

Attendees: Damgrave (chairman), Römer, Sanchez, Van de Belt, Visser, Baltes, Brouwer, Horstman, Ten Thij, Van der Asdonk
(minutes secretary) Sanchez

Absent:

1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting (the minutes aren't on BlackBoard?)
6. Approval minutes external meeting (not available yet?)
7. OER
8. Reorganisation
9. Education
10. Research
11. Any other business (AOB)
12. Question round
13. Closure

Minutes secretary of the day...

3. Correspondence

Roel got an email from Maria regarding Human Resources

4. Announcements

Dorien found having announcements through Blackboard. It is possible but only for Sanchez who has to do it manually.

5. Approval minutes internal meeting

Approved

6. Approval minutes external meeting

Minutes from external meeting are delayed. Mail from Maria also arrives too late.

7. OER

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8. Reorganisation

No comments get from the external meeting.

9. Education

Student Assistants:

Tijs: Need for student assistants for drawing classes. According to Rikus this is not forbidding as discussed in the staff meeting. However there is the need to look for alternative solution such as asking PhD.

Sanchez asks if there are a standard to these kind of petitions, or rather it is evaluated on an individual basis. However there are no standard rules for that.

De Belt make emphasis that although this is seen as extra money, in reality using student assistants is a money saving strategy. The problem arises when the student assistantship is not included a priori in the annual budget.

Marijn points that since the budget involved is relatively low (100K) per faculty.
There are some complains about the criticality and efficiency of the choosen students assistants.

45 Graduation Assigment Fee:

Roel: If a student wants to graduate at a company and there are no PhD at the particular company, the company has to pay. This might limit the involvement of the company with the university and the choice of graduation project.

50 Guido states that this could be discourage the companies, since they have to put a lot of effort, and in fact the university saves in supervision time.

Dorien mentions that this kind of desitions taken by the individual groups have to be communicated to the internship coordinator, although it only relates to graduation assignment.

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10. Research

No additional comments

11. AOB (any other business)

None

60 **11. Question round**

None

12. Closure

65 **Action items (nr. 1-5 taken from the 190th FR internal meeting):**

Nr	Subject	Date	Who	Progress
1	Take camera for a group picture	16-10-2012	Either Roy Damgrave or someone from CiT.	done
2	Request plans on new curricula	6-11-2012	Damgrave	done?
3	<i>Ask for results round table and for a follow-up meeting.</i>	20-11-2012	Damgrave	done?
4	<i>Sort out what happens with mails that are sent to Faculteitsraad@ctw.utwente.nl</i>	20-11-2012	Damgrave	Done
5	Ask Van der Asdonk for minutes of internal meeting 189	9-1-2013	Visser	done; are on Blackboard
6	report to Maria Kamp if you want to join the meeting with rector	05-03-2013	all	
7	finishing minutes 191 and 192	05-03-2013	Ten Thij	
8	letter regarding OER to FC members	05-03-2013	Damgrave	
9	commenting on letter regarding OER	05-03-2013	all	done
10	letter regarding OER to Rikus Eising	05-03-2013	Damgrave	done
11	Checking with Maria Kamp regarding departure dean	05-03-2013	Damgrave	done