

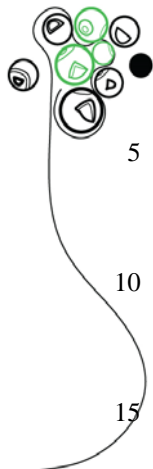
**Attendees:** van de Belt, Brouwer (minutes), Damgrave(chairman), Dierkes, Entrop, Hofman, Materman, Mollink, van Tilburg

**Absent:** de Lange

**1, 2 Opening, approval of the agenda & selection minutes secretary**

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting (252 not available yet?)
6. Approval minutes external meeting (not available yet?)
7. Strategy UT
8. Education
9. Research
10. Any other business (AOB)
11. External communication
12. Question round
13. Closure



**3. Correspondence**

Korringa is working on a layout of the groups within the buildings. The idea is to decrease fragmentation, cluster groups and optimize the locations.

**4. Announcements**

Unfortunately there has been a fatal accident involving one of our respected ME Master students in Australia.

**5. Approval minutes internal meeting**

minutes 251: approved  
minutes 252: not available

**6. Approval minutes external meeting**

**7. Strategy**

Van den Boomgaard and de Boer have given a reaction on our Letter 'Besluitvorming vision 2020', Dohmen-Janssen wil react later

30 UT New Year breakfast was ontbijt attendance was large.

New year Engineering Technology reception was attended well.

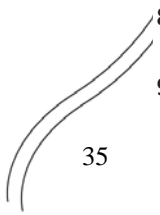
**8. Reorganisation**

**9. Education**

35 International Minor had 84 submissions. The procedure needs some improvements, like a confirmation mail. The notification will follow in the beginning of February.

Recent Math exams planning has been communicated badly. The complaints will be fed back to the responsible math coordinator.

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Although there are English admission requirements for bachelor (IELTS 6.0) and master students (IELTS 6.5) there are several complaints of teachers with respect to the English level of foreign students. Van de Belt asks us to report these incidents to her.

#### 10. Research

45 The researchers from ET should consider going for personal grants more often. The chance of success is not that much different from EU or nationally funded calls for proposals. In this respect there has been an afternoon with several presentations on personal grants.

#### 11. AOB (any other business)

#### 12. Question round

50 Quotation for redressing the entire entrance of the Horst amounts to a ton, which might have been a surprise for some. The committee will develop several concepts with different price tags.

#### 13. Closure

#### Action items

Nr	Subject	Date	Who	Progress
2015-249-2	Future topics to be discussed within the FR		Damgrave	
2016-253-1	share minutes OLC with FR (Wendy Hulscher)		Damgrave	

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