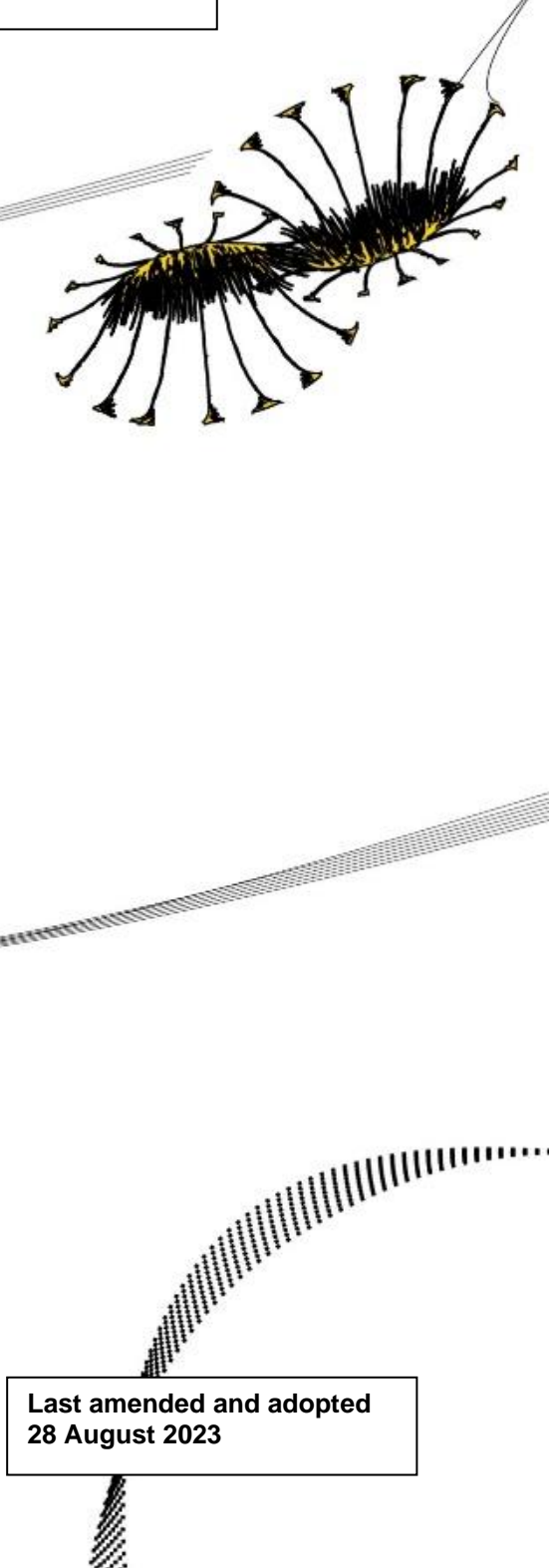
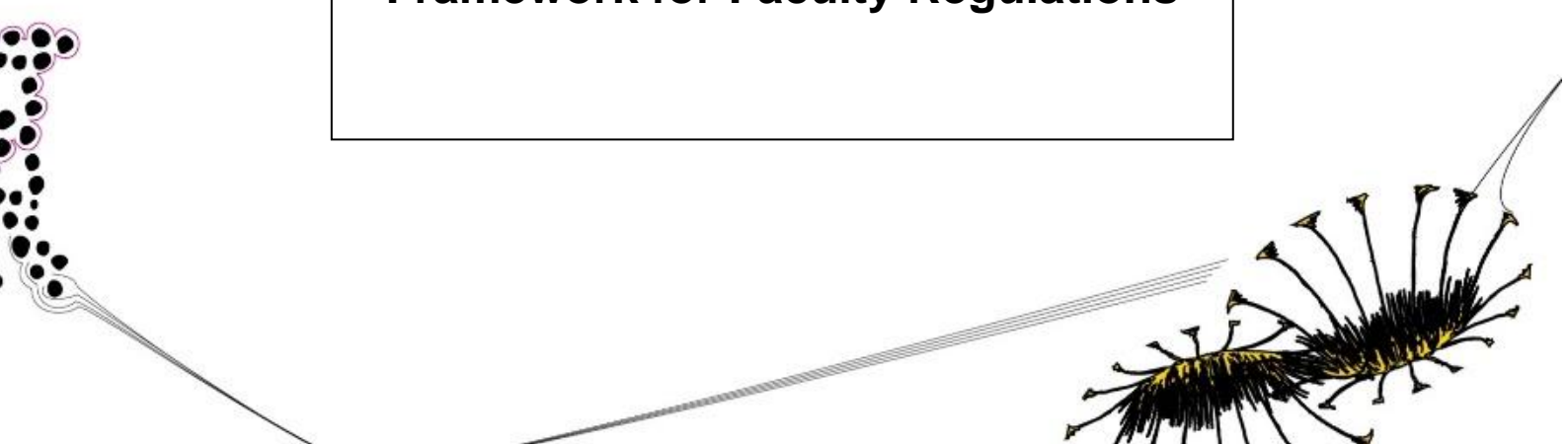




