

Minutes PC CS Meeting 144

Date:

Tuesday 07 April 2020

Location:

Home/ Bluejeans conference room

Time:

10.45 – 12.30

Present:

Staff: Sabine Padberg, Marloes van Grinsven, Arend Rensink, Sharon Vonk, Rom Langerak, Anna Sperotto, Erik Tews, Bert Molenkamp

Students: Sander Bakkum, Angela van Sprang, Niek Khasuntsev, Robert Banu

Secretary: Robin Waterval

Absent:

Danique Lummen (Educational affairs)

1. Opening and Determining agenda

- a. Langerak opens the meeting at 10.48

2. Announcement by Programme Director

- i. One of the only things to report is about online teaching.
 1. So far it seems to be going pretty well. We just entered the testing phase. There is hope that the test results will be valid with the provided measures. The teachers are asked to think of ideas to test in ways that are less sensitive to fraud and cheating.
 2. Programme management hopes that we do not have to resort to online testing for the rest of the year.
 3. All Q4 courses will start online, but it is still unclear that it will continue like that until the end. So far the university only said that we are closed until the first of June.
- ii. Yesterday there was a Canvas conference in the evening to update the bachelor students on how covid-19 will affect our programme.
 1. 150 students of the Bachelor were attending. Some productive discussions were held. A similar conference will be held tonight for the Master students.

Minutes PC CS Meeting 144

2. Some students appreciate that they do not have to show up at lectures and prefer this way of being taught instead. On the other hand, this might also lead to more students spending their time unproductive.

3. Incoming/outgoing correspondence

- a. *All relevant correspondence is on the agenda.*

4. Minutes of the 143th PC-CS meeting d.d. March 10th 2020

- a. Comments:
 - i. *There were no comments on the minutes*
- b. Action points:
 - i. *Finished action points have been removed and comments have been put here.*
 - ii. 466: Meeting of the subgroup has been postponed, due to the university being closed.
 - iii. 477: Langerak and Rensink still need to plan a meeting for this.
 - iv. 483: Did take a look at the new EER, but did not do this point yet.
 - v. 491: Has not been a new mailing yet.
 - vi. 493: Unknown as Danique isn't attending.
 - vii. 494: Will be postponed until a later moment.
 1. Unknown whether the course can be taken online.
 2. Updated action point to "Plan a moment to have the PC course, once the situation allows"

5. Master EER

- a. *The workgroup added their comments to the document in red*

b. Faculty section

- i. The list of senior examiners is put on Canvas, to which the students have access, once they registered for the final project.
- ii. For non-EU students it should be clear that a study VISA is not sufficient to continue their internship
- iii. There was a document on confidentiality that was university wide, but this did not clear up the situation. Marloes is currently discussing with Van Gils about what the rule should be.
- iv. The Cum Laude rule still needs to be discussed again within the steering committee. This is the last meeting of the PC before it has to go to the faculty board.
 1. The workgroup suggests the rule will remain the same as last year for the upcoming academic year, and then adapt it in the next academic year if the change is acceptable.
 2. **@Sabine: Put the Cum Laude calculation rules for the Master on the Agenda in January 2021**

c. Programme-specific section

- i. In Software Technology, there were some odd formulations of why courses should be in the core.

Minutes PC CS Meeting 144

1. The reason why they want to move it is because content wise the course is a better fit, but currently they are still looking for a proper teacher. Therefore they are already looking into this for the next academic year.

d. The PC approves of the new EER.

6. Proposal new course Governance of Cyber Security

- a. This course is being given at the TU Delft.
- b. Langerak forwarded an email discussion with Andreas Peter, elaborating on the course proposal.
- c. With the added discussion the PC thinks it is a good addition to the specialisation.
- d. **@Langerak: Inform Peter that the PC approves of the addition of “Governance of Cyber Security”**

7. Evaluation Q2

- a. Currently there are not a lot of reflections available yet. This is partly due to the issue of storing the documents in multiple places.
 - i. For the Bachelor there was only one at the time the documents had to be ready for the meeting. For the Master there were only two.
- b. Van Grisven and Padberg will look at getting the final reflections in the correct folder.
- c. The reflections will be rediscussed at the next meeting.
- d. **@Padberg: Keep “Evaluation Q2” on the agenda for the next meeting.**

8. New PC members

a. Staff member as of 01-09-2020

- i. Molenkamp will leave the committee per September.
- ii. The PC doesn't have someone specific in mind at the moment. Rensink is looking at all the new teachers that have been hired since last academic year as many of them have previous experience.
- iii. Rensink urges the PC to bring up staff that might be interested as well.

9. A.O.B. and Proposal items next meeting

- a. Rensink: The plan is to have a surrogate educational afternoon, which will not happen upcoming Friday, but a week later (17/04). All teachers should receive an invitation very soon. The PC is also invited.
 - i. Banu: How do the students attend the educational day?
 - ii. Rensink will look into this.

10. Questions and Conclusion.

- a. Langerak closes the meeting at 11.45

Minutes PC CS Meeting 144

Updated action point list

Nr.	Given in	Description	Responsible	Deadline
466	November 2019	Put "Quality control for courses not under our jurisdiction" on the agenda for next meeting.	Padberg	December 2019
477	December 2019	Put "PC Chairman and PD share their results about their meeting about how to evaluate the PILOs" on the agenda at the March meeting.	Padberg	March 2020
483	February 2020	Make sure the caps for master courses are checked whether they induce problems in studiability when the new TER is available.	EER team	April 2020
491	March 2020	Include the vacancy for the PC in your next mailing to the staff.	Rensink	April 2020
493	March 2020	Look into the option of communicating back the results of the houses survey to the students.	Lummen	April 2020
494	March 2020	Previously: <i>Fill in the Datumprikker sent by Niek, before the end of the week of meeting 143.</i> Now: Plan a moment to have the PC course, once the situation allows	Everyone	
495	April 2020	Put the Cum Laude calculation rules for the Master on the Agenda in January 2021	Padberg	January 2021
496	April 2020	Keep "Evaluation Q2" on the agenda for the next meeting.	Padberg	May 2021