

Attendees: Damgrave (chairman), Sanchez, Van de Belt (minutes secretary), Brouwer, Horstman, Ten Thij
Absent: Römer, Visser, Baltés, Van der Asdonk

1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting (the minutes aren't on BlackBoard?)
6. Approval minutes external meeting (not available yet?)
7. OER
8. Reorganisation
9. Education
10. Research
11. Any other business (AOB)
12. Question round
13. Closure

Minutes secretary of the day: Van de Belt

3. Correspondence

- * 25-02-'13: incoming request from Faculty Administration: extra FC meeting on the 11th of juni, to discuss the OER
- * 20-02-'13: the rector will visit us (again) on the 16th of april, 12:00 – 13:30 in Z203.
AP¹: Please report to Maria Kamp if you want to join this meeting. The FC internal meeting on that day will be rescheduled to 10:30-12:00
Note: in the meeting of 05-03 the starting time was mentioned to be 11:30; however, since the meeting with Ed Brinksma will start at 12:00 and the FR internal are scheduled for 1.5 hours, the minutes secretary took the liberty to change this into a starting time of 10:30.
- * 20-02-'13: incoming document: "Strategisch plan CTW Werktuigbouwkunde"
- * any more news about the alleged meeting (mentioned in the previous external FC meeting) between Rikus Eising & Ed Brinksma ? --> no

4. Announcements

- * paper version of Arthur Eger's report on "Platform Product and Service Design" is available with Roy Damgrave
- * Horstman is asked for the BAC of a part-time professor for "Application of Integrated Driver Assistance"
- * Brouwer will be member of a "visitatie commissie" (in English??) of the BSc (?) programme 'Automotive Industries' in Eindhoven.
- * 2 FR members have to leave early today

5. Approval minutes internal meeting

- * have the suggestions been sent to the dean? --> no, not yet. See also point 7 of today's agenda.
- * the minutes of the FC meetings 191 (15 jan?) and 192 (5 feb?) will still be completed by Ten Thij (**AP**).

6. Approval minutes external meeting

Not available yet.

7. OER

AP: Damgrave will compose a letter including the comments, suggestions and recommendations of the FC regarding the new OER (= Education and Examinations Regulations). He will first send this to all FC

¹ AP = action item

45 members; all members should read and optionally comment on this. Next week this letter should be sent to the dean.

8. Reorganisation

Damgrave: it is quiet ... no news after CTW meeting regarding reorganisation about 3 weeks ago.

50 Horstman: there was a rumour in the UC² that CTW would not hire SA's³ anymore. According to other FC members hiring SA's is still possible, but on a very low scale.

FC is discussing the issue of marking exams ...

9. Education

nothing to report

10. Research

55 nothing to report

11. AOB (any other business)

Brouwer & Horstman: Let's organise a "Reign of Terror" because of Rikus' leaving. Anymore suggestions are welcome.

60 It is unknown what will happen when Rikus leaves. Perhaps an interim manager. CvB might wait till the plans around the faculty reorganisation is known.

AP: Damgrave will check with Maria Kamp if any farewell party is being organised.

11. Question round

no questions

12. Closure

65 at 13:23

Action items (nr. 1-5 taken from the 190th FR internal meeting):

Nr	Subject	Date	Who	Progress
1	Take camera for a group picture	16-10-2012	Either Roy Damgrave or someone from CiT.	ongoing
2	Request plans on new curricula	6-11-2012	Damgrave	done?
3	<i>Ask for results round table and for a follow-up meeting.</i>	20-11-2012	Damgrave	done?
4	<i>Sort out what happens with mails that are sent to Faculteitsraad@ctw.utwente.nl</i>	20-11-2012	Damgrave	
5	Ask Van der Asdonk for minutes of internal meeting 189	9-1-2013	Visser	done; are on Blackboard
6	report to Maria Kamp if you want to join the meeting with rector	05-03-2013	all	
7	finishing minutes 191 and 192	05-03-2013	Ten Thij	
8	letter regarding OER to FC members	05-03-2013	Damgrave	
9	commenting on letter regarding OER	05-03-2013	all	
10	letter regarding OER to Rikus Eising	05-03-2013	Damgrave	
11	Checking with Maria Kamp regarding departure dean	05-03-2013	Damgrave	

² UC = University Council

³ SA = student assistant

