

Attendees: Bos (minutes secretary), Brouwer, Daggenvoorde, Damgrave(chairman), de Lange & Overmars
Absent: Van de Belt, Dierkes, Rezek, Entrop

1, 2 Opening, approval of the agenda & selection minutes secretary

1. Opening
2. Adoption of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting
7. Strategy UT Internationalisering
8. HR
9. Education
10. Research
11. Any other business (AOB)
12. External communication
13. Question round
14. Closure

3. Correspondence

* none

4. Announcements

* From now on only conclusion will be written in the minutes.

5. Approval minutes internal meeting

* Point 8. Dannis: This point should be less direct. It would be better to change the part "who is going to pay for this all" into "how is this going to be organised."

Action items

Nr	Subject	Date	Who	Progress
2014-228-01	External person for minutes	18-11-2014	Damgrave	In progress
2014-228-02	Training possibilities FC members	18-11-2014	Damgrave	No news
2014-230-01	Contacting Maria to ask if the chairs are aware of the coffee corner question	16-12-2014	Damgrave	In progress
2015-231-05	Promote the 'ideëenbus' the study association members.	06-01-2015	Student members	Done
2015-232-01	Gather information about HR issues	20-01-2014	Everybody	In progress
2015-232-02	Plan a meeting with FR, HR and the dean	20-01-2014	Damgrave	In progress
2015-233-01	Update minutes 232. Correspondence a bit sharper. Negative points Tenure track out of minutes. Various typos: r42, r63, Brouwer(s)	03-02-2015	Entrop/Rezek	No news
2015-234-01	Send a email about number of people present at the UR/FR meeting	17-02-2015	Daggenvoorde	Done
2015-234-02	List of unfinalised minutes to Damgrave	17-02-2015	Brouwer	Done
2015-235-01	Promote the FC to students	03-03-2015	Student members	In progress
2015-235-02	Email Tyrone Klaver about the fire alarm	03-03-2015	Daggenvoorde	

6. Approval minutes external meeting

not yet available.

7. Strategy UT Internationalisation

30 There is a meeting on the 25th of March from 17:00hr till 18:00hr. Everyone who is able to be present, will be present. Damgrave will send an email to De Wulf regarding the "internationaliseringsdocument" (AP). This mail will suggest that the FC thinks there are some nice idea's in the document, but that we do not understand what to do with it. Also the FC wants to give the advice to look at standardising foreign minors, so that students do not have to go through a difficult process before going abroad.

8. HR

35 Damgrave will invite Carpentier-de Wolf (Catelijne) for the meeting of the 21th of April.(AP)

9. Education

40 - Teachers will soon be able to report test marks of students directly to Osiris. So BOZ can be skipped for this process.
- Daggenvoorde will go to the Functionary of Educational Affairs of study association ConceptT to talk about module 6.

10. Research

no news.

11. AOB (any other business)

45 The meeting of URaad will be on the 18th of March at Spiegel 301.

11. Question round

Damgrave will invite Astrid de Graaf to the FC-meeting(AP). She can tell the FC-members how to improve the internal communication (to students en employees).

50 **12. Closure**
at 13:40hr.

Action items (nr. 1 - 7 taken from earlier meetings):

Nr	Subject	Date	Who	Progress
2014-228-01	External person for minutes	18-11-2014	Damgrave	In progress
2014-228-02	Training possibilities FC members	18-11-2014	Damgrave	No news
2014-230-01	Contacting Maria to ask if the chairs are aware of the coffee corner question	16-12-2014	Damgrave	In progress
2015-232-01	Gather information about HR issues	20-01-2014	Everybody	In progress
2015-232-02	Plan a meeting with FR, HR and the dean	20-01-2014	Damgrave	In progress
2015-233-01	Update minutes 232. Correspondence a bit sharper. Negative points Tenure track out of minutes. Various typos: r42, r63, Brouwer(s)	03-02-2015	Entrop/Rezek	No news
2015-235-01	Promote the FC to students	03-03-2015	Student members	In progress
2015-235-02	Email Tyrone Klaver about the fire alarm	03-03-2015	Daggenvoorde	
2015-236-01	Send an email to De Wulf regarding the "internationaliseringsdocument"	17-03-2015	Damgrave	
2015-236-02	Invite Carpentier-de Wolf (Catelijne) for the meeting of the 21th of April.	17-03-2015	Damgrave	
2015-236-03	Invite Astrid de Graaf to talk about improving internal communication.	17-03-2015	Damgrave	