



PROGRAMME GUIDE EDUCATIONAL SCIENCE AND

TECHNOLOGY

MASTER OF SCIENCE

UNIVERSITY OF TWENTE.

Programme Guide 2024-2025

Master of Science (MSc) programme Educational Science and Technology

(Including pre-Master's programme)

Information for staff and students (current and prospective)

See also: https://www.utwente.nl/en/est/

Programme Guide EST (MSc + pre-Master) 2024-2025

The information provided in this programme guide is based on information available prior to the start of the academic year. While the programme guide has been compiled with utmost care, the authors are not responsible for any changes, omissions or inaccuracies. The formal rules as stipulated in the Education and Examination Regulations always prevail. The reader cannot derive any rights from the contents of this document.

Copyright: Faculty of Behavioural, Management and Social Sciences (BMS), University of Twente August 2024

Programme Guide EST (MSc + pre-Master) 2024-2025

Contents

	Educational science as a discipline		
	icational science		9
1.1	What is educational science?		
1.2	Importance of educational science		
1.3	What educational science is not		
	icational Science and Technology (EST) at the UT		12
2.1	EST characteristics		
2.2	EST's goals		
2.3	EST's philosophy in action		
2.4	EST's programme outline		
2.5	Formal Education (EDU)		
2.6	Human Resource Development (HRD)		
2.7 2.8	EST in a part-time mode		
2.8 2.9	Doctorate programmes		
-	University of Twente characteristics		27
	Admission and enrolment to the Master's degree program		
3.1	nission criteria and application procedures		20
3.1	Evaluation of the admission criteria		
3.2	Application procedures		
	-Master's programme		22
4 .1	Programme Outline		55
4.2	Pre-Master's programme in a part-time mode		
	sts		37
5.1	Tuition fees		01
5.2	Cost of living		
5.3	Scholarships and grants		
• • •	General information		38
	ctical issues		
6.1	Finding your way at the University of Twente		•••
6.2	Faculty introduction		
6.3	Purchasing study materials		
6.4	Student card		
6.5	Communication and information		
6.6	Timetables		
6.7	Lectures		
6.8	Enrolling in courses	44	
6.9	Exams (including – final – papers)		
6.10	Student Charter and EER		
6.11	Computer facilities		
6.12	UT Library		
7. Stu	dent support and counselling services		49
7.1	Study guidance		
7.2	Additional UT student support		
8. Qua	ality assurance		52

8.1	Internal quality assurance	
	Consultative committees	
8.3	External quality instruments	
	Course descriptions	5
	Master's degree courses (alphabetically ordered)	
D2:	Pre-Master's courses (alphabetically ordered)	

Preface

Dear students,

Welcome to the Master's degree programme Educational Science and Technology (EST)! Our students are often curious about how people learn, and many join this programme to gain a deeper understanding of studying and supporting learning processes. Whatever your motivation, we are delighted that you will join and enrich our programme community.

The strengths of our programme stem directly from those of our lecturers. Their outstanding research and service work informs, inspires, and infuses their teaching. It also serves to build bridges between our programme and the employment sector. This is visible through courses that give attention to formal education in schools (EDU), professional learning in organisations (HRD), or overlapping areas (e.g. teacher professional development). Across all contexts, our lecturers invent and investigate the roles played by technology. This enables our programme and its graduates to contribute to development and use of cutting-edge educational technologies that address society's changing needs in ways that are scientifically valid, practical in use, and demonstrated to be effective.

The programmes offered by the Faculty of Behavioural, Management and Social Sciences meet national and international standards of quality and are developed in close collaboration with researchers worldwide. Similarly, EST offers courses that are intellectually challenging while also stimulating reflection. Our courses are intrinsically relevant to the field of study, reflect ideas and norms expressed in contemporary literature, and are aligned with programme-wide learning objectives. This guide outlines the set-up and substance of the EST courses and overall programme. It also contains information on related topics, such as student supervision, testing procedures, and quality assurance.

We constantly strive to offer our students a modern, relevant, and interesting curriculum with sufficient challenge and depth. We hope this programme sparks your curiosity and makes your time here both stimulating and rewarding.