## Framework for Faculty Regulations



Last amended and adopted  
28 August 2023

# Contents

1.	INTRODUCTION .....	2
2.	CHAPTER I GENERAL .....	2
3.	CHAPTER II ADMINISTRATION AND ORGANISATION OF THE FACULTY .....	2
5	CHAPTER IV PARTICIPATION AND FACULTY COMMITTEES .....	6
6	CHAPTER V FINAL PROVISIONS .....	6

## 1. Introduction

The Framework for the Faculty Regulations is based on the Higher Education and Research Act (WHW). These regulations consist of five chapters:

- General
- Organisation and management of the faculty
- Education and research
- Participation and faculty committees
- Final and transitional provisions

## 2. Chapter I General

### Article 1 Terminology

In these regulations, the following terms are defined as follows:

- |                         |   |
|-------------------------|---|
| a. University:          | The University of Twente (UT), located in Enschede;                                       |
| b. WHW/legislation:     | The Higher Education and Research Act;  |
| c. EB:                  | The Executive Board of the University of Twente;  |
| d. Faculty              | Faculty of <...>;   |
| e. Faculty Board:       | The board of a Faculty as referred to in article 18 BBR                                   |
| f. BBR                  | Administrative and Management Regulations;  |
| g. Dean:                | The Dean of the faculty of <....>;  |
| h. Faculty Council:     | The Council of the faculty as stipulated in article 9.37 of the legislation;              |
| i. Programme Committee: | The Committee as stipulated in article 9.18 of the legislation;                           |
| j. Examination Board:   | The Board as stipulated in article 7.12 of the legislation;                               |
| k. EER (OER):           | Education and Examinations Regulations as referred to in article 7.13 of the legislation. |

In the event that other terms used in these regulations also appear in the legislation, these terms have the meaning ascribed to them therein.

## 3. Chapter II Administration and organisation of the faculty

### Article 2 The Faculty Board

1. The Faculty Board consists of four members: the Dean (primus inter pares), a Portfolio Manager for Operations, a Portfolio Manager for Education and a Portfolio Manager for Research. The faculty board manages the faculty in compliance with the principles of collegial governance. The dean has a casting vote when votes are tied.
2. Any deviation from the provisions in paragraph 1 above requires approval by the Executive Board.
3. The Faculty Board may, without prejudice to the responsibility of the Board as a whole for its own decisions and actions, submit a proposal to the Executive Board regarding the division and delegation of duties. The Executive Board approves this division of duties, including the authority to sign off decisions.

