Faculty EEMCS

MINUTES MEETING PROGRAMME COMMITTEE - CS
Meeting Nr. 165

Date   Tuesday March 15, 2022

Location   Microsoft Teams

Time   9:00 - 10:45

Present   Rom Langerak, Elena Mocanu, Anna Sperotto, Erik Tews, Joris Kuiper, Daniël Floor, Jelle van den Wijngaard, Bugra Yildiz, Vadim Zaytsev, Sharon Vonk, Eline Meijerink, Marloes van Grinsven, Sabine Padberg, Rosan Maas, Patrick van Oerle, Andrea Rijkeboer

Notulist   Patrick van Oerle

1. **Opening and Determining agenda**
   a. Langerak opens the meeting at 9.02
   b. Daniël Floor is welcomed as a new student member of the PC. He is a first year master student Software Technology and has already been involved with education in the past in the form of the numerus fixus team and has TA'ed a lot.
2. **Announcements**
   a. The actual exam numerus fixus took place the 5th of March with somewhere around 150 people participating with very little no-shows, and some days later we had the online exam which had different questions, but comparable complexity. Some days later we invited all participants to a Zoom meeting which contained some statistics on how they did and which questions were harder and easier. We will definitely do this next year again. We do not, however, have the exact number of new students. We had 480 students taking the exam, and in a month they will see whether they are approved for the study.
   b. There were several people participating online and physically in SmartXP during the Q2 afterparty and unless the rules are changed drastically we will push for more events like this for the coming quartiles as well. Some teachers were there, some weren't, but overall it was a success.
   c. We are progressing on hiring a new cyber security replacement for Andreas. It's good to have more people strengthen the team and represent the cyber security master.
   d. Zaytsev is taking more steps in professionalization of the TA system. We already talked about the requirements for hiring TAs, but more behind the scenes is going on.
3. **Incoming/outgoing correspondence**
   a. There are no comments on the incoming and outgoing correspondence.

4. **Minutes of the previous PC - CS meeting**
   a. There are no comments on the minutes.
   b. Action points 570, 576 and 577 have been concluded.
   c. On LT4: Vonk has planned a meeting with all module coordinators separately, but we will leave the action point until it is fully concluded.

5. **New proposal electives**
   a. The DS&AI proposal was approved, we just wanted to see it in Q4. For the teachers it is not really possible, but in the meantime another idea came up for Q4. It's not an official proposal yet, but the idea is there and Zaytsev will push for Q4 as well. The proposal for DS&AI is approved.
   b. The IES proposal is very brief now, but it is deemed a good addition to the choice we have now in Q4, and there is not much about this subject in the bachelor yet. Please keep in mind it's not too close to Cyber-physical Systems.

6. **Master course Programming Principles, Patterns and Processes**
   a. This was also discussed last meeting, and we reacted favorably. We wanted to have some more explicit motivation. Langerak proposes to accept this, which we do. Jelle points out that it is not always better to have predetermined assignments, and having students make the choice can be beneficial. We assume the changes are this year, since she is taking over the course from this year on. Zaytsev will ask to reconsider the name change overall, but the name change will not be in place this year. Rom will also check up for the assessment policy. Van Grinsven will ask about what parts of Programming Paradigms will not be repeated and how to communicate this to students, e.g. have prerequisites or something.

7. **QA WSV Meeting**
   a. There were some student members at this meeting. A document was received with what happened with the WSV money. Some categories will stay and some categories will be removed. Students can have input in this, and Arend Rensink will assess whether these ideas are feasible or not. Most proposals made sense, but needed some more explanation. If we have some good ideas, there is money left. The main idea is that everybody could submit ideas, and it is then assessed whether these ideas fit in one of the categories.
   b. Small remark from Zaytsev: WSV is mostly for substantial ideas. If there are problems that can be fixed with a couple of hundred euros, tell Zaytsev and he will see if it can be fixed.
   c. **@Student members: Check if there were ideas that came up during the meeting that can be submitted for WSV money.**

8. **Houses**
   a. We were investigating ways to improve the administration of the house system, and we need more house keepers. If there are people who can relate to students, relatively young, get in touch with Zaytsev. He will also drop this at the Disciplineraad, but we need 3 more people at least.

9. **SEQ**
   a. Filling the SEQ was problematic. Rom assumed this was done by Celine Heijnen. Zaytsev will take this up with Sabine in the future, so the only thing we have are

the signal tables for the bachelor. Hopefully next time we will have the documents and the values and documents for the master. We will take Module 6 for the QAI, since it had the highest score in the past years, and Cyber-physical Systems since it has some orange values.

    b. **@Yildiz/Sperotto: Take the QAI for Module 6.**

    c. **@Floor/Tews: Take the QAI for Cyber-physical Systems.**

10. QAI

    a. Apparently only 1 student showed up in the CEEP session for the Pearls module. The coordinators wanted to change the number of projects in the module. They are looking for a third teacher for a third project. The number of students was quite overwhelming as well.

    b. There were more students at the evaluation of module 2, but it might be a good idea to investigate why there is such a drop in attendance. At least they are not there to come and complain, but it does show a lack of involvement.

11. A.O.B.

    a. Floor should take a look at Schooltink's spots in the different working groups and see whether he wants to take over those spots.

12. Questions and Conclusion.

    a. Langerak closes the meeting at 10.22

Action points PC CS meeting 160

Nr.	Given in		Description	Responsible	Deadline
	Month	**Meeting #**			
578	February 2022	164	Write the QAI report on the ESA course.	Sperotto/Kuiper	March 2022
579	February 2022	164	Write the QAI report on the SDM course.	Langerak/Van den Wijngaard	March 2022
580	March 2022	165	Check if there were ideas that came up during the meeting that can be submitted for WSV money.	Student Members	April 2022
581	March 2022	165	Take the QAI for Module 6.	Yildiz/Sperotto	April 2022
582	March 2022	165	Take the QAI for Cyber-physical Systems.	Floor/Tews	April 2022

Long term action points

Nr.	Given in		Description	Deadline
	Month	**Meeting #**		
LT3	March 2021	154	Discuss the "Industrial Advisory Board", "Hybrid education", "Number of students" and "Academic Skills" sections from the programme development plan of CS.	
LT4	October 2021	160	[Vonk] Gather the platforms used in communication to students throughout the various modules to check how many different platforms are used.	