Minutes PC CS Meeting 146

Date:
Tuesday 9 June 2020

Location:
Home/ Bluejeans conference room

Time:
10.45 – 12.30

Present:

Staff: Sabine Padberg, Marloes van Grinsven, Arend Rensink, Sharon Vonk, Rom Langerak, Anna Sperotto, Erik Tews, Bert Molenkamp, Jan van Helvert

Students: Niek Khasuntsev, Angela van Sprang, Willem Schooltink (Candidate Board)

Secretary: Robin Waterval

Absent:
Sander Bakkum, Robert Banu, Danique Lummen (Educational affairs)

1. **Opening and Determining agenda**
   a. Langerak opens the meeting at 10.48
2. **Announcements Programme Director**
   a. One of the tests of module 3 has been declared invalid. There will be a resit in september.
   b. There are some discussions ongoing about how teaching will happen.
       i. Under which circumstances?
       ii. Want to give priority to first year students to be able to be on campus (Both for bachelor and Master students). Second year and later students will have a lower priority, except for testing.
   c. Kick-in will take place partly offline as online. Especially to give the first year students the possibility to explore campus.
   d. *Erik enters the meeting at 10.50.*
   e. Total number of students for the master will be known a few weeks into the first quartile.
   f. Number of pre-enrollments for the Bachelor is growing. There are still a large number of students that still need to be filtered out, because they are not eligible to study here. Last year this was done in May, but partly due to circumstances this has not happened yet this year.

    i. The relative number of Dutch pre-enrollments are lower.

    ii. Marketing and Communication informed Rensink that 250 bachelor students is a reasonable number to expect.

  g. The houses system will be continued next year. Although it will be a lot harder to get people to get together.

    i. There is a new head of housekeepers to replace Rom: Jeroen Klein Brinke.

    ii. An additional housekeeper is preferred, but programme management is still in the process of looking for one.

  h. EER

    i. The master EER has been approved by the faculty council.

    ii. The bachelor EER is still up for approval.

3. Incoming/outgoing correspondence

  a. Advice B-EER letter

    i. There are no remarks on this letter.

  b. All other relevant correspondence is on the agenda.

4. Minutes of the 145th PC-CS meeting d.d. May 12th 2020

  a. Comments:

    i. There were no comments on the minutes

  b. Action points:

    i. *Finished action points have been removed and comments have been put here.*

    ii. 466: Waiting.

    iii. 477: Waiting until Rensink has time again.

    iv. 493: Unknown.

    v. 494: Waiting.

    vi. 495: Waiting.

    vii. 499: Not yet.

5. Bachelor EER

  a. Programme-specific section changes

    i. There were some small last minute changes as seen in the incoming letter.

    ii. If students started a module, but did not finish it, the granularity may change. If a part of the module converts to an atomic unit, the grade will be converted with it. If it is not the case, that part will have to be redone.

    iii. Before TOM2.0, a grade of 5.0 for Math would be sufficient to pass the module. In the new module this is not the case, therefore it will make the programme (a bit) more difficult.

      1. In the past it happened only scarcely that math was compensated by CS subjects, so this change will probably not have a large impact.

      2. One 5.0 for a math component can be compensated. Students will have to tell the programme management which math component should be compensated before they receive their final Binding Study Recommendation.

  b. The changes have been approved by the PC

  c. **@Langerak: Send the approval of the last-minute changes to the bachelor EER to the PD**

6. **Academic Skills module 3**
   a. Currently in M3, English writing and presenting is being taught. Which students pass or fail based on their performance, not on their level of English. Over the last few years, it was noticed that the level of English is lacking in some students.
   b. In Collaboration with the UT language center this could be changed to also judge (and help with) the level of English. If they pass the writing and presenting part, but show a level of English that is below B2, the UT language center could offer lessons to these students to help them improve.
      i. The estimate is that roughly 20 students per year show a level of English below B2.
      ii. It is currently unknown whether this applies to the entire level of English or only specific parts (such as speaking).
   c. Vonk would like it to be mandatory that these students improve their english before the end of their studies. Otherwise, students that pass the programme will have a diploma, which says they have at least B2 English, even though they might not.
      i. Programme management tried to stimulate students to do this, but barely any of the students would actually go to the language courses.
      ii. The timing of when they need to have improved their English skills can still be discussed.
   d. Raising the entry requirement for the study would also solve the issue. Since the entry level of English is being tested University wide, it may be harder to change.
      i. **@Rensink: Discuss the entry requirement of English with the steering group of programme directors.**
   e. *The PC approves of the proposal about improving the English level made by Vonk.*

7. **New PC Members**
   a. **Candidates staff member and student member**
      i. Molenkamp and Banu will be leaving per September and July respectively.
      ii. Rensink contacted Maurice van Keulen. He is also a member of the Data Science group. He has quite a lot of contact with the newer teachers there and they expect there are many teachers there that would fit well in the PC.
      iii. **@Student Members: Look for a new student member of the PC to replace Banu.**
      iv. Bakkum and Khasuntsev are planning to leave roughly in the middle of next academic year.

8. **A.O.B. and Proposal items next meeting**
   a. **Dates of meetings 2020-2021**
      i. Padberg sent a list of dates that would fit for the chairman as well as the PD.
      ii. *There are no objections to the dates*
   b. Rensink checked the number of pre-enrollments for Computer Science, which was updated during the meeting. He presents the numbers. The biggest increase in

weighted pre-enrollments are the students from Europe (except the Netherlands and Germany) as well as international students outside Europe.

    c. Van Grinsven: Every year all teachers are asked for major changes to the courses. One teacher wants to change the name of the course as well as minor changes to the course itself, therefore also requiring a change to the master EER. She would still send her proposal to the PC.

        i. It will be discussed in the next meeting.

    d. Langerak: How will the Kick-In take place next year? The houses system is also dependent on the Kick-In.

        i. There is a provisional programme.

        ii. Students will still be divided into do-groups, so these groups can still be used to set up the respective houses.

    e. *No other business or item proposals were brought up*

9. Questions and Conclusion.

    a. Langerak closes the meeting at 12.01

Updated action point list

Nr.	Given in	Description	Responsible	Deadline
466	November 2019	Put "Quality control for courses not under our jurisdiction" on the agenda for next meeting.	Padberg	December 2019
477	December 2019	Put "PC Chairman and PD share their results about their meeting about how to evaluate the PILOs"on the agenda at the March meeting.	Padberg	March 2020
493	March 2020	Look into the option of communicating back the results of the houses survey to the students.	Lummen	April 2020
494	March 2020	Plan a moment to have the PC course, once the situation allows	Everyone	
495	April 2020	Put the Cum Laude calculation rules for the Master on the Agenda in January 2021	Padberg	January 2021
499	May 2020	Send the result of the steering committee with regards to confidentiality for the final master's project proposed change to the PC.	Van Grinsven	May 2020
500	June 2020	Discuss the entry requirement of English with the steering group of programme directors.	Rensink	July 2020
501	June 2020	Look for a new student member of the PC to replace Banu.	Student Members	July 2020