



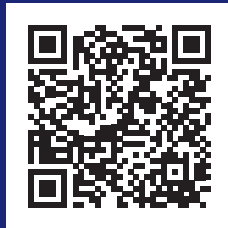
ECIU

European Consortium of Innovative Universities

STAFF MOBILITY PROGRAMME

2018

YOU can be next,
explore the world!



SCAN THE CODE AND APPLY NOW





What is the programme about?

The ECIU has adopted a Staff Mobility Programme which aims at increasing the mobility among administrative members of staff. The programme provides opportunities for administrative members of staff to spend time at other ECIU institutions through a programme tailor-made to individual staff member's development needs.

What is the aim of the programme?

The aim of the programme is to give administrative staff the possibility to:

Acquire knowledge or specific know-how from experience and good practice abroad as well as practical skills relevant to their current job and their professional development

Learn how to work in a different national context in terms of culture, rules and regulations broaden professional perspective on own work, competence and organisation

Build up a professional network of colleagues in other ECIU universities for the benefit of the each individual as well as ECIU as a whole

Develop intercultural skills and communication and improve foreign language proficiency

Practical matters

DURATION

The duration of exchange can be from only a few days (5 days as a minimum) to a longer period of time, decided by the two parties involved. Depending on the length of the stay, the exchanged person can be affiliated with one or more administrative staff members in the host institution or merely visit a number of relevant administrative offices and units and talk to people who can introduce the administrative procedures and ways of handling various tasks.

FINANCING

It is a general rule that the home institution pays for travel, accommodation and the exchanged person's salary during the visit. However, the accommodation cost can be paid by host institution if funding is available or if it is of strategic importance.

INSURANCE

The exchanged person must make sure that he or she has sufficient insurance cover both in term of medical matters, liability, travel, goods and what else need to be covered when going abroad.

WHAT TO DO

If you are interested in developing your professional skills through a stay at one of the partner universities and have had the ok from your leader, please fill out the online form. Send the form to the local ECIU mobility contact person at your university (see list at www.eciu.org) with your CV attached. The local contact person will then send your request to Lise Thorup Pedersen, the main coordinator (email: lt@adm.aau.dk), and she will then see if an exchange can be arranged at the university you want to visit and help you with further arrangements. If you have any questions, please contact the local ECIU mobility contact person at your university.

APPLICATION

Use the QR-Code on the backside of the flyer to get to the appropriate website in order to apply for your individual programme or check the following url for more information: eciu.org/for-staff/staff-mobility-programme