

Attendees: Damgrave (chairman), Römer, Kommerkamp , ten Bloemendal ,Versteijlen , Brouwer, Horstman, (minutes Daggenvoorde)

Absent: Sanchez, Van der Asdonk, Baltes, Van de Belt, Visser, Ten Thij

1, 2 Opening, approval of the agenda & selection minutes secretary

Opening at 12.40

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Handing over tasks to new members
4. Correspondence
5. Announcements
6. Approval minutes internal meeting
7. Approval minutes external
8. "Structuurrapport Clinical Foot Mechanics"
9. Jaarplan
10. Reorganisation
11. Education
 - a. Tom
12. Research
13. Any other business
14. Question round
15. Closure

Minutes secretary of the day Daggenvoorde

3. Handing over tasks to new members

- * Horstman is selected as vice chairman
- * Everybody has been added to the mailinglist FRlistCTW@lists.utwente.nl
- * The Outlook distributiongroup has to be updated by M.C. Kamp

4. Correspondence

- * None

5. Announcements

- * Made a present for Rikus Eising
- Damgrave has to give a pie to the workplace for producing te present
- * the budget isn't sent with the "jaarplan"

6. Approval minutes internal meeting

1314-1	Mail lunch you wish to Horstman	10-09-2013	All	No, can be removed
1314-2	Take camera when all members are present	10-09-2013	Horstman	Not relevant
1314-3	Fix a present for Rikus	10-09-2013	Damgrave, Versteijlen	Yes

- * Approved

7. Approval minutes external meeting

35 * Approved

8. "Structuurrapport Clinical Foot Mechanics"

* There are two questions about it. The first one is who pays for this and the second one is why there is an external group involved with Stefano Stramigioli while there is a control group at the University of Twente itself.

40 Both questions will be asked at the external meeting

* Versteijlen is part of the advice committee for this chair

* A one day in the week job for research and education isn't enough

9. Jaarplan

Visser sent in some marks by mail

45 Page 1

Visser: Start of the plan is quite negative, while there is a lot of improved compared to last year.

Brouwer: Is this made by Dewulf or Eising?

Damgrave: Not sure

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Damgrave: point 5: S.T.W. has a matching principle, this could cost us money. We should as the management team if we shouldn't focus more on Brussels instead.

Horstman: Less mastertracks?

55 Damgrave: IDE is removed, only 2 or 3 students every year. Not a lot of research in this workfield so it's hard to keep up the quality

Page 2

Kommerkamp: What's meant with the CTW-view?

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???: Colours, cars, concrete canoes and other stuff

Damgrave: Long-term employees are passed by with tenure-trackers. This isn't an ideal situation because there is a risk tenure trackers will only do the stuff they have on their list. This won't improve the teamwork.

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Visser: Why do people leave? The "hard cut" was introduced to make switching easier. This should also mean more people will start in Twente.

Page 3

70 Versteijlen: Critical note to "FB" is ok. FB closes lecturehalls during lunchbreaks. This isn't improving anything at the university. The FB should service CTW instead of making it harder for them to operate

Page 4

75 Kommerkamp: What's the status of the replacement of Arthur?

Damgrave: It's promised at the visitation so it has to be done.

Page 5

Nothing

80

Page 6

Nothing

Page 7

Nothing

85

Page 8

Horstman: The quality of English is often not very well.

Brouwer: If training is done by TCP it won't work. Very low quality

90 Page 9
Nothing

Page 10

95 All: How will the shortage of BHV-licensed employees be solved?
Damgrave: Every Tuesday there is a training at 9 AM. So being a BHV-licensed employee means quite a lot of extra work
It has to be solved otherwise the Meander will be closed.

100 Page 11
Will Coby be there this afternoon?
Yes

10. Education

Nothing

11. Education

105 The book for the visitation is ready. The visitation will be at 13 and 14 november
a. **TOM**
The is a lot of required attendance, this was not known up front

12. Research

110 Nothing

13. AOB (any other business)

Nothing

14. Question round

115 Römer: The list with decision could be made available online in a PDF
Brouwer: The sandwiches of Sodexo have improved

15. Closure

at 13.53

Action items (nr. 1-5 taken from the 203th FR internal meeting):

Nr	Subject	Date	Who	Progress
1314-2	Take camera when all members are present	10-09-2013	Horstman	
1314-4	Respond to the mail about "netwerkschijven"	01-10-2013	Damgrave	

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