

Attendees: Damgrave (voorzitter), van de Belt, Entrop, de Lange, Mollink, Hofman, Materman van Tilburg, Dierkes (minutes secretary)
Absent: Brouwer

1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting (the minutes aren't on BlackBoard?)
6. Approval minutes external meeting (not available yet?)
7. OER
8. Reorganisation
9. Education
10. Research
11. Any other business (AOB)
12. Question round
13. Closure

Minutes secretary of the day...

3. Correspondence

* Letter 'Besluitvorming vision 2020':

- Marjolein did specify how she thought what the position of the OLC is; it was not clear if this should be mentioned in the letter.
- The letter is adjusted and the statement that the OLD's disagree is less strong formulated. The term around their 'achterban' needs to be removed as they are no party in the decision forming.
- Further comments to Roy; he will send the letter on December 3rd.

4. Announcements

* Entrop: Meeting for the design of the Horst is on December 2nd. FR is going to be informed about the progress.

5. Approval minutes internal meeting

- * In the minutes from the last meeting there was no list with action points; that should be included again. There was a discussion about the format of the minutes; it was proposed that the minutes should mainly give the action point list.
- * Communication about FR: we get information who we can contact for different issues
- * Topics for future meetings: a list with dates will be made (who?)
- * Gift for MSc students: It was not clear but Marjolein is asking who wants to think about it. Those who want to need to contact her. Is there a committee to be formed or just for collecting ideas? Mollink mentioned that at another faculty there was a diploma session in which students got such a map.

6. Approval minutes external meeting

Not discussed.

7. OER

8. Reorganisation

9. Education

45 **10. Research**

11. AOB (any other business)

* Meeting with FZ central and report 'UT-financiën / Planning&Control/Tbv Uraad':

Materman and van de Belt attended the meeting about the UT budget.

50 De Lange: Page 6: 1 Ms (money stream, geldstroom) goes to central. ITC gets a relatively high share (11 million versus 41 million for the other faculties)

Van de Belt: ITC gets its money from a different institution; their work is regarded as development work.

Damgrave: The share for BSc and MSc education is rather low. The ratio education/research seems to be too low.

55 Entrop: The ratio overhead/general support is realistic.

Van de Belt: Housing and overhead consumes a considerable amount of money

Mollink: 'A lot of money is lost within the matrix system' is said. Why is that so?

Entrop: One reason is that the matrix system has double management (research & education).

60 Van de Belt: In the 90's, the matrix structure was introduced with the double lines. There was a lot of criticism about this system, but they cannot change it was the tenor.

De Lange: The multidisciplinary setup of research leads to multiple supervisors for one project, posing problems.

Entrop: Not being a member any more of IGS makes a financial difference.

Van Tilburg: Why does nanolab cost so much money?

65 De Lange: Because it costs more than they earn. In first instance they should have been out of the losses 5 years after founding, but that so far did not happen.

Damgrave: Costs of the nanolab are about 16 million.

Damgrave: It is a nice overview, but we cannot do anything with it.

In the external meeting it was discussed that we get this information earlier.

70 Hofman: Is research paid by 2nd and 3rd money stream?

Damgrave: Yes. Even education is partly paid by research...

Damgrave: There is a misratio of 40% education on paper and financial compensation and the actual time spent on education by staff members.

75 * Information for the students from Maureen: Last 2 sentences need to be adjusted

11. Question round

Hofman: Old college cards are not working any more. Do we still have to go to Tyrone for it? The problem is not solved structurally.

Damgrave: Agenda point in the next external meeting

80 Van de Belt: Safety with the new locks: You sit behind locked doors; in urgencies nobody can quickly enter

Entrop: ... you can leave the door open but then there is quite some noise

De Lange: BHV people have a general key

De Lange: special people get special locks which do not lock

De Lange: There should be a list with future external meeting points

85 Van Tilburg: Complaints about missing clock at teh servicedesk

Entrop: ...was often mentioned in the Christmas-tree action; by preference an 'engineering clock'

Van de Belt: ... but there is a clock now.

12. Closure

at 13.35 h

90

Action items (nr. 2015-236-03 taken from the 247th FR internal meeting):

Nr	Subject	Date	Who	Progress
2015-236-03	Invite Astrid de Graaf to talk about improving internal communication.	17-03-2015	Damgrave	Pending
2015-249-1	Letter 'Besluitvorming vision 2020'	02-12-2015	Damgrave	
2015-249-2	Future topics to be discussed within the FR		?	

95 **Agenda items for future FR meetings (internal & external):**

Subject	Date	In/external
Non-working college cards	15.12.2015	ex