, 700 postpone to next month (this might turn into assessing the new one that comes in), 701 postpone to next month

5. CEEP

Chair: nothing stands out, fairly regular evaluation, mostly positive views

Concern raised about a BIT module: Engagement in terms of student participating in the lectures <10%. Suggestion to consider putting this module in the list for evaluation.

Meijerink points out it is not for us to consider within PC-CS. We don't have to evaluate it.

6. New members

Two staff candidates were interviewed in the past week, and four will be interviewed next week. The chair expresses optimism that we will have a full committee next time and mentions that the PC only has 2 staff members now so it would be nice to find at least one new staff member that can start immediately.

Kruitwagen gives an update from the student side: two students might be interested but they are from the same year as Kruitwagen, so currently looking for candidates from other years and master students through Inter-Actief. It is stated that students might be invited to the next meeting to get a feeling of it.

van Andel, on behalf of the education committee, states that they will send an email to ask what they can do to help with the process. van Andel states that there might not be much interest as many other committees are being advertised now.

7. Annual report

Postponing this for now.

8. Invitation for meetings

Kruitwagen suggests being sent earlier. Sperotto suggests to send them all and later on update with new members if needed.

The next meeting on November 12 will be a physical meeting. Sperotto will inform Padberg via email.

9. A.O.B / Questions and Conclusion

PD will not attend next meeting. Chair will check with Sabine if a minute maker can be hired.

ACTION POINTS

Nr.	Given in month	Meeting	Description	Responsible	Deadline
687	16/01/2024	185	Write the QAI report for Cyber risk management	Langerak/Freli er	September

693	12/03/2024	187	Write the QAI report for Software Systems	Frelier/Elhajj	September
700	17/09/2024	192	Select the QAI courses for Bachelor 2 modules for 2A, Bachelor 3 modules for 2B and Master courses 2B	Everybody	October (once staffed)
701	17/09/2024	192	Finalize the Annual report	Everybody/Chair	October (once staffed)