

# UNIVERSITY OF TWENTE.

## Appendix 2: Internship Agreement

\_\_\_\_\_ (name organisation)  
established at \_\_\_\_\_ (city, country)  
represented by \_\_\_\_\_ (name/ function)

hereinafter referred to as "Internship Organisation",

and


\_\_\_\_\_ (name student)  
residing at \_\_\_\_\_ (address)  
\_\_\_\_\_

Date/place of birth \_\_\_\_\_

student at the Faculty of Behavioural, Management, and Social Sciences (BMS) in the Master of Science programme Philosophy of Science, Technology, and Society (PSTS) at the University of Twente, hereinafter referred to as "student",

have agreed as follows:

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Article 1:

The Internship Organisation enables the Student to do an internship within the framework of his/her PSTS programme starting on \_\_\_\_\_ until \_\_\_\_\_ at the company division \_\_\_\_\_

Article 2:

The Internship Organisation shall charge the Student exclusively with duties that fit in the purpose of the internship.

Article 3:

The internship will be performed within the scope of the arrangements made between the Internship Organisation, the Student and the Faculty BMS at the University of Twente as mentioned above.

Article 4:

The Internship Organisation shall appoint a daily supervisor charged with the attention and supervision on the Student and also with the contacts with the Faculty.

Article 5:

The internship period for the Student shall be in conformity with the working hours that apply for the Internship Organisation or the division of the Internship Organisation at which he/she has got a placement, unless agreed otherwise.



Article 6:

The student is obliged to take out sufficient insurance cover before the actual start of his work and to remain thus insured during the term of this work. This insurance will at least provide sufficient cover for health expenses and liability risks. On request, the student will present a copy of the policies or proof of payment of the insurance premium for inspection. The University of Twente is not liable for any damage, in whatever form and of whatever name or description that the student or Internship Organisation provider may suffer in connection with student's work, including any damage arising from the use of the results of this work. The student and the internship organisation indemnify the University of Twente against this damage and any related claims.

Article 7:

The Student must comply with the instructions as indicated by or on behalf of the Internship Organisation's management, among which those with regard to the times of presence.

Article 8:

The Student shall be obliged to keep secret all information that has come to his/her notice and of which he/she should reasonably recognise the confidential nature.

Article 9:

The Student shall report his/her absence due to illness as soon as possible to his/her supervisor or to the employee charged with illness reports.

Article 10:

The Student will receive a gross/net\* allowance of \_\_\_\_\_ per month.

Article 11:

The Student shall be entitled to \_\_\_\_\_ days leave monthly.

Article 12:

The Internship Organisation shall be entitled to terminate the internship upon consultation with the University of Twente internship supervisor, if the Student, to the opinion of the Internship Organisation supervisor, does not sufficiently take the current rules into account or does not follow the instructions given by or on behalf of the internship organisation's management. The Student shall be entitled to terminate the internship upon consultation with the internship coordinator, if the Student reasonably cannot be asked to continue the internship at the Internship Organisation.

Article 13:

This agreement can be amended upon consultation between the Internship Organisation, the Student and the University of Twente internship supervisor.

Drawn up in duplicate and signed at:

\_\_\_\_\_ (place)

\_\_\_\_\_ (date)

Names and signatures

Representative Internship Organisation

Student,

\_\_\_\_\_

**1 copy of this internship agreement has to be submitted to the UT supervisor**

**1 copy of this internship agreement has to be submitted to the supervisor in the organisation/company**

**1 copy of this internship agreement has to be submitted to the PSTS Educational Affairs Office**