On behalf of the MSc EST team, I wish you a pleasant time here! Kind regards,

Hannie Gijlers Programme director of the Master's degree programme Educational Science and Technology



Part A: Educational science as a discipline

1. Educational science

1.1 What is educational science?

The main focus of educational science is on the learning and development of people. This might be the instruction of young children at primary school, of young adults during their vocational education, or adult employees in a company, such as firefighters or teachers receiving in-house training. Educational scientists investigate learning processes, preconditions for learning, learning environments, and educational resources with the aim of understanding, explaining and improving them. Broadly speaking, educational science is studied at different levels: the micro-level, the meso-level, and the macro-level.

Micro: Individual learner and class or group level

This concerns the research, development, introduction and/or evaluation of teaching and learning processes, educational or corporate curricula and learning environments at the level of the individual and the group/class. Think, for example, of the development of new learning materials, such as interactive videos, online simulations, game-based learning environments, or VR (Virtual Reality) experiences. Educational scientists aim to investigate questions such as: Which learning processes are supported by using these technologies?What is sound pedagogy for teaching with them? How can teachers or instructors be prepared for working with such tools? How do we introduce them and how can we find out if they function satisfactorily and effectively? And which techniques should be used for evaluating the results of instruction in these cases?

Meso: Organisational and leadership level

This concerns the research on and the development of the structure, climate and set-up of schools, institutes, and organisations to support learning. Educational scientists occupy themselves with such questions as: How can a school or company become a learning organisation and how do several structural components contribute to a safe learning climate and what is the role of leadership? Example questions are: What are the challenges of establishing and maintaining a secondary level 'technasium' (pre-university school with a strong emphasis on engineering)? What are the effects of class size on children's learning in primary school? What policies and systems can stimulate, support and enrich the continuing education of professionals such as police officers, bank employees, railway engineers, or teachers? How do new forms of organizing (e.g., inter-organisational collaborations) support knowledge cocreation beyond the border of a single organisation?

Macro: Policy and system level

This concerns the relationship between education, lifelong learning and society (career, labour market, societal transformations), including high level institutions and policymaking (e.g. high stakes assessment, curriculum reform). Educational scientists pursue such questions as: What learning is of most worth (and should therefore be emphasised in the curriculum)? What effects do educational reforms have on students' learning outcomes? What are the skills of the future and how can we arrive at European skills frameworks? How do Dutch children perform in mathematics compared with children from other European countries? Which knowledge and skills should be tested during the school-leaving examination and how can that be done

effectively and equitably? What policies support engagement in lifelong learning, especially among low-skilled workers?

As a discipline, educational science has a strong multidisciplinary character and multiple areas of application. Educational science programmes emanate from disciplines such as psychology, pedagogy, sociology, business administration, educational media and technology, and policy and organisation studies.

1.2 Importance of educational science

Many educational scientists supervise or advise school children/students, teachers, school teams and organisations or companies on their learning challenges. Societal developments call for a continuous need for people who can plan, set up, execute and evaluate education. Below are several examples of situations in which educational scientists can make an important contribution.

Please note that the word 'education' needs to be interpreted broadly: it might mean education in a traditional school context, but it could also mean instruction within companies or adult education or even in the informal learning setting. In all of these situations, there is a demand for specialists in professionalisation and staff training.

Schools are increasingly given greater freedom in how they present themselves. In order to realise a desired profile, an educational scientist might be called on to support both teaching staff and management. An educational scientist might help contribute to the quality of the education, for example by helping teachers to devise a new profile or by designing new teaching material for this.

Testing seems to play an ever-increasing role in society. These days even children at preschool are tested on their language skills. Similarly, teachers, doctors, or engineers in many countries must pass certification exams. Of course, it is essential that these tests are of sufficient quality so that they truly identify individuals with the necessary knowledge and skills for carrying out their profession. Educational scientists develop and evaluate tests for many kinds of target groups or situations.

