

Attendees: van de Belt, Bos, Brouwer, Daggenvoorde, Dierkes, Entrop, de Lange, Damgrave (chairman, minutes secretary)

Absent: Daggenvoorde, Rezek, Overmars

1, 2 Opening, approval of the agenda & selection minutes secretary

Opening: 12:45

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1. Opening
2. Adoption of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting

- [FRCTW Minutes 2014-11-04.docx](#)

6. Approval minutes external meeting

- [FR-CTW097.pdf](#)

7. Strategy UT

- Vision 2020

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- [UR 14 160 Brief UR inzake Vision 2020 6 november 2014.doc](#)

8. Efficiency of HR and UT flex

9. Education

- Jaarbeeld TOM

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- [CvB UIT - 626 brief getekend aan UT-gemeenschap inz. Jaarbeeld TOM.pdf](#)

- [Jaarbeeld 1e jaar TOM final.pdf](#)

10. Research

11. Any other business (AOB)

12. External communication

13. Question round

14. Closure

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3. Correspondence

none

4. Announcements

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none

5. Approval minutes internal meeting

The FC should give advice on "Structuurrapporten". We have to look into the possibilities of getting an external person for the minutes (action: Damgrave). There are sometimes courses/training available for FC members, a list of current possibilities is missing (action: Damgrave)

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6. Approval minutes external meeting

Ask for an update of the appointment of new professors

7. Strategy UT

- Vision 2020

- [UR 14 160 Brief UR inzake Vision 2020 6 november 2014.doc](#)

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8. Efficiency of HR and UT flex

45 Entrop: After filling in the UT-Flex web-application forms, there is no further action performed by HR CTW, apparently this should be done manually. It takes a lot of time before any feedback is received. The UT-Flex web-application is not linked to the approval web-application, the system works laborious. The used software seems poor and/or the work load seems too high; the FR should ask the Dean about this in the next external meeting..

50 **9. Education**

If education is done in English, students also expect comments on the quality of their English. Often this isn't part of the feedback.

It was very busy at the open days, students are better preparing their study choice.

10. Research

55 **11. Any other business (AOB)**

We should think of possibilities for coffee-corners/social-corners in the Horst building.

12. External communication

60 Rezek wrote a small introduction about the work of the CTW-FC, some minor adjustments to the text are made. The new version can be used for communication toward students.

Edited text:

65 *De faculteitsraad CTW is de medezeggenschapsraad van onze faculteit. Sinds september is er een nieuwe raad bestaande uit 5 medewerkers en 5 studenten van de studies Civiele Techniek, Industrieel Ontwerpen en Werktuigbouwkunde.*

70 *De raad adviseert het faculteitsbestuur (gevraagd en ongevraagd) en heeft instemmingsrecht op onderzoeks- en onderwijsgebied. Tevens adviseert de raad over de begroting van de faculteit. Dit allemaal om de belangen van alle studenten en medewerkers van de faculteit te behartigen.*

75 *De raad is de afgelopen maanden vooral bezig geweest met onderwerpen als leerstoelen (nieuwe hoogleraren), Engelstalige Bachelor-opleiding, Internationalisering en de begroting van de faculteit. Meer weten? Kijk op <http://www.utwente.nl/ctw/fr/>*

13. Question round

There is a possibility to test the new coffee machines at the "O&O plein".

14. Closure

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13:50

Action items:

Nr	Subject	Date	Who	Progress
2014-228-01	External person for minutes	18-11-2014	Damgrave	
2014-228-02	Training possibilities FC members	18-11-2014	Damgrave	