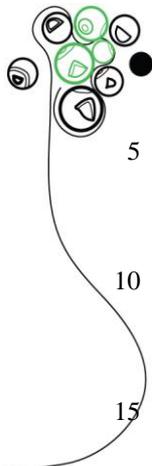


**Attendees:** Sanchez, Van de Belt, Versteijlen , Horstman(chairman), ten Bloemendal, Daggenvoorde (minutes secretary)

**Absent:** Römer, Damgrave, Kommerkamp, Visser



**1, 2 Opening, approval of the agenda & selection minutes secretary**

Horstman opens the meeting at 12.45

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting (not available yet?)
7. Reorganisation
8. Education
  - a. Lecture rooms
9. Research
10. Any other business (AOB)
11. Question round
12. Closure

Minutes secretary of the day...

**3. Correspondence**

- \* E-mail from Annemieke van Willigen about the WEM-studyroom

**4. Announcements**

- \* Damgrave will be later, his meeting takes more time  
Sanchez will be absent from next meeting till January

**5. Approval minutes internal meeting**

- \*Put the minutes up in docx and pdf. Because on tablets you can only work with pdf's

Comment on the internal minutes:

Security, add more text, to make clear it's about the back-up of the drive

Line 31 closing of meeting → closing of the Meander

Damgrave: Joins the meeting

Nr	Subject	Date	Who	Progress
1314-2	Take camera when all members are present	10-09-2013	Horstman	Not done
1314-8	Write a draft letter to Michel about possible security solutions	22-10-2013	Damgrave	Done, but by speech

**6. Approval minutes external meeting**

Not available yet

**8. Reorganisation**

The faculty has to cut expenses. That's the last known update

**9. Education**

35

## a. Lecture rooms

Horstman invited Martine Drewes, she's responsible for the FB in the Horst. She can come by next meeting (13.30). She wants to take her boss with her.

40

Daggenvoorde: The FB sent a mail to the study associations. In this mail the FB stated: The study associations aren't responsible for the cleanliness of the rooms, but the FB also isn't responsible for the cleanliness.

45

Damgrave: The mess isn't so big, it shouldn't be a problem. The problem for the FB is the displacement of the furniture.

Damgrave and Horstman: The tables have wheels with a purpose. They don't have to be in straight lines. The problem is the FB wants the rooms always in the same way because they can rent is to everyone.

**10. Research**

Nothing to discuss

**11. AOB (any other business)**

50

Sanchez: What's the status of the problems with the iCTS issues

Damgrave: I asked Michel about it. He gave the following reactions:

Mailbox: They don't want to upgrade the entire university, but you can ask ICTS individually, they have to upgrade you.

55

Laptops → Solid Works: ICTS wants to take the risk if it doesn't work you can order one yourself without having to deal with ICTS.

13.11 Kommerkamp enters

Horstman: ITC wants to move to the AKI-building, but there are 3 groups who want to move there. ITC, won't move to the campus within 2 years but will definitely move in the end.

Hogenkamp will become student housing and a hotel

60

Sanchez: What's our strategy on internationalization?

The university has a strategy on this. They will develop a new strategy for the next 5/6 years during the next months. Internationalization will be an issue.

Every faculty has their own "internationalization coordinator", in the reorganization of the I-column is stated that this 'coordinator' needs to be a professor.

65

Sanchez: There is a great lack of information for international students. There is a lack of a welcoming feeling.

Internationalization has 3 important stages:

- Getting people to the university --- mostly a money issue
- Studying and staying here --- TOM, housing
- Preparing to leave --- Career advice

70

The most energy and efforts goes to getting people here. This is because international students are profitable for the university.

Kommerkamp: There is a buddy-system at the Student Union to support new international students.

75

Sanchez: The social life is quite well organized for international students, but the academical part isn't. The information provided isn't sufficient.

The internationalisation coordinators of play an important role in the practical matter.

#### 11. Question round

No question

#### 12. Closure

80

at 13.24

Nr	Subject	Date	Who	Progress
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1314-8	Write a draft letter to Michel about possible security solutions	22-10-2013	Damgrave	Done, but by speech