Owing to both the rapid developments and scientific progress, knowledge is soon out-of-date. Lifelong learning is important to stimulate the knowledge society and employment in the Netherlands and beyond. Dutch trade and industry annually invest billions of Euros in professional learning and training. Large companies often have their own department for developing and offering learning solutions to their staff to improve their performance or further their education. Educational scientists are able to develop, implement and evaluate such solutions. They may also engage in workplace learning or in the rearrangement of the work and the workplace so that learning becomes an integral part of work.

Educational science is the science that strives to describe, comprehend, and interpret learning processes and outcomes with the aim of contributing to its improvement. Educational scientists can be found in many places of learning.

1.3 What educational science is *not*

A degree in educational science does *not* provide the qualifications to be a schoolteacher. While a background in teaching could be useful, it is not required for a degree in educational sciences.

For the most part, educational scientists work behind the scenes, contributing to knowledgebuilding and helping ensure that learning opportunities are appealing, effective and accessible. This can be done with people of all ages and backgrounds. This might be by studying learning processes and situations (for example by researching the effects of certain materials on children's learning achievement) or by directing them and/or intervening on them (for example by developing material that helps realise certain learning objectives). Good educational scientists are able to combine both activities. In this way, they contribute to the educational process, whether that be for the school education system or for in-company learning and development.

2. Educational Science and Technology (EST) at the UT

2.1 EST characteristics

The main focus of the Master's degree programme Educational Science and Technology (EST) is on the design and evaluation of learning scenarios in schools and organisations, where the scope is wide: from educating primary school children and young people in secondary and vocational education to in-service or on-the-job training for adult employees, such as nurses, teachers, civil servants, managers and leaders. EST students learn about theories of learning and assessment, educational technologies (e.g. serious games), effective training approaches, and learning interventions. Students also discover how to design and evaluate different learning scenarios and offer recommendations or solutions for practical problems.

Students opt for the EST programme, for myriad reasons, such as the desire to:

- Apply tools of educational science as a researcher, designer, and consultant;
- Grow professionally and personally in our 21st-century environment;
- Enter a programme that ranks among the best in its field;
- Pursue individual passions with a programme offering a highly customisable content;
- Prepare for a colourful career in an intercultural community;
- Benefit from exposure and access to outstanding teachers and researchers;
- Study contemporary educational science in the context of technological change.

The EST programme prepares students to work in two main contexts:

- EDU: Formal education settings, such as schools, where the emphasis is on learning, instruction and system effectiveness;
- HRD: Human resource development, focusing on learning in organisations.

Systematic, design-oriented and impact-driven approach

The EST Master's programme centres on three specific sets of competencies you will not find in other similar programmes. Graduates can become researchers, educational designers, or consultants. Many merge all three into their own personal career path. These three roles combined with our strong focus on technology and a highly customisable curriculum preparing graduates for employment in two key fields of work (Education and Human Resource Development) makes this a one-of-a-kind programme.

EST graduates are scientific educational professionals: experts who connect scientific research and educational design with practice. Their expertise is based on finding effective solutions for learning problems taken from practical contexts (in both schools and organisations) by using the tools of empirical research, a systematic approach, and often incorporating technology. The result of this approach is a design (or a set of designs), which is tested in the context of the problem to see if the solution contributes to improvement or innovation.

This systematic, technological, and design- and evaluation-based orientation characterises the EST programme and distinguishes our programme at the University of Twente from other education-related degree programmes in The Netherlands.

• Domain orientation

EST students may specialise in either EDU or HRD settings, or develop expertise related to both. Graduates have a firm and broad knowledge of their chosen focal area(s), and related knowledge and skills that can be used productively and creatively in a range of contexts.

• Applied character

In various courses during the programme our students address real-life educational issues. They gain experience applying scientific knowledge in practice, thus learning how to 'recognise' the newly acquired educational theories in practice and also how to apply these theories in real-life situations.

• Academic rigor

Ample attention is paid to students' academic training. The programme challenges students to develop robust research skills, by conducting both qualitative and quantitative research. Students gain experience in writing scientific articles and put all these skills into practice during their final graduation project.

