

Faculty EEMCS

MINUTES MEETING PROGRAMME COMMITTEE - CS

Meeting Nr. 163

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| Date | Tuesday January 18, 2022 |
| Location | Microsoft Teams |
| Time | 10.45 - 12.30 |
| Present | Rom Langerak (<i>entered 10.57</i>), Elena Mocanu, Anna Sperotto, Joris Kuiper, Willem Schooltink, Jelle van den Wijngaard, Bugra Yildiz, Vadim Zaytsev, Sharon Vonk, Eline Meijerink, Marloes van Grinsven (<i>left 11.52</i>), Sanne Spuls, Sabine Padberg, Rosan Maas, Wesley Joosten (<i>Faculty Council</i>), Patrick van Oerle |
| Notulist | Patrick van Oerle |

1. Opening and Determining agenda

- a. Kuiper opens the meeting at 10.49
- b. Langerak takes over as chairman at 10.57

2. Announcements

- a. We wish everyone a happy new year.
- b. The Numerus Fixus deadline passed on January 15, though it is hard to make a concrete measurement of how many students exactly signed up.
- c. The Examination Board has had some changes, of which the chairman is leaving. He is currently looking for his successor.
- d. We are looking for another student member for the PC, preferably a master student. We are currently only with bachelor student members, and therefore want a new master member after Schooltink left for Norway.
- e. The Bachelor Ceremony is currently held in October, but since the study programme is growing rapidly we are looking into the possibility of having another take place during spring.

3. Faculty council

- a. Joosten was invited to the meeting, as we don't have a clear overview of our relation and collaboration with the Faculty Council.
- b. The major thing that the Faculty Council has to do with education is the fact that the Council has to agree with changes in the EERs, and is the main point to cooperate between the PC and the Faculty Council.
- c. The second thing is the WSV money. The Faculty Council has a say about main topics to spend the money on, the PCs have a say on the actual implementation. Rensink wanted to visit the Council and PCs, but has not done that yet. Langerak will contact him to give us an update about the WSV money.

- d. **@Langerak: Contact Arend Rensink whether he will visit us or give an update about the WSV money.**
4. **Incoming/outgoing correspondence**
 - a. The updated version of the report was not yet on the website. Padberg will look into this shortly after the meeting.
5. **Minutes of the previous PC - CS meeting**
 - a. The minutes say *Imperial Security Analysis Engineering*, and even though this does sound impressive, it should be *Empirical Security Analysis Engineering*.
 - b. Action points 569, 571 and 574 are concluded. Yildiz took over the Pearls of Computer Science QAI since Schooltink left the PC, and will make the report.
 - c. **@Yildiz: Make the report on the Pearls of Computer Science QAI.**
6. **Module integration**
 - a. Zaytsev has spoken to the Module Coordinators of both Smart Spaces and Cyber Physical Systems. Both have indicated that they don't see their module improve when split up further, and feel they are well-integrated. We accept their proposal to not split up the Smart Spaces and Cyber Physical Systems minors.
 - b. The integration of all bachelor modules has been handled now, and will be implemented in the next EER.
7. **Regulation Selection Criteria and Procedure BSc TCS**
 - a. The biggest change is the wording of the possibility of proctoring. Since studies have shown that proctoring doesn't really prevent fraud, we give ourselves the possibility to not use proctoring for the Numerus Fixus exams in the end.
 - b. We would like to have as many prospective students take the exam on campus, but this is obviously not feasible with all international students.
 - c. To prevent fraud, questions will be asked in a way that they are not easy to look up on the internet, but require knowledge instead. This way, online students do not have a big advantage.
 - d. The main problem with proctoring software is that the company delivering it is hard to reach, and their software is not very reliable. Other universities use the same software, and also encounter the same problems.
 - e. The current document is approved, where we keep in mind that we can improve on problems encountered this year.
8. **Evaluation Pilo's**
 - a. The Pilo's have been rewritten by Zaytsev and give a clear overview of the learning outcomes as the programme is currently. Some parts are over-specific where others are over-simplified, and feedback can be sent to Zaytsev.
 - b. We are unable to come up with clearer names for *Low*, *Soft* and *Hard* and suggestions for them are welcome.
9. **QAI**
 - a. There are no reports on the QAI of Q1 yet, and we hope to be able to discuss them at the next meeting.
 - b. Since Q2 has not yet finished, we do not form teams yet for the next QAIs.
10. **Student member**

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- a. We have not found a new master student member yet. Van den Wijngaard and Kuiper will look for someone. Schooltink said he would ask for an announcement on the Masters' Canvas page, but it is unclear whether this has already been done.
 - b. **@Student Members: Look for a new master student member for the PC.**
- 11. A.O.B.**
- a. Langerak will not be there at the next meeting. Kuiper will take over as chairman.
- 12. Questions and Conclusion.**
- a. Langerak closes the meeting at 12.27

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Action points PC CS meeting 160

| Nr. | Given in | | Description | Responsible | Deadline |
|-----|---------------|-----------|---|-----------------------------|---------------|
| | Month | Meeting # | | | |
| 570 | December 2021 | 162 | Think of ways to improve visibility of the PC within students. | Van den Wijngaard | February 2022 |
| 572 | December 2021 | 162 | Contact the Empirical Security Analysis Engineering teacher for a QAI. | Sperotto, Kuiper | February 2022 |
| 573 | December 2021 | 162 | Contact the Secure Data Management teacher for a QAI. | Langerak, Van den Wijngaard | February 2022 |
| 575 | January 2022 | 163 | Contact Arend Rensink whether he will visit us or give an update about the WSV money. | Langerak | February 2022 |
| 576 | January 2022 | 163 | Make the report on the Pearls of Computer Science QAI. | Yildiz | February 2022 |
| 577 | January 2022 | 163 | Look for a new master student member for the PC. | Student Members | February 2022 |

Long term action points

| Nr. | Given in | | Description | Deadline |
|-----|--------------|-----------|---|----------|
| | Month | Meeting # | | |
| LT3 | March 2021 | 154 | Discuss the “Industrial Advisory Board”, “Hybrid education”, “Number of students” and “Academic Skills” sections from the programme development plan of CS. | |
| LT4 | October 2021 | 160 | [Vonk] Gather the platforms used in communication to students throughout the various modules to check how many different platforms are used. | |