Minutes PC CS Meeting 159

Date:
Tuesday 14 September 2021

Location:
Microsoft Teams

Time:
10.45 – 12.30

Present:
Yildiz, van Grinsven, Gritter-Spuls, de Jong, Kuiper, Langerak, Maas, Meijerink, Mocanu, Padberg, Schooltink, Vonk, van den Wijngaard, Zaytsev, van Oerle

1. **Opening and Determining agenda**
    a. Lanerak opens the meeting at 10.47
    b. Jelle van den Wijgaard, Bugra Yildiz and Willem Schooltink are the new student members of the PC. Sanne Gritter-Spuls is new on behalf of the study advisors, Patrick van Oerle is the new notulist.
2. **Announcements**
    a. Announcement working groups
        i. There are no announcements from the working groups.
    b. Programme Director
        i. This academic year, we have just under 450 new bachelor students, and masters' numbers are just above 100, with Cyber Security being the largest.
        ii. The bachelor now consists of 6 houses instead of 4, due to the large influx of students.
        iii. Currently most lecturing activities are planned online, and the rest is done physically as much as possible.
        iv. From academic year 2022-2023 on, CS will have a Numerus Fixus, so different application procedures apply. Details are currently being worked on, but March 5th 2022 there will be an on-campus activity. On October 1st 2021 the Studylink will be open to apply for students, and the amount of students will be known January 16th 2022.
        v. Céline Heijnen is the new admission coordinator.

3. **Incoming/outgoing correspondence**
   a. There are no comments about the following correspondence.
      i. Linked Data and Semantic Web
      ii. Fair Data Principles and the FAIRification process
      iii. Enroll participation training courses
4. **Minutes of the previous PC - CS meeting**
   a. Comments:
      i. Page 3, 7B.ii: It is unclear whether Tews will continue or not. He said he would stay under the condition that he doesn't change his mind.
   b. Action points:
      i. Action points 549 and 551 are removed.
      ii. Van Helvert is removed from action point 553.
      iii. The other action points remain.
5. **Wellbeing meeting**
   a. One of the points raised was the platforms which are used for communication towards students. This will be discussed by the module board on the 5th of October, where a letter will be presented.
   b. Another point raised was giving one or more lectures about wellbeing to students. This might be a good idea, but only if experts are invited to give these lectures.
   c. In module 5, some students organise to work together in the Educafé, which is nice. It might be nice to have the project presentations physically.
6. **New master courses**
   a. User-Centred Security from TU Delft
      i. This is a good addition to the Cyber Security master. It is also in line with the advice from the advisory board, so there is no reason not to react positively.
      @Langerak: Send Peter a mail with a positive notice.
7. **Proctoring EER**
   a. In April, the PC sent a letter of advice to Rensink, in which the advice was given to impose a validity deadline on these changes. The deadline was seen as a suggestion. There was a paragraph mentioning it was in very unusual situations only, and therefore the deadline was deemed unnecessary.
   b. It would be nice to include the deadline in the EER, since students might be scared that proctoring will become normal. Therefore, an expiration date should be in the EER.
   c. The two main issues were that the advice was not taken up, and there should have been better communication why the advice was not taken up.
      @Zeytsev/van Grinsven: Prepare a reaction to the letter sent in April about proctoring.
8. **QAI**
   a. Teachers write a small reaction to the evaluation results. Once we have the evaluation results and the reflection, the PC forms teams consisting of 1 staff member and 1 student member to plan a short meeting where the reflection and results are discussed. The report is then sent to the PC.

   i. Software Systems (Module 2)
     1. The teacher was surprised by the low results for the project and is planning to make changes for next year to make the project more separated of parts. The module was hard from a teacher perspective, due to a lot of changes, but the evaluation was highest of recent years and has been drastically improved this year.
   ii. SEQ signal values Q4
     1. Traditionally, there are 2 bachelor modules and 2 master courses to evaluate. The bachelor modules will be CS8a and CS4. The master courses will be Real Time Systems 2 and Introduction to Quantum Computing.
       a. CS8a
         i. Mocanu and Van den Wijngaard will be responsible, Van den Wijngaard will send an email to set up a meeting.
          @Mocanu/Van den Wijngaard: Set up a meeting for the SEQ with module CS8a.
       b. CS4
         i. Langerak and Kuiper will be responsible, Kuiper will send an email to set up a meeting.
          @Langerak/Kuiper: Set up a meeting for the SEQ with module CS4.
       c. Real Time Systems 2
         i. Langerak and Schooltink will be responsible, Langerak will send an email to set up a meeting.
          @Langerak/Schooltink: Set up a meeting for the SEQ with the Real Time Systems 2 course.
       d. Introduction to Quantum Computing
         i. Mocanu and Yildiz will be responsible, Yildiz will send an email to set up a meeting.
          @Mocanu/Yildiz: Set up a meeting for the SEQ with the Quantum Computing course.

9. **A.O.B. and Proposal items next meeting**
    a. About the Numerus Fixus the question is raised whether international students will still be obligated to do the test or whether they are automatically accepted by foundation year. For the upcoming year, they will be automatically accepted due to the transition. For later years, international students will be part of the regular procedure.
    b. Most module coordinators have been asked about what mathematics they have in their module and how it is integrated in the module. It is now time to have a meeting with de Jong to see whether improvements are possible here. **@Vonk: Inform the PC about the math initiative.**
10. **Questions and Conclusion.**

a. Langerak closes the meeting at 12.21

Action points PC CS meeting 159

Nr.	Given in		Description	Responsible	Deadline
	Month	Meeting #			
553	July 2021	158	Add an explicit question about the integration of subjects to the reflection form for module coordinators.	Meijerink	September 2021
554	July 2021	158	Put the WSV plans and the industrial board on the agenda for the next meeting.	Padberg	October 2021
555	July 2021	158	Discuss and evaluate the PILOs of all modules.	Langerak, Zaytsev	October 2021
556	September 2021	159	Send a response to Andreas with a positive notice about the proposal	Langerak	October 2021
557	September 2021	159	Prepare a reaction to the letter sent to Rensink in April about proctoring	Zaytsev, Van Grinsven	October 2021
558	September 2021	159	Set up a meeting for the SEQ with module CS4.	Langerak, Kuiper	October 2021
559	September 2021	159	Set up a meeting for the SEQ with module CS8a.	Mocanu, Van den Wijngaard	October 2021
560	September 2021	159	Set up a meeting for the SEQ with the Real-Time course, and include Zaytsev in the cc.	Langerak, Schooltink	October 2021
561	September 2021	159	Set up a meeting for the SEQ with the Quantum Computing course.	Mocanu, Yildiz	October 2021
562	September 2021	159	Inform the PC about the math initiative.	Vonk	October 2021

Long term action points

Nr.	Given in		Description	Deadline
	Month	Meeting #		
LT1	November 2020	150	Evaluate the PILOs 2 years before the next audit or 1 year before a midterm audit	
LT2	March 2021	154	Keep track of the WSV plans, to make sure the proposal is taken into account.	December 2021
LT3	March 2021	154	Discuss the "Industrial Advisory Board", "Hybrid education", "Number of students" and "Academic Skills" sections from the programme development plan of CS.	