• Diverse community

The EST programme attracts students from various backgrounds: international students, graduates from undergraduate degree programmes of Dutch research universities and universities of applied sciences (in Dutch: HBO), and professionals who wish to broaden and deepen their knowledge and skills.

• Attention to the use of technology

In our teaching we also pay attention to the role of technology in learning processes. For example: To what degree does the kind and number of environmental characteristics influence the learning achievements of employees? And: What role can the computer play in the instructional process or with assessing educational effectiveness?

• Design-oriented and problem-solving approach

The programme teaches how to analyse educational and training problems in a systematic way and how to design effective solutions for those problems. This includes careful analysis of the existing situation before developing processes for organising learning trajectories, designing media applications, or evaluating real-life innovations, programmes or policies. Graduates are able to systematically frame up, elaborate, augment, evaluate, and implement designs to support learning environments in various education and training contexts.

Career opportunities

EST graduates have excellent job prospects in a variety of settings, for example, educational or training consultancy firms, academic publishers, corporate HR departments, schools, local or national government, or higher education. Our students normally find jobs within a few months of graduation. EST graduates typically apply for jobs such as:

- Education and training quality coordinator
- Educational or programme advisor
- Course developer
- Learning and development consultant
- E-learning designer
- Developer of educational tools and materials
- Corporate trainer
- Educational policy maker

- School inspector
- Developer of educational software or serious games
- Employee at an educational broadcasting station

Alternatively, quite some graduates opt for careers in educational science research at a university or research institute.

Where do our graduates work?

A few of the job placements enjoyed by our graduates include:

- Founder and owner of SwipeGuide
- Owner and Learning Innovator at Next Learning Valley
- Educational Consultant at the University of Twente
- Professor of Applied Sciences at Saxion
- Educational Advisor at Educared, a workplace learning company
- Educational Designer at Radboud University
- Researcher and consultant at Kessels & Smit, The Learning Company
- Educational Consultant at Nehem
- Innovation Manager at Rabobank, the Netherlands
- Executive Business Consultant in Change Management, Communication and Training at Atos Consulting, the Netherlands
- Educational Advisor at Eindhoven University of Technology
- Learning & Development Project Manager at Oxfam GB, United Kingdom
- Policy Advisor at the sectoral organisation for primary education
- Consultant / Trainer / Coach at Risbo-Erasmus University and Interaction Group
- Senior Training Advisor with Dutch Railway
- Educational Specialist at the Dutch Police Academy
- Educational Quality Advisor at Amsterdam University of Applied Sciences
- E-learning Multimedia Consultant and Designer for Elka Remmers Consulting, The Netherlands
- ICT Educational Specialist at Institute for Physical Safety
- Instructional Designer at University of South Australia, Adelaide, Australia

Research

Students who are keen on doing more research, may find outstanding opportunities right here at the UT, in the various sections within the BMS faculty or at the university-wide Centre of Expertise in Learning and Teaching (CELT). Student assistantships, project vacancies, and PhD trajectories are all closely connected with the section's profiles of the participating lecturers. More information can be found on the websites of the four sections that are involved in EST:

- ELAN: <u>Section of Teacher Development</u>
- IST: <u>Section of Instructional Technology</u>
- PLT: <u>Section of Professional Learning and Technology</u>
- CODE: Section of Cognition, Data and Education

2.2 EST's goals

•

EST's mission is to graduate versatile professionals who leverage their academic and research competencies to fulfil the roles of researchers, designers, and consultants in education.