4. A student from the relevant Faculty shall be granted the opportunity to attend the meetings of the Faculty Board; this student (student assessor) will be granted an advisory vote at these meetings.
5. The members of the Faculty Board are appointed, reappointed, suspended and dismissed by the Executive Board.
6. The appointment of the members of the Faculty Board, with the exception of the Portfolio Manager for Operations, shall be for the duration of a term to be determined by the Executive Board, which is generally a period of four years. Members may be reappointed once for a maximum term of four years.
7. If the Dean – whether or not in the interim – ceases to be a member of the Faculty Board, the Portfolio Manager for Research and the Portfolio Manager for Education shall also cease to be members.
8. With respect to the Portfolio Managers for Operations, the Executive Board may determine that they are appointed to this position within a specific Faculty for a term of four years, after which they may be reappointed once for a maximum term of four years.
9. The portfolio holder for education and portfolio holder for research are minimal UHD and employed by the relevant faculty.
10. A Programme Director may not act as a member of the Faculty Board.
11. Before proceeding to appoint or dismiss the Dean and the other members of the Faculty Board, the Executive Board must first, in a confidential manner, hear the advice of the Faculty Board and the Faculty Council regarding proposed decisions on appointments or dismissals. The timing of this hearing shall be such that it can have a meaningful effect on the decision-making process.
12. Notwithstanding the provisions of paragraph 6 above, the Dean and the other members of the Faculty Board may be suspended or dismissed in the interim if there are compelling reasons for their suspension or dismissal.
13. The Faculty Board shall invite the student members of the Faculty Council to submit a nomination for the position of student assessor and, from this list of nominees, shall nominate a student assessor to the Executive Board. The student assessor shall be appointed by the Executive Board for a term of one year, following nomination by the Faculty Board. The student assessor may not simultaneously be a member of the Faculty Council.
14. Any deviation from the provisions in paragraph 13 above requires approval by the Executive Board.

### **Article 3 Duties of the Faculty Board**

1. The Faculty Board is responsible for the general management of the faculty. It also oversees the management and organisation of the faculty in terms of education and research.
2. In setting out the management and organisation rules of the faculty, the Faculty Board establishes its faculty rules and regulations. The establishment of these faculty regulations, and any changes incurred, must be approved by the Executive Board.
3. The Dean contributes to university management, for example by discussing the preparation of the institutional plan and the budget with the Executive Board.
4. The duties of the Faculty Board include those outlined in article 9.15 of the WHW.

## **Article 4 Accountability and obligation to inform**

The Faculty Board is accountable to the Executive Board. It supplies the Executive Board with any faculty details upon request.

## **4 Chapter III Education and Research**

### **Article 5 Faculty programmes**

*Explanatory note: The BBR lists the courses established in a faculty.*

a. <...>

b. <...>

### **Article 6 Programme Director and duties**

1. The programme management in the faculty is assigned to a programme director.
2. The faculty board appoints a programme director for each programme (or combination of programmes)
3. The Faculty Council is heard confidentially by the Faculty Board on the appointment of a programme director.
4. The appointment of the Programme Director must be approved by the Executive Board.
5. Under the governance of the Faculty Board, the Programme Director is responsible for the organisation and implementation of the programme.
6. The Programme Director will advise the Faculty Board with regard to any decisions or changes relating to the EER, the internal quality assurance system, and the measures required in terms of external quality assessment.
7. The Programme Director supervises the teaching of the subjects, and the programme components outlined in the Education and Examinations Regulations (EER).
8. A programme director cannot also be a member of the programme committee of that programme.

### **Article 7 Examination Board(s)**

1. For each programme (or group of programmes) in the faculty, the Faculty Board sets up an Examination Board.
2. The members of the Examination Board are appointed by the Faculty Board on the basis of their expertise in the area of the particular programme or group of programmes. At least one member must be a programme lecturer, or a lecturer for a programme which is part of the programme or group of programmes, and at least one member must not pertain to this group. The Dean must hear the members of the relevant Examination Board before a member is appointed.
3. The Examination Board nominates examiners for the exams. The examiners will provide the Examination Board with any information that is requested.
4. The duties and competences of the Examination Board include the following:
  - a. Maintaining the standards of both written and oral exams;
  - b. Establishing rules and regulations;
  - c. Grant students permission with regard to a self-determined study programme;
  - d. Grant exam exemption.

