

**Attendees:** Damgrave (chairman), Römer, Visser, Horstman, Kommerkamp, Daggenvoorde (later)  
**Guests:** Entrop, Lange, Overmars, Bos, Rezek  
**Absent:** Sanchez, Van de Belt

## 1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Adoption of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting
7. Strategy UT
8. Education
9. Research
10. Any other business (AOB)
11. Question round

## 3. Correspondence

Van Willigen has send the (proposed) dates of FC meetings with the dean and management team in 2014-2015. Damgrave will add the dates of internal FC meetings to this list.

## 4. Announcements

Kommerkamp and Entrop will not attend today's meeting with the dean and management team.

## 5. Approval minutes internal meeting

Update/correct the list of attendees, and use last names, rather than first names.

## 6. Approval minutes external meeting

Minutes of 95e meeting on May, 20<sup>th</sup> 2014. No comments.

## 7. Startegy UT

The strategy and the Vision 2020 document will be discussed with CTW staff and CvB (Board of Directors) on June 23th, at 10:45 o'clock in Horst, C.101. All are invited.

## 8. Education

- a. Lecture rooms: as of 2014-2015 IO, CREATE, TG are "preferred users" of the lecture rooms in the Horst; to be used as "jaarzaal". This is a pilot. However, these rooms shall be used for actual teaching only; not for students working on projects.
- b. "Positionering onderwijsdirecteur/opleidingsdirecteur CTW". The document *Taken en Verantwoordelijkheden Onderwijs directeur en Opleidingsdirecteuren*, send by DeWulf, describes the current situation/position of the Educational Director and Educational Programme Director. The FC agrees.
- c. Letter (May 20<sup>th</sup>, 2014) from CvB regarding the "OER Bacheloropleidingen" 2014-2015. Remarks of FC:
  - Like previous year(s), Damgrave notes that the approval procedure of the *Central Part* of the OER takes (too) long
  - Regarding article 4.10, Entrop wonders why test results are to be stored only for 2 years. Why not longer.

- Horstman notes, regarding article 4.1, proposes to add that test results “must” be communicated with students. In addition, it should be mentioned that final test results of modules shall be communicated through Orsiris.

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d. Regarding the

- OER CiT and the advice of OLC CiT regarding this OER
- OER IO (07-05-2014) + TER IDE (30-06-2014), as well as the advice of the OLC IO reading this OER and TER
- OER WB 2014-2015, as well as advice OLC
- OER Mechanical Engineering, as well as advice of OLC ME regarding this OER
- OER 2014 Civiel Engineering and Management (CEM), as well as advice of OLC CiT goedkeuren
- OER 3 TU masteropl Construction Management and Engineering (CME) 2014-2015 V4, as well as OLC advice
- OER Sustainable Energy Technology (SET) 2014-2015, as well as advice of OLC SET

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all FC members are invited to send their comments to Damgrave.

e. Results module 3: Damgrave acquired statistics regarding the results

- WB: of the 128 students enrolled in the module, 102 passed (80%)
- IO: of the 76 students enrolled in the module, 56 passed (74%)
- CiT: no statistics are available (yet)

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f. Prognosis of number of freshmen 2014-2015, as of May 26<sup>th</sup>, 2014 is CiT: 82, IO: 109, WB: 157

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9. Research

The procedures to fill the vacancies left by prof. Eger and prof. Hoeijmakers are ongoing.

10. AOB (any other business) & 11. Question round

- Horstman has noted (in the minutes of the Kamer) that the Horst building (and other buildings on Campus) will be closed at 20:00 o'clock for students
- Damgrave mentions an *Open House* on October 4<sup>th</sup>
- Römer has updated the FC website ( <http://www.utwente.nl/ctw/fr/> ), and request all to check their contact details and send a picture to Römer.

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12. Closure

At 14:00 o'clock Damgrave closes the meeting.

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Action items:

Nr	Subject	Date	Who	Progress
1	CTW Info mail		Damgrave	
2	Send comments on (all) OER(s) to Damgrave	July 1 <sup>st</sup>	All	
3	Send comments regarding the FC website + picture to Römer	July 1 <sup>st</sup>	All	