- Our graduates are comfortable engaging with technology in multiple ways:
 - o as inputs (e.g., eye trackers, digital logs, video),
 - o as processes (e.g., information processing, data analysis, machine learning)
 - o as outcomes (e.g., creation of digital resources for teaching or learning)
- Our graduates are T-shaped professionals, i.e. those with broad and deep skills, in this case:
 - \circ with broadly developed abilities to fulfil the roles of advisor, consultant, and designer,
 - \circ in the (international) teaching and learning contexts of organisations or schools
 - \circ which are supported by deep disciplinary, academic, and research competencies,
 - \circ $\;$ and are benefitted by internalisation of EST's $\;$
 - engineering approach
 - thirst for innovation
 - systems perspective
 - social norms
 - professionalisation (high standards for depth, completeness, and social aspects of performance)

To succeed on this mission, the programme has established the following Intended Learning Outcomes (ILOs):

- Domain orientation: Graduates have a firm and broad overview of education and of the specialty areas within, and specific expertise in one of the specialty areas that can be used productively and creatively in various related professional contexts.
- *Design competency:* Graduates are able to systematically frame up, fill in, augment, evaluate, and implement designs to support learning environments in various education and training contexts.
- Research competency: Graduates are able to systematically collect, analyse, and interpret research data, to draw conclusions there from, and on the basis of that advise or decide regarding possible alternatives and activities to be conducted, particularly in a design context.
- *Advice competency:* Graduates are able to advise (educational) organisations, in part based on the three competencies mentioned above, with regard to the implementation of better and more efficient learning environments and organisational as well as policy related arrangements for learning and teaching.
- Academic reflection: Graduates are able to critically reflect on processes, resulting products, and achieved results from systematic and well-chosen scientific, socialcultural, and ethical perspectives in such a way as to contribute to the professional development of the educational specialist and to a broadening and/or deepening of the scientific subject area.

2.3 EST's philosophy in action

EST's core values are to embrace challenge, foster life-long learning, and respect others.

- Embrace challenge means:
 - a. Commitment to solution-driving approaches to tackling complex issues
 - b. Maintaining a critical attitude
 - c. Openness to feedback and improvement
- Foster life-long learning means:
 - a. Ownership and accountability
 - b. Choice and opportunity
 - c. Taking responsibility
- Embody respect means:
 - a. Appreciating (inter-)disciplinary perspectives and (multi-)cultural traditions
 - b. Cooperative, collaborative, inclusive
 - c. Building community

With the goal of achieving the mission described above, these core values are manifested throughout the programme, in visible ways:

- There are no separate research courses, design courses, advice courses or reflection courses. In each course, students work on multiple skills at the same time and learn how to integrate them. For developing a good design, students need research skills and advice skills to implement the design successfully. Powerful research yields recommendations for practice, based on the state-of-the-art research findings.
- At the same time, there are courses with strong theoretical orientations and assignments designed by the lecturers, and there are courses in which students choose a case to work on, that matches with one's interest and the skills the student wishes to practice.
- (Partly) parallel to the coursework, students begin early with the conceptualisation of their Final Project. Students prepare themselves for this Final Project by working in collaboration, supervised teams on their research proposal. They choose the Final Project in consultation with the programme's Final Project co-ordinator(s), and they design it in consultation with the prospective UT supervisor and (in case of an external project) with the educational organisation or company in which the project is situated. The EST programme has structural relations with several organisations and companies who often have projects available. The Final Project always has a strong research part and depending on the project it might also have a significant design, evaluation or advice component. During the Final Project, students are responsible for their own learning processes, but, of course, they will be supported by a community of peers and their university supervisors.
- Problem-based, project-based and challenge-based learning are major characteristics in the programme. Assignments are based on real problems from practice, and students will visit schools or companies. Parts of the EST trajectory take place in "live contexts" inside educational organisations or companies in which students learn together with and from professionals. This will also help students to orient themselves on their Final Project and of course on their future career.
- Depending on background, future goals and time limits, students can design their own curriculum to a certain extent. For example, those wishing to travel abroad for their

Final Project, might choose to complete all courses in the first semester. The programme may be undertaken full-time or part-time. Students can choose five electives from the offering of multiple EST elective courses, or they can even request to take a course from another master's degree programme if they can demonstrate the relevance and contribution of it to their EST programme. To make deliberate choices in designing their learning routes, students seek guidance from the study adviser who is knowledgeable about possibilities and restrictions.

