

SELECTION AND ADMISSION RULES University of Twente for student intake 2017 - 2018

PREAMBLE

Pursuant to Article 7.53 (3) of the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek/WHW), the University of Twente (UT) has adopted the following Rules with regard to the design and implementation of the selection procedure for the Technical Medicine (TM) limited enrolment programme. These Rules supplement Section 7 of the WHW and the Regulation on Enrolment and Admission in Higher Education (Regeling aanmelding en toelating hoger onderwijs/RATHO) and apply without prejudice to these statutory provisions. The rules are an appendix to the Enrolment Regulation of UT 2017-2018.

UT is committed to a fair, transparent and careful selection procedure and aims to implement the selection process in accordance with these principles. In its selection process, UT takes account of the interests of prospective students from the public bodies of Bonaire, St Eustasius and Saba as well as of Aruba, Curacao and St Maarten. UT also ensures the equal treatment of all candidates.

APPENDICES

The appendices attached to the Selection and Admission Rules contain the enrolment limitation and the selection criteria for the Technical Medicine programme, for which UT performs the selection procedure in the academic year in which the Rules are effective.

Adoption of Selection and Admission Rules: 1 September 2016

Adoption of Selection Criteria, after receiving advice from the student representatives in the University Council: 29 June 2016

Article 1 Adoption of selection criteria

1. On the recommendation of the dean, the Executive Board of UT (hereinafter: Institutional Administration) annually adopts the selection criteria for limited enrolment programmes, after obtaining advice from the student representatives in the University Council.
2. The selection criteria are attached as an appendix to the Selection and Admission Rules, as annually adopted by the Institutional Administration for the duration of one academic year.
3. The Institutional Administration determines how many times a candidate may participate in the selection procedure for a programme. The maximum for the TM programme is 2 times.

Article 2 Selection and admission mandate

The head of the Student Administration Office (SAO, the former Central Student Administration (CSA)) is entrusted with the selection and admission of students on behalf of the Institutional Administration.

Article 3 Application deadline

1. A candidate who wishes to take part in a selection procedure must submit an enrolment request via Studielink no later than 15 January prior to the academic year in which he wishes to start the programme.
2. The candidate who has not submitted an enrolment request via Studielink by 15 January and still wishes to participate in the selection procedure for the TM programme at UT must submit a request to the head of the SAO. This request must be sent by email to CSA@utwente.nl
3. The head of the SAO will decide whether the candidate who has submitted such a request after 15 January will be admitted to the selection procedure. To be admitted to the selection procedure after 15 January, the candidate must meet all of the following conditions:
 - a. the candidate was demonstrably unable to submit the enrolment request on time;
 - b. the candidate submitted the request as soon as possible after 15 January;

- c. the selection for the programme that the candidate wishes to pursue has not yet started;
 - d. refusal to allow the student to participate in the selection would be extremely unfair.
4. A request as referred to in paragraph 2 must be accompanied by one or more supporting documents demonstrating that the candidate was unable to submit an enrolment request via Studielink on time.

Article 4 Participation in selection procedure

1. The candidate who has made an active enrolment request for the TM limited enrolment programme no later than 15 January or who has been admitted to the selection procedure after a request as referred to in Article 3, paragraph 2 uses one participation opportunity.
2. The candidate who does not participate or participate fully in the selection procedure does not receive a ranking number for admission. The head of the SAO will reject this candidate's enrolment request. In this case, the candidate has used one participation opportunity.
3. The candidate will not use a participation opportunity if:
 - a. the enrolment request for the limited enrolment programme is withdrawn via Studielink no later than 15 January;
 - b. the candidate fails to obtain his qualification or certificate and requests the cancellation of the participation opportunity/opportunities on time, as referred to in Article 10.

Article 5 Verification of personal details

The candidate taking part in a selection procedure must submit his correct personal details no later than 31 January for verification of his identity. Failure to comply with this obligation on time will result in the termination of the selection procedure. In this case, the head of the SAO will reject this candidate's enrolment request and the candidate will have used one participation opportunity.

