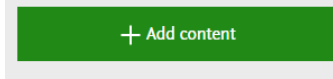




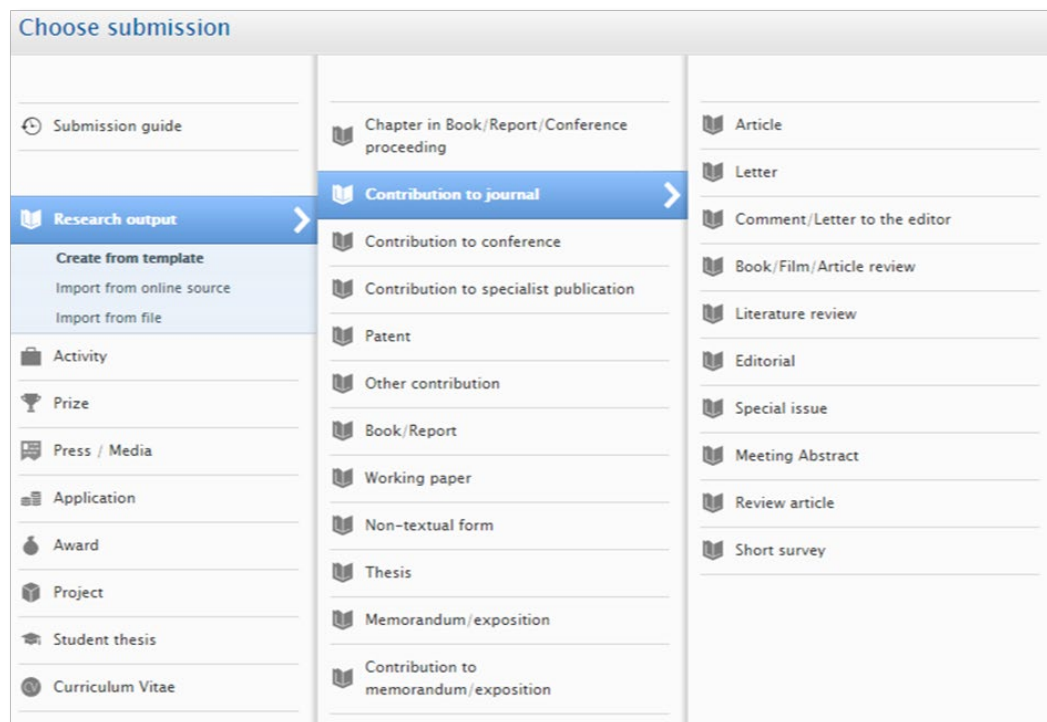
## Create research output from template or Import from online source

Log into Pure (<https://ris.utwente.nl/admin>) using your UT-login credentials.

Select either the “+” sign which appears when hovering over the left-hand-side **Research output** link or select the green **Add content** button (upper right corner).



Click **Research output** and a menu with types of content is displayed.



Select the appropriate output type and an empty template will open. (category ‘Academic’ requires a peer-reviewed choice)

Research output: Contribution to journal > Article > Academic Change template

**EDIT**

- Metadata
- Metrics

**OVERVIEW**

- Relations
- Fingerprints
- Display

**HISTORY AND COMMENTS**

- History and comments

**Type**

Publication category \*

Academic  Professional  Popular

Peer-reviewed \*

Peer-reviewed  Not peer-reviewed

SEP output type

Not eligible (mapped value)

KUOZ output type

Not eligible (mapped value)

**Publication status**

Publication statuses and dates \*

Published  Year  Month  Day

**Publication information**

Original language \*

English

Title of the contribution in original language \*



It is always possible to change to another template (upper right corner) **BUT** only templates within the same output-type (research output, activities, prizes, press/media etc.) are possible.

Add details of the research output. Please ensure that all mandatory fields are completed, indicated in Pure by a red asterisk, otherwise you will be unable to save the record.

**Some fields to note:**

- **State:** Pure will allow you to specify the publication **state** (In press, in preparation, published, unpublished). The default state is **Published**.
- **Electronic version(s) and related files and links:** In this section, you can add a full text document of the publication and links to an online version.

Upload your **peer-reviewed author version PDF** (or the **publisher version**, in case the author version is not available) and add a DOI or (persistent) hyperlink.

*When uploading an electronic version of your work, you can set the status:*

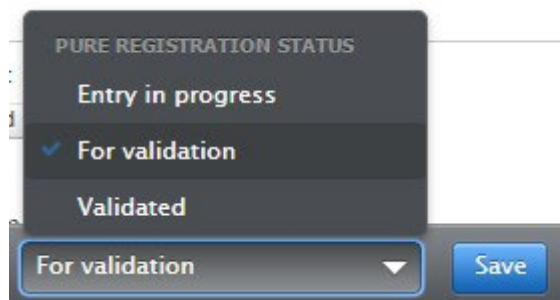
*When entering a DOI or a link a dropdown menus shows a list of options:*

- **Relations:** Create links between the research output and other Pure content such as another research output or a research project
- **Visibility:** The default **visibility** is **Public** which means the record will be displayed on the UT Research Information Portal. If your research output has restrictions, select “Campus, Backend or Confidential”



If you are an academic using your own Pure account you will be automatically added to the bibliographic record as an author. To add co-authors, click on the button **Add person**

When finished, at the bottom of the template, set the status of your submission. The next (logical) step is already activated, and click Save. This will ensure that the workflow, processing your output, starts and that all necessary steps are taken to publish your output on the University Twente Research Information Portal.



