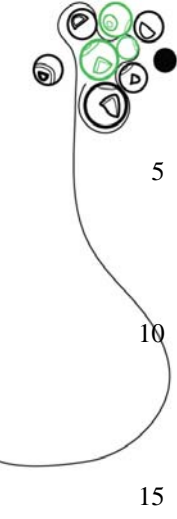


Attendees: Damgrave (chairman), Visser, Baltés, van der Asdonck, Brouwer, Horstman, Snachez-Ramirez, Römer (minutes)

Absent: ten Thij, van de Belt

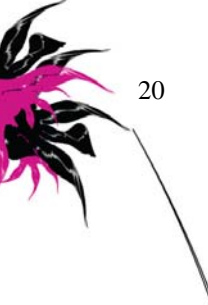
1 Opening & selection minutes secretary

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1. Opening
 2. Adoption of the agenda & minutes secretary
 3. Correspondence
 4. Announcements
 5. Approval minutes internal meeting
 6. Approval minutes external meeting (not available yet)
 7. TOM
 8. Advies structuurrapport leerstoel Pulmonaire Stromingsleer
 9. New Dean
 10. Reorganisation
 11. Education
 12. Research
 13. Any other business (AOB)
 14. Question round
 15. Closure

1+2. Opening, adoption of the agenda & assignment of minutes secretary

Damgrave opens the meeting at 12:35. Römer will make minutes.

3. Correspondence



Kamp informed us by email, the sad news that our appreciated colleague Peter v.d. Hoogt passed away on May 6th. Peter was the head of the Election Committee of the Faculty Council. Damgrave will send, in name of the FC, a condolence card to his next of kin.

4. Approval minutes internal meeting

Regarding the internal meeting N^o .:

- 195: ad.9 Education: Sanchez notes that no conclusion was drawn regarding the (procedure of the) assignment of student assistants. Visser notes that he studied the new "assignment rules" (dated april 2013) and concluded that not much has changed. However, as of april 2013, new appointments of temporal personnel have to be filed one month in advance for EU residents and, three months in advance for people from outside the EU.
- 196: ad. 4. Announcements: 6 students (of IO, CIT and WB) showed interest to become student member of the FC. The term of the current student members Brouwer, van der Asdonk, ten Thij, and Baltés ends. The term of student member Horstman has not ended (yet). As of the new student candidates 5 could be assigned as a member, and one as a permanent guest.
- 197: Action points: 3+4+5 done. 6: Farewell reception of Eising is on May 23rd. 7: done.

6. Approval minutes external meeting

Minutes were not available yet.

7. TOM

- Damgrave distributed draft plans of TOM modules 1 & 2 of WB, IO and CIT
- Van der Asdonk does not see any uniformity in the description/documenting of the modules within each curriculum, nor between the different curricula of WB, CIT and IO. Visser notes that in WB's module 6 this uniformity will become more required as this module will be "shared" with TBK.

- FB is arranging rooms for TOM. It is still not clear how “year rooms” and “project rooms” will have to be “booked/claimed”. Jansen and Dohmen will be asked to clarify this (again).

45 **8. Advies structuurrapport leerstoel Pulmonaire Stromingsleer**

Brouwer is in the this Selection Committee (BAC) for the proposed new Chair, described in the “structuurrapport leerstoel Pulmonaire Stromingsleer”. Several questions/remarks are raised regarding this “structuurrapport”, including, but not limited to:

- 50
- Visser notes that in Staff only expertise is mentioned, but not if any assiting staff is required.
 - The contents of annex 1 seems not to be related to the targets Chair
 - It is not mentioned how this position/chair will be financed.
 - A full time appointment is mentioned, whereas the title suggests a 0.2 FTE appointment.
 - Sanchez notes if a 0,2FTE appointment is sufficient for the proposed objectives of the chair.
- Damgrave will contact Eising to get more information and answers to these questions.

55 **9. New dean**

See minutes of 197th internal meeting 16-4-2013.

10. Reorganisation

-

11. Education

60 -

12. Research

-

13. Any other business (AOB)

65 Sanchez notes that information on the “vertrouwenspersoon” is hard to find and only in Dutch (on the website of HR). This makes this/these persons hard to find for foreign employees.

14. Question round

-

15. Closure

70 Damgrave closes the meeting at 13:48 o'clock.

Nr	Subject	Date	Who	Progress
8	Condolence card	asap	Damgrave	
9	Ask Jansen and Dohmen regarding TOM (year) rooms	May 21 st	All	
10	Get more information regarding “structuurrapport leerstoel Pulmonaire Stromingsleer”	May 17 th	Damgrave	