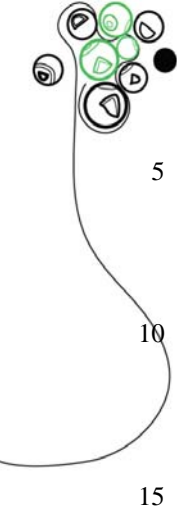


**Attendees:** Damgrave (chairman), Visser, Baltés, Brouwer, Horstman, , Römer (minutes), van de Belt,  
**Guests:** Pascale ten Bloemendal, Randy Kommerkamp, Joost Versteijlen , Roy Daggenvoorde  
**Absent:** ten Thij, van der Asdonck, , Sanchez-Ramirez

## Agenda

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1. Opening
  2. Adoption of agenda & assignment of minutes secretary
  3. Correspondence
  4. Announcements
  5. Approval minutes internal meeting
  6. Approval minutes external meeting
  7. TOM
  8. OER
  9. Reorganisation
  10. Education
  11. Research
  12. Any other business (AOB)
  13. Question round
  14. Closure

### 1+2. Opening, adoption of the agenda & assignment of minutes secretary

Damgrave opens the meeting at 12:35. Römer will make minutes.

### 3. Correspondence

Email (June 18<sup>th</sup>, 2013) from Nik Huisintveld from the "*Overleg Onderwijscommissarissen*" (OOC) offering help to solve practical issues and problems related to TOM.

### 4. Announcements

None.

### 5. Approval minutes internal meeting

Horstman will correct some typo's in the minutes of the 200<sup>th</sup> FR-internal meeting (June 4<sup>th</sup>, 2013).

### 6. Approval minutes external meeting

- There are a few questions and remarks regarding the minutes of the 85<sup>th</sup> FR-meeting (on May 21<sup>st</sup>, 2013) with the Dean. These will be mentioned during the next external meeting with the Dean (today).
- Damgrave notes that he has send a letter regarding the positive advice of the FR with respect to the "leerstool Pulmonaire Stromingsleer" has been send to the Dean.
- So far, Eising/DeWulf did not yet write an article in the "CTW news" about the CTW budget cuts.

### 7. TOM

- Visser demonstrates the pilot of the on-line application course schedule *myTimetable*, which will be introduced as of 2013-2014 (also for current/non-TOM programs).
- It turns out that even small adaptations regarding the schedule of courses need to be approved by the *Opleidingsdirecteur* OLD), which seems to be too bureaucratic.

**8. OER**

40 Last week the FR discussed the “*Opleidings- en Examenreglement*” (OER) of all CTW education programs, except the one of IO. Damgrave, van de Belt, and Visser have some remarks and questions (e.g. regarding BSA). Moreover, the OER of IO has not been discussed yet by the OLC of IO. Damgrave proposes that the FR does not approve the OER of IO yet, or only conditionally, after approval of the OER by the OLC of IO. Therefore Damgrave will compile an advice letter regarding this OER, as well as  
45 comments regarding the OER of the other education programs.

**9. Reorganisatie**

No news.

**10. Education**

See agenda point 7.

50 **11. Research**

Next year a research visitation ME is scheduled.

**12 +13. Any other business & Question round**

Horstman wonders how CTW will deal with reservation/booking of project-rooms during TOM.

**15. Closure**

55 Damgrave closes the meeting at 13:48 o'clock.

Nr	Subject	Date	Who	Progress
11	Advice letter regarding OER	a.s.a.p.	Damgrave	