It is also possible to import your research output from an online source (also see the QRC: “automated search profiles” to use these in an automated manner)

**Choose submission**

- Submission guide
- Research output** (selected)
- Create from template
- Import from online source** (highlighted with red arrow)
- Import from file
- Activity
- Prize
- Press/Media
- Application
- Award
- Dataset
- Facility/Equipment
- Curriculum Vitae

**Scopus**  
Scopus, an abstract and citation database, covers over 22,000 titles from more than 5,000 international publishers. It contains over 56 million records from peer-reviewed research literature in the scientific, technical, medical, social sciences, and arts and humanities fields.

**Web of Science** (Clarivate Analytics)  
Web of Science covers a wide range of databases, which together hold more than 40 million records and cover the subject areas of natural sciences, social sciences, and arts and humanities.

**Crossref**  
A system developed by publishers in 2000, to ease linking between references in fulltext documents in online scholarly literature, on the publishers' websites. Crossref uses DOI to transmit link information.

**Espacenet** (Patent search)  
Espacenet offers free access to more than 90 million patent documents worldwide, containing information about inventions and technical developments from 1836 to today.

**ORCID**  
ORCID is a nonprofit organisation helping create a world in which all who participate in research, scholarship and innovation are uniquely identified and connected to their contributions and affiliations, across disciplines, borders, and time. Enabling ORCID as an online import source will allow to import research output metadata available on ORCID's public API.

**arXiv.org**  
arXiv is an Open Access database with full-text access and contains more than 1 million e-prints. It covers the domains of physics, mathematics, computer science, quantitative biology, quantitative economy and statistics.

**IEEE Xplore** (Digital Library)  
IEEE Xplore contains more than 5 million records in Computer Science, Electrical Engineering and Electronics. It contains material mainly published by the Institute of Electrical and Electronics Engineers (IEEE) and partner publishers, including more than 300 peer-reviewed journals, 1,900 global conferences, 11,000 technical standards, 5,000 ebooks, and over 500 online courses.



Within the chosen import source (Scopus in the example below) enter title, author name, ORCID etc. to search for publications.

**Choose submission**

- Submission guide
- Research output**
- Create from template
- Import from online source
- Import from file
- Activity
- Prize
- Press/Media
- Application
- Award
- Dataset
- Facility/Equipment
- Curriculum Vitae

### Scopus

#### Import from Scopus

Title, Abstract, Keywords or Scopus publication ID, ISBN, DOI

If you enter an ID here (Scopus publication ID, ISBN or DOI), the other fields are ignored.

Author name(s) ORCID or Scopus author ID(s)

Example: bill smith or b smith

Year range Organisational unit affiliation of author Scopus Affiliation ID(s) of author

From  To

Search by entering the title, author name, limit to year range, enter organisational unit name as it is indexed in Scopus.

Instead of manually searching in online sources you can set up an automatic search for publications based on your name. [Set up automatic search](#)

Check the results of your search and import candidates (choose import and match in order to check all publication metadata)

**Choose submission**

- Submission guide
- Research output**
- Create from template
- Import from online source
- Import from file
- Activity
- Prize
- Press/Media
- Application
- Award
- Dataset
- Facility/Equipment
- Curriculum Vitae

### Scopus

#### Import from Scopus

Title, Abstract, Keywords or Scopus publication ID, ISBN, DOI

If you enter an ID here (Scopus publication ID, ISBN or DOI), the other fields are ignored.

Author name(s) ORCID or Scopus author ID(s)

Example: bill smith or b smith

Year range Organisational unit affiliation of author Scopus Affiliation ID(s) of author

1935  1953

1 result

**Physik und realität**  
Albert Einstein, 1936, vol. 221, issue 3, p. 313-347. Journal of the Franklin Institute [Link to publication in Scopus.](#)  
DOI.  
Article

- Import and match
- Import and save



Import from Scopus

Scopus

**Physik und realität**  
Albert Einstein, 1936, vol. 221, issue 3, p. 313-347. Journal of the Franklin Institute [Link to publication in Scopus](#). DOI.

Author match

Author and affiliations in Scopus	Author and affiliations in Pure
1 Einstein, Albert	<b>Match</b> Einstein, G. Albert EinNel Technologies External person

Import and review   Import and save   Cancel

When done, click import and save at the bottom, the publication will now open in the (standard) edit mode to add (mandatory) fields and other data. When done, set the status and click save

PURE REGISTRATION STATUS

- Entry in progress
- ✓ For validation
- Validated

For validation   Save

## Help and Support

More detailed instructions on how to use Pure Research Information are available in the Pure manual.

Access the manual from the bottom right corner of the screen at any time when logged into Pure Research Information. (hover over 'Help and support', click 'Manual') The available manuals are based on your role (researcher, editor) in Pure.

Also a link to the FAQ's is listed here to help you make the best use of Pure Research Information.

? **Help and support**

- Manual »
- FAQ »

Contact helpdesk:  
[ris@utwente.nl](mailto:ris@utwente.nl)