

UNIVERSITY OF TWENTE.

FACULTY ELECTRICAL ENGINEERING, MATHEMATICS AND COMPUTER SCIENCE

DATE: 29 JUNE 2020

OURREF: EWI20/BOZ/9484/RA

Minutes 33rd PC-SC (OLC-SC)-meeting Monday June 29th 2020, 10:30-12:00 hr.

5 *Present:* Sarthak Misra, Ronald Aarts (chairman+minutes), Francesco Nex, Maarten Korsten (Program director), Bhanu Teja Chidura (Student), Praveen Kumar Pakkirisamy (Student), Vignesh Balaji Vijayan (Student)

Absent:

10

1. Opening

Aarts opens the meeting at 10:35. Lars Essenstam is not available to make today's minutes, but Aarts offers to make some notes and compile those into short minutes.

15

2. Minutes 32nd meeting 18 May 2020

02 9464 Minutes 32nd OC-SC 18 MAY 2020

20 Aarts noticed that the minutes correctly don't mention that he welcomed Praveen Kumar Pakkirisamy in his first PC meeting, as he indeed forgot this welcome. He wants to repair that right now.

Other remarks:

- 25
- Line 32: Name of Sarthak misspelled.
 - Line 56: Typo "They".

In response to the action items:

Aarts states that action point 77 has still not been completed yet. In fact a report for 2019/2020 had to be added → Action point 103.

30

3. Advices/correspondence

No advices/correspondence.

35

4. Announcements

No announcements.

40

5. Education in agreement with COVID-19 guidelines

Preview of the situation during the first semester of the year 2020/2021 including actions to be taken to prioritise onsite education for first year students.

45 Korsten outlines that the Dutch guidelines are expected to be more relaxed in September. For the University the rule for 1.5 meter social distancing will limit the on-campus activities.

Expectations are that students can be on-campus about half a day per week. Complication for MSc students is their highly personalised programme.

The plan for the first year's MSc students S&C is now as follows. The core course "Control System Design for Mechatronics" will partly be offered on-site. Last year video lectures have

50 been recorded with basic knowledge. Next year the on-campus classes will be used to offer more in-depth topics and examples.
Regarding international students it is at this moment unclear if and when they will come to Enschede because of all the uncertainties about visa, travelling and possible quarantine. The University will share relevant information with these students. In case of significant delay in
55 arriving in Enschede, they are advised to postpone the start of their program until February. An introduction will be scheduled with many activities on-line and one session on-campus. Nex asks whether the on-campus lectures will be streamed e.g. for students still in lockdown? Korsten replies that possibilities are offered, but students should consider postponing the start of the program. Korsten also points out that examinations are expected to be on-campus.
60 Nex also wonders about practicals. Korsten knows about some practicals that are replaced by simulations. Misra refers to a course in block 1B for which lab practicals are essential. He wonders how to organise these? Korsten advises to contact the people who are in charge of the equipment.
Misra would like to know how many students can attend an on-campus lecture? Korsten
65 suggests to contact the Time Schedule team as they probably also know how many students can be allowed in specific lecture rooms.
Aarts would like to know which part of the first year's course is scheduled on-campus? Korsten replies this is 1 block of 2 lecture hours per week, but because of the group size the teacher has been asked (and is willing) to offer the same lectures twice in case the group is
70 split into halves.
Balaji wonders about the options for other students? Korsten replies that also other students can be invited, e.g. in groups with the first year's students. Balaji also would like to know what to do in case a student can't travel to the University. Korsten indicates that he already pointed out that students should try to be on-campus or otherwise consider a postponed start of the
75 program.
Misra asks if we know how other universities handle the guidelines? Korsten replies he doesn't know details of the 4TU colleagues, but he is also curious about other initiatives. Misra knows that at the RUG the robotic labs are open again for students, including Saturdays. Lectures in September are foreseen with empty classrooms except for a camera
80 team that takes care of professional recording of the lectures.

Proposals for COVID-19 related measures (agenda items suggest by student members):

i) Extra courses option instead of internship.

ii) Reducing the credit requirement to start the thesis

85 Chidura shortly introduces the considerations. Aarts refers to the discussion in the previous PC meeting that addressed already some aspects.
Regarding the first option, Korsten indicates that an individual student can always submit a proposal for such option at the Examination Board. Of course the request should be motivated
90 well and the Examination Board can decide on such individual cases. It is not desirable to consider this a general change of the program.
The default requirements to start the thesis normally apply. In case of reversing the order of internship and thesis, it is still advised to complete the courses first, so 60 EC. While a student is working on his/her final courses, the situation may change to reenact the normal order of
95 internship and graduation. Note that in case completing all courses first would result in study delay, the student is advised to submit a work plan to the study advisor.
Nex wonders if actions should be taken to offer internal internships. After some discussion it is concluded that students should contact the mobility coordinator first. There are still
possibilities for internships at companies. In case these options really fail a solution will be
100 worked out.

6. A.O.B.

105 No other businesses.

7. Questions before closing the meeting

110 No questions.

8. Closure

115 Aarts closes the meeting at 11:20 and concludes this is the final meeting of this course year. A next meeting will be scheduled in September, but a datumprikker will be send out later when there is more clarity about time schedules and the like.

Action items

77	Write an annual report for 2017-2018	07/05/2019	Chairman
103	Write an annual report for 2019-2020	29/06/2020	Chairman

120 Completed action items

None.