

### Appendix C: Graduation Request (Milestone 3)

**To be submitted to the Educational Affairs Office at least 3 weeks before envisaged graduation date.**

Family name: \_\_\_\_\_

Given name(s): \_\_\_\_\_

Student number: \_\_\_\_\_

Address after Graduation: \_\_\_\_\_ (street)

\_\_\_\_\_ (postal code/city)

\_\_\_\_\_ (country)

Phone number: \_\_\_\_\_

Title of the colloquium:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Graduation Committee declares that the Final Project is ready to request for graduation.

Signature Supervisor: \_\_\_\_\_

Signature 2nd reader: \_\_\_\_\_

Signature External member (if applicable): \_\_\_\_\_

Date of examination: \_\_\_\_\_

Time oral examination: \_\_\_\_\_

Time colloquium:  9.00 /  11.00 /  13.00 /  14.00 /  16.00

Number of guests: \_\_\_\_\_

My Thesis is: to be published in the Library

Confidential   
(approved by the Examination Board)

Date:

Signature student:

**Note: meet the following requirements:**

<input type="checkbox"/>	Attach a recent study progress review demonstrating that all requirements but the thesis are passed.
<input type="checkbox"/>	Submit a signed copy of this form to the EAO PSTS, at least 3 weeks before graduation date.
<input type="checkbox"/>	The volume of the thesis spans either <b>16,000-24,000 words</b> for a <b>30 EC's</b> Final Project, or <b>12,000-20,000 words</b> for a <b>20 EC's</b> Final Project.  <b>If a thesis exceeds this number of words, the graduation committee cannot approve the presented thesis.</b>
<input type="checkbox"/>	The final (approved) thesis must be submitted in <b>electronic</b> form (MS-Word and PDF versions) at least one week before the graduation date to all members of the Graduation Committee (and in CC to the profile co-ordinator and the Educational Affairs Office PSTS).

The PSTS Programme aims at fostering the relation with its graduates. Therefore you are invited to fill-in your private e-mail address:

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This will allow the programme management to contact you in case we would like to invite you contributing to the PSTS programme.

Disclaimer: the PSTS programme management will treat your e-mail address confidentially. Therefore, nobody except the programme management will have access to it.

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