Amendments to Rules & Regulations (R&R) of the Examination Board SET-ME for the MSc Mechanical Engineering programme 2026-2027

Comparison **against** the Rules & Regulations of the Examination Board SET-ME of the MSc programme Mechanical Engineering **2025-2026**.

Document-wide amendments

- Revised the wording, syntax, and structure for improved clarity and readability.
- Renamed several rules to better reflect their content.
- Swap Rules 2 and 3 for better flow.
- New (optional) assessment registration system.
- Expansion of assessment-order rules.
- Major clarification of fraud procedures and sanctions (incl. introduction of Generative AI regulations).
- Added Rule 13: Extension of graduation assignments.
- Added Rule 14: Double-degree programmes.
- Added Rule 15: Graduation committee.
- Added Rule 16 (updated from previous Rule 13).
- Added Rule 17 (updated from previous Rule 12).
- Added Appendix recording the periods of recess of the Examination Board SET-ME.
- Added Annexes with Mandate Register of the Examination Board SET-ME.

Section General

- Added an applicability provision clarifying that the Rules and Regulations (R&R) apply to all MSc Mechanical Engineering students, to all persons involved in assessment, examination, invigilation, graduation assessment, or the execution of duties or responsibilities assigned by the Examination Board SET-ME, and to the Examination Board SET-ME itself. The amendment also requires those to whom the R&R apply to acquaint themselves with its contents and comply with its provisions.

Rule 1 – Examination Board

- Revised provisions on membership, mandates/delegations, reporting and review of delegated decisions.
- Added a provision permitting the Examination Board SET-ME to determine and communicate periods of recess during which its regular activities may be suspended, clarifying the handling of requests during such periods and allowing the Examination Board SET-ME to designate members to remain available during the recess. The amendment further requires any such designation, or the absence thereof, to be communicated through the usual communication channels.

Rule 2 (previously Rule 3) – General Principles of the Examination Board and Decision-making

- Added definitions for study pace and disproportionate study delay.
- Added provision for study pace above 90%.

- Added a provision clarifying that requests for additional assessment opportunities beyond those provided for in the EER, including third attempts, fall exclusively within the authority of the Examination Board SET-ME and may not be approved by Examiners.
- Added provision stating that requests from pre-master students for more than one additional assessment opportunity shall not be granted.
- Added provision stating that requests from pre-master students that are submitted after 15 months of the start of the pre-master programme shall not be considered.
- Moved and expanded the provision giving the Examination Board authority to decide matters not expressly regulated.
- Added a provision clarifying the precedential value of decisions, which confirms that requests are assessed on their individual merits and that previous decisions do not automatically create entitlements or precedents for other cases.
- Added a provision about the students' responsibility principle, establishing that students are responsible for the planning and progress of their studies and that requests arising primarily from circumstances within the student's own sphere of responsibility will, in principle, not justify deviations from the EER or R&R.
- Added a provision requiring students to discuss their request with their Study Adviser before approaching the Examination Board and allowing the Examination Board SET-ME to postpone or decline processing if such consultation has not taken place.

Rule 3 (previously Rule 2) – Appointment of examiners

- Added a provision allowing the Examination Board SET-ME, by way of exception, to appoint an eligible graduation supervisor or graduation committee member as Examiner for assessment activities relating to a specific MSc graduation assignment or colloquium.

Rule 4 – Assessment requirements and arrangements

- Added a provision to comply with Article 5.1.7 of the applicable EER requiring Examiners to make representative assessment materials available to students no later than 15 working days before the assessment.
- Expanded the provision on alternative assessment arrangements by introducing a formal request procedure, including a submission deadline, supporting documentation requirements, consultation with the Examiner, the possibility for the Examination Board SET-ME to impose conditions, and the authority to modify the assessment date and/or time where necessary for the proper organisation and administration of the alternative assessment.
- Added a provision governing requests by students who, due to medical or personal circumstances, experience substantial difficulties with the prescribed language of assessment, clarifying the procedure for requesting an exception, the supporting documentation required, and the language requirements that remain applicable to written assessments, assignments, reports, theses, and presentation slides.
- Added a provision pursuant to Article A5.4 of the applicable EER clarifying the requirement for examiners to submit a motivated request to the Examination Board demonstrating the educational necessity of a longer assessment.

Rule 5 – Assessment Sessions

- Added provisions clarifying the use of alternative languages during oral assessments, including the authority of the Examination Board SET-ME to permit such arrangements

and the right of Examiners and other participants to continue the assessment in English without being required to use the alternative language.

Rule 6 – Registration for Assessments

- New (optional) active-registration procedure, including registration window and authority to refuse participation or invalidate assessments.

Rule 7 – Conduct of Assessment Sessions

- New detailed rules on invigilation, ID checks, study aids, toilet visits, food/drink, misconduct reporting and force majeure preparation.

Rule 8 – Academic Misconduct and Fraud

- Fraud procedure rewritten with hearing rights and formal process.
- New formal caution for reasonable suspicion without conclusive proof.
- New Generative AI provisions.

Rule 9 – Regulations in case of an Emergency (*Force Majeure*)

- Expanded emergency procedures, postponements and interrupted-assessment handling.
- Added a 50% completion threshold for assessing partially completed examinations after force majeure events and added a procedure permitting students to request grading of partially completed assessment work rather than participating in a replacement assessment.