2.4 EST's programme outline

The basic structure of the 60 EC EST programme is given below, for both September and February enrolment (see Part D of this Programme Guide for course descriptions):

- 10 EC: Perspectives on Learning in Education and Work
- 5 EC: Research Proposal
- 20 EC: Four Elective Courses
- 25 EC: Final Project

September 2024 enrolment / full-time students: 1 year

			Cole Course
			Elective courses
			Research Proposal
			Final Project
		·	-
	Outputile 4D		
Quartile 1A	Quartile 1B	Quartile 2A	Quartile 2B
Perspectives on learning in education and work 202400336 (10 EC)			
Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)	Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)
Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)	Innovative technology- based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)
Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)
option to take this course in 1B (when you have Final Project) Research Proposal EST 201200035 (5 EC)		option to take this course in 2A (when you have Final Project) Research Proposal EST 201200035 (5 EC)	
Info FP Final Project		Final Project EST 201200	0036 (25 EC)

Retake of block 1A is in block 2A, not in1B!

Core Course

February 2025 enrolment / full-time students: 1 year

Core Course
Elective courses
Research Proposal
Final Project

Qua	rtile 2A	Quartile 2B	Quartile 1A	Quartile 1B
Perspectives on learning in education and work 202400336 (10 EC)				
of workpl	and facilitation ace learning 255 (5 EC)	Leadership and organisational change 201200032 (5 EC)	Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)
based environmer	e technology- learning nts 201400002 EC)	Teacher learning and development 201200027 (5 EC)	Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)
	nd Instruction 197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)
		option to take this course in 2B (when you have Final Project) Research Proposal EST 201200035 (5 EC)	option to take this course in 1A (when you have Final Project) Research Proposal EST 201200035 (5 EC)	
Info Find a FP Final Project		Final Project EST 20120	0036 (25 EC)	

* Retake of block 1A is in block 2A, not in1B!

Core course

All students take the 10 EC core course "Perspectives on learning in education and work" at the start of their programme. To enable that the course is offered twice a year, for the September cohort and for the February cohort, and it stretches over one semester (with a study load of 5 EC per quartile). The course consists of five parts. Each research section that contributes to EST (IST, PLT, ELAN, CODE) offers one part and provides an overview of the ongoing research in the section, and also delves into one example topic. The fifth part is an assignment where students investigate the work field of educational sciences and technology.

Electives

With regard to the electives, the following applies:

- A student selects elective courses (5 ECs each) out of the set of 10 available EST electives as presented in the table above.
- Because most elective courses are offered once a year, the offer for students who start the programme in September differs from the offer for students who start in February, since most (preferably four) electives will be taken in the first semester and (preferably) just one during the second semester alongside the Final Project.
- Instead of selecting the full 20 ECs from these 10 EST electives, a student may (in addition to at least two i.e. min. 10 ECs of these 10 elective courses) choose max.
 two i.e. max. 10 ECs from other master's programmes.

In order to do so, students must submit a motivated request to follow one or two courses offered by another master's programme. In this request the student states how the elective(s) contribute(s) to the intended learning outcomes of the EST programme and to the student's personal learning goals. A formal (Osiris) course description must be added to the request. In case the other elective(s) is offered by the University of Twente the student must submit the request to the EST programme management via the EST study adviser.

In case a student would like to follow a course from another Dutch university or foreign university as part of their EST study programme, the student needs to submit the request to the examination board Behavioural Sciences. In these cases an advice from the programme (director) will be reclaimed.

Please note: In terms of scheduling, these external elective course options may conflict with the EST courses (since they stem from other master's degree programmes). Therefore, the student need to check the timetables AND the exam dates prior to the start of these courses.

Final Project trajectory

Students mainly work on their "Final Project" (25 EC) during their second semester (and parttime students during their second year). More information about the Final Project can be found in the Graduation Guide on the EST website.

Alongside with it, students take the 5 EC course "Research Proposal" in the quartile that aligns best with the status of their Final Project. It is offered multiple times a year to facilitate both September and February cohorts. A few weeks after the start of the master's an information meeting is scheduled where possible topics for final projects are presented and students can submit their preferences. The graduations coordinators of each research section together distribute students over these topics and assign each student to a thesis supervisor. When this is arranged you meet the requirement to start the course Research Proposal.

