

UNIVERSITY OF TWENTE.

FACULTY ELECTRICAL ENGINEERING, MATHEMATICS AND COMPUTER SCIENCE

DATE: 25 FEBRUARY 2022

OURREF: EEMCS22/BOZ/10811/RA

Minutes 37th PC-SC (OLC-SC)-meeting Monday April 12st 2021, 10:00-11:30 hr.

5 *Present:* Ronald Aarts (chairman+minutes), Sarthak Misra, Francesco Nex, Bhanu Teja Chidura (Student), Vignesh Balaji Vijayan (Student), Alejandro Lopez Tellez (Student), Maarten Korsten (Program director), Jorien Berendsen (Program coordinator)

10 *Absent:* ---

1. Opening

01 10323 Agenda 37st PC-SC 12 Apr 2021.pdf

15 Aarts opens the meeting at 10:00.

No student assistant has been arranged to make today's minutes, so once more Aarts offers to make some notes and compile these into short minutes.

20 **2. Minutes 36th meeting 1 March 2020**

These minutes are not available yet, so the approval of the minutes and action list are postponed until the next meeting.

25 Aarts didn't ask for arranging a student to make minutes as this didn't work out for the past meetings. Korsten points out that the educational office is under very high working pressure, but he offers to contact the office regarding the need for a minute maker.

Aarts recalls some of the action points: The EER is on today's agenda. The feedback on the "Quality agreements EEMCS" is still on the to-do list.

30 **3. Advices/correspondence**

03 Update Working group on strengthening decentralized participation March 2021.pdf

The document is an email from this working group to all PCs. The PC has read the information. There is no need for a reply or comment on the email.

35 Korsten points out the remark in this email about the "training courses for participation". This is of interest for all PC members, especially new members. Nex also recommends attending this course, which is time efficient and informative.

40 **4. Announcements**

45 Korsten recalls that the starting date for opening the campus has been delayed as the government postponed lifting of measures until April 28. In the meantime the UT is preparing for more activities of the campus. Priority is given to setting up rooms for project activities. These rooms can then also be used for small groups working on tutorials. This scale is preferred over inviting large groups in larger lecture room. Study places are also offered in tents. Furthermore the UT is preparing that self-tests will be offered in some way to staff and students.

50 Korsten point out that next year the tuition fee will be diminished by € 1000. This applies to all students, including non-EU students although for this group the discount is relatively small compared to the tuition of about k€ 16 for MSc programs.

55 Korsten informs the PC that a Q&A session will be organised for all students after the exams. This is planned to address any question that arise with the end of the course year approaching.

5. EER 2021/2022

- 60 05A Inventory of changes EER revised 8-4-2021.pdf
05B M-EER EEMCS part A (draft 25feb21) with track changes.pdf
05C M-EER EEMCS part A (draft 25feb21).pdf
05D OER 2021 - Part B Master SC Final Concept 2020.pdf
05E OER 2021 - Part B Master SC Final Concept with diffs 2020.pdf

65 The Education and Examination Regulations (EER) are discussed starting with part A, the faculty section. Before the discussion can start, it appears that still not all PC members have access to the share on the P-drive. The documents are emailed to assure all members can read these.

The document "05B" with "track changes" is looked at, while the other document "05C" may be better readable. Remarks:

- 70 - Article A1.1.10: "off" should be "of".
- Article A3.8: The "senior examiner" has already been discussed in the previous meeting. They will be appointed by the Examination Board. It is noted that different criteria are applied for the EEMCS programs. Korsten expects that the Examination Board will look at the experience of staff members in participating in graduation committees.
75 - Article A4.7.4: "student" is missing in "... the participates, ...".
- Article A5.3: "Cum laude" has also been discussed before. Korsten points out that discussions about the starting date may arise when a student combines BSc and MSc programs. Does this article refer to the start date of the MSc program or the date of the BSc degree? According to the proposed article A5.3.3 the Examination Board can still decide to grant the judicium Cum Laude in such case. Korsten remarks that for the EEMCS programs the rules for the maximum time are applied rather strict.
80 The PC agrees to leave this decision to the Examination Board, but recommends that it should be taken into consideration when a student starts the MSc program only "part-time" when the BSc program still has to be finished.

85 Next part B of the EER, the programme-specific section for S&C, is discussed. The document "05E" with "diffs" is looked at, with the other document "05D" being better readable. Remarks:

- Articles B4.x: Course numbers and names have been updated.
- Article B4.4: The electives have been checked with the information currently available.
90 The possibility of unforeseen changes cannot be avoided.
- Article B4.7: The planning of the graduation project is now in agreement with the forms being used.
- Article B5.1.4: The references to the new MSc program Robotics is in line with earlier discussions.
95 - Article B5.4: In the planning for the graduation project a minimal term for the "green light meeting" has been specified. This is needed to assure that the student can get a diploma right after the final audit. Effectively this procedure has been applied for a while, but is now added to the rules.

100 It is not explicitly specified when the final report should be submitted. It is implicitly arranged in item 2 where it is left to the graduation committee to decide upon the green light and accompanying conditions. It will be suggested to mention the minimal term for the final report in a future EER. It can either be included as some specific minimal term or to explicitly leave this to be decided by the graduation committee.

105 Chidura wonders which EER exactly applies to a student at any time and what this implies if rules have been changed? Korsten replies that always the current EER applies, but a change of some rule will not be interpreted to be disadvantageous for a student, see also the hardship clause in article A8.7.

110 Action 108: Recommendations EER.

6. A.O.B.

115 None.

7. Questions before closing the meeting

120 Lopez Tellez wonders if the schedules will be changed when lectures are on campus again? Korsten answers that this still has to be worked out. Note the preference for smaller student groups as mentioned before. Only limited campus activities will be possible. Clashes with the on-line courses have to be avoided. For this reason, some activities may be scheduled in the evenings.

125 8. Closure

Aarts closes the meeting at 11:15. We expect to have two more meetings this course year, one halfway block 2B and one towards the end. Next meeting is scheduled on Wednesday May 19 at 13:00.

130 Because of the limited access to the P-drive, it would be appreciated to share document also otherwise, e.g. as attachments to the agenda invite (action 109).

135 Action items

77	Write an annual report for 2017-2018	07/05/2019	Chairman
103	Write an annual report for 2019-2020	29/06/2020	Chairman
105	Look for new student member in Q4	01/03/2021	All/students
106	Letter to renew membership of staff members	01/03/2021	Aarts
107	Feedback on EEMCS Quality Agreements	01/03/2021	Aarts
108	Recommendation EER	12/04/2021	Aarts
109	Check arrangements for the P-drive and/or attach documents to the P-drive.	12/04/2021	Aarts

Completed action items

140 None.