

Attendees: Damgrave (chairman), Römer, Sanchez, Van de Belt, Daggenvoorde, Ten Bloemendal, Horstman (minutes secretary)

Absent: Visser, Versteijlen, Kommerkamp

1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting (the minutes aren't on BlackBoard?)
6. Approval minutes external meeting (not available yet?)
7. OER
8. Reorganisation
9. Education
10. Research
11. Any other business (AOB)
12. Question round
13. Closure

Minutes secretary of the day: Horstman

3. Correspondence

On October 15th the UT Education Day takes place. (<http://www.utwente.nl/onderwijsdag/en/>). **Damgrave will move the meeting of October 15th to October 22nd.**

4. Announcements

Daggenvoorde mentions problems with the *Web Room Booking* system. Horstman says that there were a few minor problems, but nothing serious.

Van de Belt received an email with a document about a change in the 'I-kolom' (internationalisation column). It does not really have influence on CTW, but it is something to keep in mind.

There are eduroam problems. Horstman mailed the ICTS about this and received the answer that there's not a quick solution for this.

Damgrave mentions that there are a few old buildings on the campus. He received comments from visiting companies about the state of these buildings. The FC will ask Michel Jansen about this next external meeting.

5. Approval minutes internal meeting

Some textual changes. AP for everyone: please mail any textual changes to Daggenvoorde.

Line 52: should be: "should we focus more on Brussel"?

Line 63: The thing about tenure trackers is quite roughly formulated.

Action points:

1314-2 (take camera): not everyone is present

1314-4 (mail about shared disks): Damgrave did send an email

6. Approval minutes external meeting

Not available yet.

7. Jaarplan (yearplan)

AP for everyone: please send comments this Thursday at the latest to Damgrave.

With respect to the discussion last external meeting about the shortage of *bhv'ers* (emergency responder officers) in the Horst-complex: meanwhile it's October 1st and it's not clear what the lack of *bhv'ers* will mean to the (opening of) the Zuidhorst and the Meander.

45 There's a new abbreviation in the yearplan: COV. This stands for 'centrale onderwijs voorzieningen' (central educational facilities).

8. Reorganisation

No updates. (There's still no reorganization, only budget cuts!)

9. Education

50 The self-reflection of IDE is finished.
The Elsevier report was very positive on the CTW-educational programs.
Unfortunately the UT didn't post anything on the UT-website.

10. Research

Sanchez mentions that the EWI-chair *signal&systems* is split up and a part of it is embedded into the *applied mechanics* chair.

55 11. AOB (any other business)

The 'Open Huis' is this weekend. The Horst will hardly be open to the public, unfortunately. Only two 1.5h guided tours will be given in the Westhorst. Nice detail: Jochem (the guy from communication who is responsible for CTW) couldn't give the tours, because he doesn't know his way in the Horst.
60 The FC will send a letter to communication about the 'Open Huis' and about nothing posting on the UT-website about the good CTW-education (Elsevier report). This will be discussed at the next meeting.

12. Question round

- Sanchez asks if the FC knows UniTe. This is the international student's organisation, from the Student Union.
65 - Horstman mentions that in the last University Council meeting Ed Brinksma mentioned the CvB is working on a 'procesafpraak' about students with a handicap.
- Van de Belt heard that a suggestion that exams for 'normal' students will be made shorter, such that dyslexic students can finish the exam in the scheduled (3.5 hr) time. We will ask the available programme director at the next external meeting about this. Or Van de Belt will ask Dohmen-Jansen about this.

13. Closure

70 at 13.24

Action items:

Nr	Subject	Date	Who	Progress
1314-2	Take camera when all members are present	10-09-2013	Horstman	
1314-5	Move meeting from October 15 th to October 22 nd	01-10-2013	Damgrave	
1314-6	Send document about 'I-kolom'	01-10-2013	Van de Belt	