5. The Examination Board establishes rules with regard to the implementation of these duties and competences, and the measures that may be taken.
6. The term of office for Examination Board members is three years. They can be re-appointed once.
7. The Examination Board drafts an annual report on its activities, which it submits to the Dean.

## **Article 8 Programme Committee**

1. For each initial programme or group of programmes, the Faculty Board shall establish a Programme Committee, half of which shall be composed of students (belonging to the programme or combination of programmes concerned) and half of which shall be composed of lecturers.
2. Procedure for appointing Programme Committee members:

<...>

a. Elections are held

OR: b. Elections are not held, but an alternative procedure for setting up the Programme Committee is used instead

3. Every year, the method of composition of the Programme Committee is put on the agenda of the Faculty Council. The dean and the Faculty Council determine annually whether it is desirable to maintain this method of composition.
4. The Programme Committee elects its own Chair.
5. The term of office for Programme Committee members is one year for students, and two years for lectures. They can be re-appointed.
6. The duties of the Programme Committee include amongst others (9.18. WHW):
  - a. Make recommendations with regard to improving and maintaining the programme standards.
  - b. Right of approval with regard to the Education and Examination Regulations (EER) as outlined in article 7.13 of the WHW, with the exception of the subjects listed in the second paragraph a, f, h – u, and x, and the stipulations outlined in articles 7.28 paragraph 5, and 7.30 b of the WHW.
  - c. Conduct an annual review of the implementation of the Education and Examination Regulations (EER).
  - d. Right to consultation with regard to the Education and Examination Regulations (EER), as outlined in article 7.13 of the WHW, with the exception of the subjects for which the Programme Committee has right of approval, pursuant to section b.
  - e. Provide recommendations or proposals, upon request and on its own initiative, to the Programme Director and the Dean about all educational matters relating to the programme.
7. The Programme Committee is given the opportunity to discuss recommendations with the Programme Director or the Dean, before they are issued.
8. The Programme Director or Dean notifies the Programme Committee in writing, and as soon as possible, as to how the recommendations issued have been carried out.
9. The Programme Committee sends the recommendations and proposals referred to in paragraph 7 to the Faculty Council, for information.

10. The Programme Committee convenes with the Programme Director or Dean to discuss the intended policy at least twice a year. At least once a year this discussion will take place with the Dean directly.
11. The Programme Director and Programme Committee will meet in the event that either party has reason hereto. The meeting will take place no later than three weeks after a written request to do so is submitted to the Chair of the Programme Committee.
12. Once a year the Programme Committee issues an annual report, which is made publicly available.

## **Article 9 Research and education within the faculty**

1. Research and education within a faculty are carried out in chair groups of related scientific fields in which capacity has been allocated.
2. Research and education can take place in a cooperative, inter-faculty manner, as outlined in article 23 of the BBR.

## **5 Chapter IV Participation and faculty committees**

### **Article 10 Faculty Council**

1. The faculty has a Faculty Council which is made up as follows: <...>
2. The competences of the Faculty Council are outlined in the University Council Regulations. These cannot be altered.
3. A set of internal regulations will be drafted for the Faculty Council, which the Faculty Board will confirm as soon as the Faculty Council has been elected.
4. The method and organisation of elections of Faculty Council members is set out in the UT Elections Regulations.
5. The term of office of Faculty Council members shall be two years as regards staff members and one year as regards students.

### **Article 11 Faculty committees**

For specific faculty related (advisory) tasks the Faculty Board can set up committees. The Faculty Council advises the Faculty Board with regard to the regulations for these committees.

Faculty committees:

<...>

## **6 Chapter V Final provisions**

### **Article 12 Disputes**

In the event that there is a dispute about the interpretation of the articles in these regulations, in cases concerning the Faculty Board and the Executive Board, the final decision will rest with the Executive Board, and for internal faculty related matters the final decision will rest with the Dean.

### **Article 13 Nomenclature**

These regulations may be referred to as the 'Regulations for the Faculty of <...>'

#### **Article 14 Conclusion**

These regulations were concluded by the Faculty Board of <...>, following approval by the Faculty Council and Executive Board, and will replace all previous versions.