Rule 10 – Assessment Results

- Clarified pass/fail criteria requirements and expanded grade invalidation powers.
- Removed grading scale and rounding rules (as it is contained in the EER).
- Removed highest grade provision (paragraph 2), as it is already contained in the EER.
- Added a provision clarifying that Examiners shall register grades in Osiris using a consistent rounding method that reflects the rounding logic set out in Article 5.7 of the applicable EER.
- Clarified provision allowing the EB to grant limited extensions to the 15-working-day result-publication deadline prescribed by Article 5.7 of the applicable EER, upon a reasoned written request from the Examiner.
- Added a provision requiring Examiners to publish assessment results in Osiris immediately after grading, even where the assessment review session has not yet taken place, while allowing grades to be adjusted afterwards if necessary.
- Added a provision clarifying that bonus points, bonus credits, or comparable incentives may not be used to compensate for insufficient achievement of the intended learning outcomes or failure to satisfy mandatory pass requirements.
- Added provision for assessment regulations of the pre-master programme clarifying that the same provisions as stated in the BSc ME EER shall apply.

Rule 11 – Award and issuance of Diplomas

- More detailed diploma-awarding procedures.
- Added a provision clarifying that the Examination Board SET-ME shall apply the *Cum Laude* requirements of Article 6.3 of the applicable EER strictly and shall not grant exceptions or deviations other than those expressly permitted by that Article.

Rule 12 – Exemptions

- Added provision to clarify the handling of exemptions and the requirements for the submitted requests.
- Added provision for the handling of internship exemption based on industrial experience and essay requirement.
- Added a provision limiting exemption requests to study units belonging to the student's current academic year and requiring the Examination Board SET-ME to reject exemption requests relating to study units from previous or subsequent academic years.
- Added a provision clarifying that previous exemption decisions do not create an entitlement to future exemptions and shall not be regarded as precedents, as study units, intended learning outcomes, assessment methods, and programme requirements may change over time.

Rule 13 (OLD) – Derogation, appeal & changes (Now updated in Rule 15 and Rule 16)

- "Derogation" / hardship provisions moved to Rule 2 (principles and decision-making of the EB).
- "Changes" provisions moved to Rule 16 – Final provisions.

Rule 13 (New) – Extension of Graduation Assignments

- Added provisions governing requests for extension of MSc graduation assignments, including submission deadlines, maximum extension periods, requirements regarding work plans approved by the graduation committee, and the procedure to be followed where an extension request is rejected.

Rule 14 (New) – Double-degree programmes

- Added provisions clarifying the interpretation of the shared-course requirement applicable to students following two UT Master's programmes simultaneously, specifying that the required 15 EC of shared courses must consist exclusively of courses included in both the curriculum of the MSc Mechanical Engineering programme, as applicable, and the curriculum of the other MSc programme as set out in the respective EERs, and that courses not included in both curricula shall not qualify as shared courses.

Rule 15 (New) – Graduation Committees

- Added provisions about graduation committee composition, voting rights for guest members and clarification about chair replacement.
- Added a provision requiring the Examination Board SET-ME to maintain a list of authorized graduation committee members and clarifying that only persons who satisfy the applicable EER and R&R requirements may be included in that list. ← to facilitate the implementation of Art. 6.1.4 of the applicable EER.
- Added a provision specifying how intended graduation committee members who have not previously demonstrated compliance with the observer requirement of Article 6.1.4(2b) of the EER must provide evidence thereof to the Examination Board SET-ME, including the acceptable forms of evidence.

Rules 16 (New) – Submission and handling of Requests, Complaints and Appeals (Updated from previous Rule 13)

- Added provisions governing the submission and handling of student requests and complaints, including mandatory use of designated online forms and consultation requirements with the study adviser and, where relevant, the specialisation coordinator and/or graduation supervisor.
- Added clarification of first-come, first-served processing of requests and complaints.
- Added clarification of confidential handling of requests and complaints.
- Added a provision requiring students to discuss their request with their Study Adviser before approaching the Examination Board and allowing the Examination Board SET-ME to postpone or decline processing if such consultation has not taken place.
- Added clarification of the right to be heard for the handling of student complaints.
- Added clarification of the status of oral communications, and written communication of Examination Board decisions.
- Added provision clarifying that conditional approvals require confirmation from students.

Rule 17 (New) – Final provisions (Updated from previous Rule 13)

- New final provisions covering annual review, amendments and publication.

APPENDIX A (New) – Periods of recess of the Examination Board SET-ME

- Added Appendix recording the periods of recess of the Examination Board SET-ME pursuant to Rule 1.12 of the R&R.

ANNEXES (New) – Mandate register of the Examination Board SET-ME

- Added the lists of mandates granted by the Examination Board SET-ME in accordance with Rule 1.9 of the Rules and Regulations of the Examination Board SET-ME 2026-2027. These lists form part of the internal governance and administrative records of the Examination Board SET-ME and are accessible only to persons with a legitimate role or interest in the exercise, administration, oversight, or review of the delegated responsibilities recorded therein.

Enschede, 1 September 2026

Prepared on behalf of the Examination Board SET-ME
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