Article 6 Selection procedure

1. If the number of enrolments on 16 January exceeds the number of available places, a selection procedure will be carried out. The selection procedure will be completed by 14 April.
2. If the number of enrolments on 16 January is equal to or lower than the number of available places, no selection procedure will take place. In this case, a matching procedure will be carried out (see Matching Rules, Articles 3-6, described in the Application and Enrolment Regulation) and the minister can grant permission to reopen the application and enrolment process.

Article 7 Selection procedure: result and proof of admission

1. The head of the SAO will send a ranking number via Studielink to each candidate who participated in the full selection procedure. Candidates whose ranking number makes them eligible for admission will receive an proof of admission from the head of the SAO.
2. The candidate must accept the proof of admission via Studielink no later than two weeks after the date of receipt. An proof of admission that is not accepted within two weeks after the date of receipt will lapse automatically.
3. If an proof of admission lapses, the head of the SAO will issue an proof of admission to the next eligible candidate based on the ranking number who has not yet received an proof of admission.
4. A candidate who fails to accept an proof of admission on time but still wishes to participate in the programme must submit a request to the head of the SAO without delay. This request must be sent by email to CSA@utwente.nl
5. The head of the SAO will make a decision whether a request as referred to in paragraph 4 may be granted if all of the following conditions are met:
 - a. the candidate was demonstrably unable to accept the proof of admission on time;
 - b. the candidate made the request as soon as possible after the end of the acceptance period;
 - c. refusal of the request would be extremely unfair.
5. If a request as referred to in paragraph 4 is granted, the candidate will receive an proof of admission for the academic year following the academic year to which the enrolment request related. The head of the SAO may derogate from this and decide to issue an proof of admission to this candidate for the academic year to which the original enrolment request related.

Article 8 Issuance of proofs of admission

1. The head of the SAO will not issue more proofs of admission than the number of places available within the limited enrolment programme.
2. The head of the SAO issues proofs of admission until all available proofs of admission have been accepted and all candidates have demonstrated that they meet the prerequisites and additional requirements, as mentioned in Article 9, or until no later than 31 August.
3. The head of the SAO will issue the majority of the available proofs of admission for a limited enrolment programme on 15 April. The other proofs of admission will be issued at a time to be determined by the head of the SAO, between 16 April and 31 August.

Article 9 Date of demonstration of prerequisites

1. The candidate who has received an proof of admission must demonstrate no later than 15 July that he meets the prerequisites and additional requirements. If the candidate does not comply with this obligation, the proof of admission will lapse.
2. By way of derogation from paragraph 1, the head of the SAO may, at the request of the Faculty Board of Science and Technology, set a later date for meeting this requirement for candidates who have received an proof of admission for the TM programme. This date will not be later than 31 August.
3. The candidate who receives an proof of admission after 15 July must demonstrate no later than two weeks after the date of receipt that he meets the prerequisites and additional requirements. If the candidate does not comply with this obligation, the proof of admission will lapse.
4. If a candidate cannot meet the obligation to demonstrate that he meets the prerequisites and additional requirements by 15 July, he may submit a request for deferral, stating reasons, to the head of the SAO. This request must be submitted no later than 15 July by email to CSA@utwente.nl
The head of the SAO may grant the candidate deferral until 31 August at the latest. If the candidate does not demonstrate within the set time limit that he meets the prerequisites and additional requirements, the proof of admission will lapse.

Article 10 Candidate fails to obtain qualification

1. A candidate who fails to obtain his qualification or certificate can submit a request to the head of the SAO to cancel the participation opportunity used in a selection procedure. This request must be sent by email to csa@utwente.nl
2. The candidate must submit a request as referred to in paragraph 1 before 1 September. A decision on the request will be made by 1 October.
3. A candidate who submits a request as referred to in paragraph 1 must at the same time supply a document demonstrating that he has failed to obtain his qualification or certificate.

Article 11 Intake in a higher year

A candidate who, after accepting an proof of admission and completing the enrolment for a programme, terminates the enrolment for this programme before 1 February will not be given a student progress evaluation. This student can re-enrol for a subsequent academic year. His student progress evaluation will be performed at the end of that subsequent academic year.

