



## Steps to take before your UT-contract ends

- Create (if not already done) an ORCID profile

EDIT

Metadata

Portal profile

Highlighted content

Associated user

Automated search

OVERVIEW

Relations

Fingerprints

Display

HISTORY AND COMMENTS

History and comments

Personal identification ⓘ

First name(s) Last name\*

Nationality

Name variant

Add name variant...

Title

Academic degree

Add title...

ID

77281890 Employee ID

Add ID...

ORCID

Create or Connect your ORCID ID

We strongly advise all UT researchers to apply for an ORCID as Scopus also uses ORCID for matching publications. See QRC: [adding ORCID to Pure](#)

- Authenticate (if not already done) your ORCID

My public profile

Add curriculum vitae

https://orcid.org/0009-0007-...

Not authenticated

Authenticate your ORCID ID

Edit profile

Check the boxes, this ensures that your Pure data is exported to ORCID

Connect with your ORCID ID

Upon authenticating your ORCID ID, you will grant read permissions to Pure. It means Pure will be able to read public and limited visibility items on your ORCID record and search on your behalf.

Pure is allowed to read public and limited visibility items on my ORCID record (Required to proceed).

**Before allowing Pure to export content on your behalf to ORCID, please read the information below carefully.**

You can grant Pure permission to export content to ORCID (write rights) by checking the checkbox below. If you do so, upon setup, Pure will export the following content immediately, and then subsequently automatically update it at a frequency determined by your Pure administrator:

- Institutional organisational affiliation
- Other personal identifiers (e.g. Scopus author ID, Researcher ID)
- Your Pure Portal URL
- Your research outputs, where:
  - the publication status is 'E-pub ahead of print/First online, Published'
  - the visibility of the record is 'Public - No restriction'
  - the workflow step is at least 'Validated'.

Pure will not export information from persons with backend or campus visibility.

I hereby allow Pure to export content on my behalf.

When pressing 'Proceed', you will be directed to the ORCID site where you can authenticate your ORCID ID.

Cancel Proceed

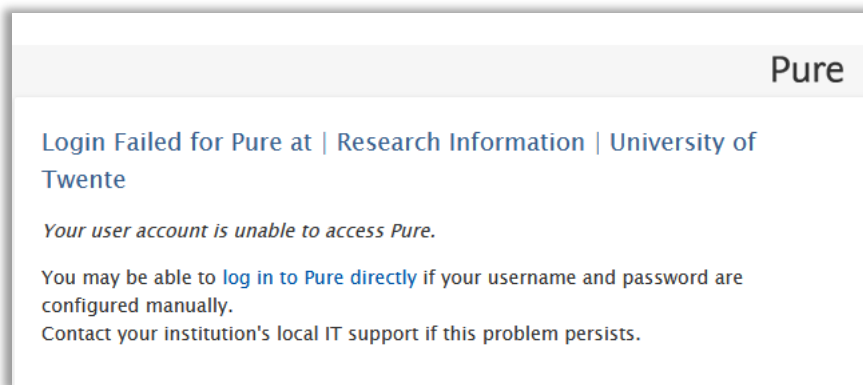
Pure Functional management can also provide an export file which can be imported into another Pure system. Contact: [ris@utwente.nl](mailto:ris@utwente.nl)



## Accessing Pure once your contract has ended

Access to Pure is based on your affiliation. When your contract with the UT ends, the HR (AFAS) system synchronises with Pure and your user account for Pure is locked. The grace period is an extension of your ICT-account but does not provide access to Pure.

When logging in to Pure, this error message displays:



## Thesis upload

Doctorate is synchronised with Pure; your thesis is automatically imported into Pure once the promotion workflow is finished.

## Other content

If other additions/submissions to Pure are required, send the content to [ris@utwente.nl](mailto:ris@utwente.nl). The RIS-team will upload it to Pure.

## Help and support

More detailed instructions on how to use Pure Research Information are available in various Pure manuals. Access the manuals from the upper right corner of the screen at any time when logged into Pure Research Information (Hover over 'Help and Support' and click 'Pure Manual'). From here, click the manual best matching your question(s). Also a link to Pure-FAQ's is listed here to help you make the best use of Pure Research Information and a contact email address.

