

Faculty EWI (EEMCS)

MINUTES MEETING PROGRAMME COMMITTEE – CS

Meeting NR. 179

Date: Tuesday 13 June 2023

Location: Online (Via Teams)

Time: 10.45 – 12.30

Present PC members: Anna Sperotto, Jelle van den Wijngaard, Krystof Mitka, Mikuláš Vanousek, Alachiotis, Mohammed Elhajj

Present not PC members: Eline Meijerink, Marloes van Grinsven (all programme management), Sanne Spuls (Study advisor), Jakub Kosciolek (Minute Maker), Sabine Padberg (Registrar)

Absent PC members: Daniël floor, Rom Langerak,

Absent not PC members: Daniel Jonker (Inter-Actief), Mariska Frelief (Inter-Actief), Vadim Zaytsev

1. Opening and Determining agenda

- a. Van den Wijngaard opens the meeting at 11:00.
- b. Van den Wijngaard is taking the role of chairman for this meeting due to the absence of Langerak.

2. Announcement PD

- a. There are no announcements due to the absence of Zaytsev.

3. Income - outgoing correspondence

- a. There is no in- or outgoing correspondence.

4. Minutes of the 178th PC-CS meeting d.d. May 16th 2023

- a. No comments about the previous minutes
- b. Action points:
 - i. 610: Zaytsev is not present at the meeting. The action point is kept.
 - ii. 622: Floor is not present at the meeting. The action point is kept.
 - iii. 632: Zaytsev is not present at the meeting. The action point is kept.
 - iv. 634: The action point is kept.
 - v. 635: Zaytsev is not present at the meeting. The action point is kept.
 - vi. 636: There is already a canvas alignment pilot. The template is being updated for the next academic year by the e-learning specialist. The point can be removed.
 - vii. 637: The meeting has been scheduled. The action point is kept.
 - viii. 638: Langerak and Floor are absent at the meeting. The action point is kept.
 - ix. 639: The meeting is soon to be scheduled. The action point is kept.
 - x. 640: There is already one potential candidate for the vacancy, however, there is no decision yet. The action point is kept.
 - xi. 641: Zaytsev is not present at the meeting. The action point is kept.
 - xii. 642: Zaytsev is not present at the meeting. The action point is kept.

5. Master EER 2023-2024

- a. Van den Wijngaard stated that the document is well done and all the changes throughout the year are incorporated.
- b. Padberg-Heskamp asked if van den Wijngaard prepared a document with the noted discussions that has been held in the work groups.
 - I. Van den Wijngaard answered that this is something they are doing, however, they did not have enough time to conduct it this time. He will write it afterward.
- c. Van den Wijngaard had a small remark on page 15 about the EIT Summer School having the number of credits marked, however, other courses do not have it.
 - I. Van Grinsven answered that this is not a typical 5 ICIS course, so they added the mark for the sake of clarity.
- d. Van Grinsven announced a current transition in cyber security across the four TU universities. Students who have applied are now offered the option to take Delft courses for the upcoming cohort, with their exam program being adjusted accordingly upon completion. She encouraged everyone to share any heartfelt opinions expressed by the students.

6. Module 11 and 12

- a. Document 6 has been presented, which is a letter from Zaysev describing the following changes to modules 11 and 12 for the next academic year:
 - I. The reflection component is moved from M12 to M11.
 - II. The original reflection component is extracted from M11 into what we will call M13.
 - III. The core part of the M13 is formed from the current content of the internship.
- b. Van den Wijngaard agreed that there is quite a constraint on time in both the design and research project. However, he wondered if this small ethics course will be enough for all students.
 - I. Meijerink stated that it is more beneficial for all students to get more time to carry out a research project, and less time for ethics part.
- c. Meijerink stated that she knows that now only 15 students per quarter can sign up for the internship due to a lack of examiners. Zaysev wants to attract more teachers to be an examiner so that more students can get the opportunity to do an internship and reflection component.
- d. Mitka asked if students who will do the internships outside the Enschede will need to come to the University of Twente for the reflection part.
 - I. Meijerink informed that she has not been at the meeting, and she does not know for sure.
 - II. Van Grinsven stated that even if the reflection would not have moved to the internship, it is still necessary to come to Enschede for a few meetings.
 - III. Meijerink agreed, however, she noted that it would be good to inform students about it beforehand as if it would be a weekly meeting, students will need to inform the company and will spend less time on the project as well. Additionally, the reflection part will take 33% of the grade, which is quite a lot.
- e. Sperotto stated that she did not get the feeling of which of the 2 ethics courses is bigger.
 - I. Meijerink answered that both parts are 5 ECIS.
- f. Van den Wijngaard emphasized the usefulness of the courses based on his personal experience, as he found them directly applicable to his own work. He agreed that shifting the focus of reflection from the design project, which is essentially a simulated version of a

real project, to something that is more rooted in the "real world" would be a beneficial decision.

- g. Spuls asked why there is not at least a little part of the reflection in module 12.
 - I. Van Grinsven responded that there is some reflection done in M12, however, it is a small part in the end, which summarize what was done and how it relates to the bigger picture.
- h. Van den Wijngaard concluded that there are two concerns regarding the document: the first one is about how people making internships far from Enschede will engage in ethics part, and the second is that the proposal is good, however, there should still be enough ethics throughout the modules.
 - I. **@van den Wijngaard Send the email to Zaytsev with the the advice discussed during the meeting.**

7. A.O.B / Questions and Conclusion

- a. Van den Wijngaard concluded the meeting at 11:29

Action points PC CS meeting 179

Nr.	Given in month	Meeting	Description	Responsible	Deadline
610	November 2022	172	Write down a clear overview of the process of obtaining, discussing, and publishing the results of the SEQ and teacher evaluation for future PCs	Zaytsev	April 2023
622	November 2022	173	Discuss with Zaytsev the recommendation to upload lecture notes before the lecture	Floor	April 2023
632	February 2023	175	Prepare written report about New Year's event outcomes	Zaytsev	
634	April 2023	177	Gather ideas on how to improve module evaluation	Everyone	
635	April 2023	177	Investigation of the possibility of publication SEQ results for elective	Zaytsev	
637	May 2023	178	Carry out quality assurance interview for Discrete Structures & Efficient Algorithms	Alachiotis/ Vanousek/Mitka	June 2023
638	May 2023	178	Carry out quality assurance interview for Information Theory and Statistics	Langerak/ Floor	June 2023
639	May 2023	178	Carry out quality assurance interview for Pervasive Computing	Sperotto/ van den Wijngaard	
640	May 2023	178	Write text for an announcement about the vacancy available in the Programme Committee which is to be posted on the respective Canvas	Floor/ van den Wijngaard/ Vanousek/Mitka	
641	May 2023	178	Explain/ send document pertaining University policy on AI generative tools and their use in education	Zaytsev	June 2023
642	May 2023	178	Present potential points about the Program Development Plan	Zaytsev	June 2023
643	June 2023	179	Send the email to Zaytsev with the advice regarding Modules 11 and 12	Van den Wijngaard	