

UT INCENTIVE FUND

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UT Incentive Fund is a funding instrument financed by [OPUT](#) and [DE&I Team](#), aimed at promoting diversity, equity and inclusion of students and employees at UT. The budget per employee application is maximum to EUR 10,000 and EUR 2,500 per student application. Your proposal will be assessed by the [DE&I Advisory Board](#) in collaboration with the DE&I Team. Funding will be awarded to proposals that best translate ideas into activities, studies or projects with the potential to have a sustainable impact on UT as a whole, or within specific teams, departments or faculties.

The aim of the initiatives should always be to help UT become a more diverse, equitable and inclusive organisation. Do you have an impactful idea for how to strengthen diversity, equity and inclusion amongst the employees or students in our organisation? Take a look at the website and read more about [UT Incentive Fund](#) for the projects 2023 and 2024.

The Incentive Fund accepts proposals year-round, we evaluate proposals two times per year and will award them as budget permits.

WHO CAN APPLY?

- UT employees and UT students.
- Proposals can be submitted as a group or as an individual.
- The main applicant must have a contract at UT during the duration of the whole project (one year). If the main applicant is a student, this person has to be available for the duration of the project.
- Deadline is November 15, 2024.

WHAT CAN BE COVERED?

- The maximum amount that can be awarded is € 10,000 per employee application and € 2,500 per student application.
- The budget available can be used for personnel (your own hours or externally hired people) and material costs. UT staff do not receive additional payment for their hours from the budget.

ASSESSMENT

The proposals will be assessed by the members of the DE&I Advisory Board and DE&I Team. Proposals can also be awarded partially.

Please note that the UT Incentive Fund does not provide grants for scientific research, however doing a study to fill a knowledge gap in diversity and inclusion could be a possibility. Requests solely for equipment or data collection will not be considered.

CRITERIA FOR ASSESSMENT

- The expected impact on the UT community.
- The direct link to diversity, equity and inclusion.
- The clarity of the planned actions and budget overview.
- Proposed activity can be completed within twelve months.
- Diversity in teams submitting the proposal will be highly valued.



APPLICATION PROCEDURE

- Proposals should contain the following parts:
 1. Contact details applicant(s).
 2. Problem statement (motivation).
 3. Project plan.
 4. Timeline (remember the maximum duration of projects is one year).
 5. Detailed budget.
- The proposal has a maximum of 3 pages in total.
- Evaluation of the project proposals will take place at the beginning of December 2024.
- Your application must be submitted through the [incentive fund application](#).
- Decisions on the application will be communicated to the applicants at the end of December 2024.
- Projects may start from January 1, 2025.
- The outcomes of the funded projects must be reported back to the DE&I Advisory Board within three months of the project ending (no later than April 1, 2026) and can be used for communication purposes.
- There will be a new round of registrations for the UT Incentive Fund in 2025 after the summer-break. These projects may start in January 2026.

QUESTIONS ABOUT THIS CALL?

Please contact us at dei-advisoryboard@utwente.nl if more information is needed.

Curious about the projects 2023 and 2024? Check out the website and read more about [UT incentive fund](#).