Detailed information on all 2024-2025 EST courses can be found in Part D of this programme guide or via the university's course catalogue: https://utwente.osiris-student.nl/onderwijscatalogus/extern/cursus

2.5 Formal Education (EDU)

The Formal Education (EDU) domain focuses mainly on learning and instruction, teacher and school development, school effectiveness, and ICT in a variety of formal and informal educational contexts.

Educational design involves the planning, development, and implementation of innovative learning scenarios. Effective implementation of these change trajectories at both the school and classroom levels requires teachers and schools that are ready for the implementation. Teacher professional development is therefore one of the elements that is addressed when designing, developing, and implementing effective learning environments.

There is an emphasis on the role of ICT (e.g., simulations, serious games, interactive apps) when designing learning environments. Measuring the effectiveness of the implemented educational innovations is essential, as is structural monitoring and assessment of education. Schools should be able to track the quality and results of their teaching, not just through student assessment, but also at the teacher and school levels.

Core questions in the EDU field are:

- How can learning innovations be designed, implemented and evaluated?
- How can technology be used and integrated into education and what are the effects on students' learning in terms of knowledge, skills, motivation, etc.?
- How can schools and teachers be supported in the design, development and implementation of innovations at both school and classroom levels?
- How can teachers be empowered in their own professional development for implementing innovative (technology-based) learning innovations?
- Can school performance be improved by giving schools feedback on the level of their performance?
- To what degree do school leadership, school culture and the teamwork between teachers influence the effectiveness of schools?
- Do schools perform better as a result of government inspections or are the improvements only superficial?

In the full set of electives, three of the specialisation courses focus on the individual learner: "Designing Learning and Performance Support", "Learning and Instruction" and "Innovative Technology-Based Learning Environments". Innovative technology is central in these courses, which offer theoretical insights as well as ample hands-on experiences. The course "4CID for complex learning" focusses on developing a blueprint for the design of complex learning tasks. In the "Teacher Learning and Development" course the expertise of teachers and their roles in the learning process are discussed. The course "Educational Measurement" aims to develop hands-on skills in both construction and evaluation of assessments.

Acquired skills

The EDU domain has an applied character in which the integration of research, design, and reflection skills is central. Having taken these courses, students will be able to:

- Understand and analyse different theories and paradigms related to learning and instruction, teacher and school development, school effectiveness and ICT in a variety of educational contexts as well as indicate what they mean for practice;
- Plan, design, and implement innovations to increase the quality of education and assess the effects of these innovations;
- Improve the performance of schools by taking school leadership, school culture and teamwork between teachers into account;
- Reflect on the various core issues in the field of education and as well as one's own position on these issues.

2.6 Human Resource Development (HRD)

Human Resource Development (HRD) focuses mainly on the learning and development of adults in the context of their professional work. Continuous lifelong learning is crucial for employees to keep up with and contribute to technological and social innovations. The energy transition, the digital transformation, and healthcare transformation requires not only reskilling and upskilling of the workers, but also new business models, new ways of working. Learning is, therefore, often not just an individual activity but also takes place at the team level, the organisational level (organisational change), and even beyond organisations in, for example, learning communities.

Companies and institutions invest billions in education and training. Large companies often have their corporate department for learning and development, and they offer training to their staff to improve their performance and professional development. At the same time, most learning happens outside these formal settings: workplace learning is intertwined with their daily job. Three of our elective courses address the learning processes (and how they can be supported at three levels: the individual level in "Regulation and Facilitation of Workplace Learning." The team level in : "Team Learning at Work," and the organisational level in "Leadership and Organisational Change." These courses all have a theoretical component, but in the course-specific assignments, students will also develop and practice research, design, advice, and reflection skills. In the fourth HRD-related elective course on "HRD & Technology in a Live Context" students work in teams on real HRD cases from organisations. These cases will focus on technology-enhanced professional learning, for example the implementation of blended learning in the workplace, the use of social media for knowledge sharing within the organisation, assessment and/or evaluation of e-learning trajectories, and pros and cons of using Massive Open Online Courses (MOOCs). The aim is to provide the companies with an advice report. In this report, the latest and/or most relevant insights from scientific research and theories are presented. This course is a unique chance to apply what has been learned in the more theoretical courses, while at the same time it prepares participants for their Final Project.

