

Attendees: Van der Asdonk (Minutes), Baltés, Van de Belt, Damgrave (Chairman), Brouwer, Römer, Sanchez and Ten Thij

Absent: Horstman

1&2 Opening, adoption of the agenda & minutes secretary

Agenda:

1. Opening
- 5 2. Adoption of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting
- 10 7. Reorganisation
8. Education
9. Research
10. Any other business (AOB)
11. Question round
- 15 12. Closure

Correspondance:

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20 **Announcement:**

Ten Thij is not attending in the external meeting due to his lecture.

Internal minutes:

25 -

Actions

- 1) Group picture will be taken somewhere in the future, when everybody is able to attend the meeting.
Deadline is in January.
- 30 2) This will be done next year.
- 3) Done
- 4) Done
- 5) Still open.
- 6) Still open.
- 35 7) Done

External minutes:

40 There is a meeting with Brinksma next Thursday and Damgrave, Brouwer and Ten Thij are attending.
On page 2 is stated that there is no research in Industrial Design, but that is not true. Besides, the term "living research" is used.

Reorganization:

45 Eisink has come up with a plan for the reorganization, it will be presented this afternoon.

Education:

50 Mechanical Engineering did good on the self evaluation.

Research:

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55 **Questions:**

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- Brouwer points out that the rental prices for rooms are going through the roof. This is concerning, as the price will only go up in the future in a negative spiral. Therefore this will be addressed in the external meeting.
 - The meeting in de spring holiday will take place with the persons that are available.

Actions:

Nr	Subject	Date	Who	Stavaza
1	Take camera for a group picture	16-10-2012	Either Roy Damgrave or someone from CiT.	
2	Request plans on new curricula	6-11-2012	Damgrave	
3	<i>Ask for results round table and for a follow-up meeting.</i>	20-11-2012	Damgrave	
4	<i>Sort out what happens with mails that are sent to Faculteitsraad@ctw.utwente.nl</i>	20-11-2012	Damgrave	

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Closure