

Appendix C: Graduation Request (Milestone 3)

To be submitted to the Educational Affairs Office at least 3 weeks before envisaged graduation date.

Family name: _____ Student number _____

Given name(s): _____

Address after Graduation: _____ (street)
 _____ (postal code/city)
 _____ (country)

Phone number: _____

The Graduation Committee declares that:

- The student passed all requirements but the thesis (check study progress report)
- The final project is ready to request for graduation.

Name Supervisor: _____ Signature _____

Name 2nd reader: _____ Signature _____

Name External member (if applicable): _____ Signature _____

Title of the graduation colloquium:

Examination date: _____ Examination time: _____

Colloquium date: _____ Preferred colloquium time: 9.00 / 11.00 /
 13.00 / 14.00 / 16.00

Number of guests: _____

My Thesis is: To be published in the Library Confidential (approved by the Examination Board)

Date: _____ Signature student: _____

Note: make sure to stick to the following issues:

<input type="checkbox"/>	Submit a signed copy of this form to the EAO PSTS, at least 3 weeks before graduation date, and distribute copies to all persons mentioned above.
<input type="checkbox"/>	The final (approved) thesis must be submitted in electronic form (MS-Word and PDF versions) at least one week before the graduation date to all members of the Graduation Committee (and in CC to the profile co-ordinator and the Educational Affairs Office PSTS).

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