Article 12 Legal protection

1. The candidate may lodge an objection to selection decisions with the [Complaints Desk](#). The objection period is six weeks.
2. If the objection is upheld and the decision is made to issue an proof of admission to the candidate after all, this proof of admission relates to the academic year for which the enrolment request was submitted.
3. A candidate to whom an proof of admission is issued after an objection has been upheld may, by way of derogation from paragraph 2, be issued with an proof of admission for the following academic year if:

- a. no further proofs of admission are or become available for the academic year to which the enrolment request related;
- b. a decision is made on the statement of objection after the start of the academic year, i.e. after 1 September;
- c. the candidate himself requests an proof of admission for the following academic year.

Article 13 Exceptions

In very exceptional circumstances, to be determined at the discretion of the head of the SAO, and where these regulations would lead to an extremely unfair result, the head of the SAO may decide to deviate from these regulations.

Article 7.53 Limited enrolment on the grounds of available limited education capacity

Higher Education and Research Act (WHW)

[effective from 1 September 2016]

1. In connection with the available educational capacity, the institutional administration can set a maximum limit for the number of students that can be enrolled for the first time for the first year of each programme. This maximum number is set for one academic year.
2. In connection with the available educational capacity, the institutional administration selects the prospective students exclusively on the grounds of qualitative criteria. There are at least two types of qualitative selection criteria.
3. The qualitative selection criteria and the selection procedure to be used for the admission process if the number of prospective students exceeds the maximum number, as referred to in the first paragraph, is made known by the institutional administration in good time. The institutional administration will set regulations for this purpose. These regulations will be set, taking account of the interests of prospective students from the public bodies of Bonaire, St Eustatius and Saba as well as of Aruba, Curacao and St Maarten.
4. The institutional administration shall not enrol more students than the maximum number set by the institutional administration in connection with the available capacity.
5. If a ministerial order as referred to in article 7.56 has been issued with regard to a programme, this article is not applicable.
6. The institutional administration must notify Our minister of the determination of a maximum number of students before 1 December of the calendar year prior to the first academic year for which this maximum number is set. The deadline for notifying Our minister of the educational capacity is 1 April in the case of a programme that is registered for the first time after this date, as referred to in Article 6.13, and will only start to be taught in the next academic year.
7. Rules can be set by ministerial order in relation to at least the following matters:
 - a. the application date for selection; and
 - b. the number of selection procedures for a specific programme in which a candidate can participate in the same academic year if this programme is delivered by more than one institution as referred to in Article 1.2.

Appendix: Selection for Technical Medicine for 2017-2018 academic year

Fixed quota

Enrolment for the Technical Medicine programme in the 2017-2018 academic year is limited to 130 places.

Selection criteria

To participate in the selection procedure, the candidate must (provisionally) meet (or be close to meeting) the admission requirements for the programme. To be eligible for the Technical Medicine programme, students must have pre-university education (VWO) with the subject cluster:

- Nature & Technology + Biology
- Nature & Health + Physics and Mathematics B

The programme trains students as professional medical technologists who, based on accurate insights and analyses, are able to design new solutions for medical technology problems. Research-minded, inquisitive and creative problem solvers with a strong interest in medicine and technology are very welcome to join the programme. More specifically, the programme is looking for students who combine an interest in biology, physics and mathematics with good social and communication skills.

The Technical Medicine programme therefore applies the following selection criteria:

Cognitive criteria : intellectual competencies and, in particular, science & maths skills

Non-cognitive criteria : social and communication skills, motivation, creativity and a desire to learn

Instruments and criteria

The following table gives an overview of the criteria and the instruments used to measure the criteria.

Instrument	Criterion
VWO school exam marks for biology, physics, maths B and average	Intellectual skills Science & Maths competencies
BMAT test	Intellectual skills
Questionnaire and interview	Social and communication skills Motivation
MPT Personality Test	Creativity Desire to learn
Science & Maths competence test	Science & Maths competencies

Candidates from the Caribbean region of the Dutch Kingdom

Caribbean and foreign candidates and Dutch candidates who are spending a year abroad (e.g. to study) can participate in the selection procedure at a distance.