Core questions in the HRD field are:

- How do people learn during their work and how do they become experts?
- How may one facilitate workplace learning and professional development?
- What are effective training programmes and how can they be evaluated?
- How can team and organisational learning be facilitated?

• How do organisations change and develop themselves beyond their organisational boundaries in the context of large societal transitions?

Acquired skills

In the field of HRD knowledge and research, approaches from a combination of disciplines are used to answer the core questions: psychology, educational science, business administration, communications science, and organisation studies. In addition to its focus on current HRD research, this field also has an applied character in which the integration of research, design, advice and reflection skills is central. Having taken these courses, students will be able to:

- Comprehend and analyse different professional learning theories, and to understand what they can mean in practice;
- Design innovative and effective interventions to enhance learning and development in a company or non-profit organisation;
- Advise organisations on questions related to their employees' learning and development;
- Conduct research on professional learning challenges;
- Use research insights to design effective learning interventions and to give solid advice;
- Reflect on the various core issues in the field of HRD and on one's own position on these issues.

2.7 EST in a part-time mode

The one-year Master's degree programme EST can be studied full-time or part-time. In the latter case the programme lasts 2 years.

In this regard (particularly for facilitating this part-time mode) the following applies:

- Minimum 2 days, but preferably 3 days per week are needed to complete the master within the part-time timeframe of two years.
- All EST master's courses are (dominantly) scheduled on two fixed days in the week, namely Mondays and Tuesdays.
- Classes of a specific course take *as much as possible* place on the same day throughout the quartile.

Thus, 'part-timers' are facilitated in arranging (at least) these two dedicated study days, which can be crucial for those with existing family or employment responsibilities.

Note: The actual study load in the part-time mode depends on the number of courses a student takes in a specific quartile (5 or 10 EC). As such, it is possible that study load is not always evenly distributed throughout the first year (30 EC). For more information about studying EST in part-time mode, see: <u>https://www.utwente.nl/en/est/masterest/eductional-science-and-technology-in-part-time-mode.pdf</u>

The part-time programme overviews for both September and February enrolment are given below,

September 2024 enrolment / part-time students: 2 years

Core Course
Elective courses
Research Proposal
Final Project

Year 1			
Quartile 1A	Quartile 1B	Quartile 2A	Quartile 2B
Perspectives on learning in education and work 202400336 (10 EC)			
Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)	Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)
Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)	Innovative technology- based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)
Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)
		Info Find a FP Final Project	Get assigned to Final Project topic and supervisor

* Retake of block 1A is in block 2A, not in1B!

Year 2				
Quartile 1A	Quartile 1B	Quartile 2A	Quartile 2B	
Research Proposal EST 201200035 (5 EC)				
Final Project EST 201200036 (25 EC)				

Optional extra / retake courses:

Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)	Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)
Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)	Innovative technology-based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)
Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)

February 2025 enrolment / part-time students: 2 years

Core Course	
Elective courses	
Research Proposal	
Final Project	

Year 1			
Quartile 2A	Quartile 2B	Quartile 1A	Quartile 1B
Perspectives on learning in education and work 202400336 (10 EC)			
Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)	Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)
Innovative technology-based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)	Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)
Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)
		Info Find a FP Final Project	Get assigned to Final Project topic and supervisor
* Retake of block 1A is in block 2A, not in1B!			

Year 2				
Quartile 2A	Quartile 2B	Quartile 1A	Quartile 1B	
Research Proposal EST 201200035 (5 EC)				
Final Project EST 201200036 (25 EC)				

Optional extra / retake courses:

Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)	Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)
Innovative technology-based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)	Designing learning & performance support 191970340 (5 EC)	4CID for complex learning (5 EC)
Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)

Programme Guide EST (MSc + pre-Master) 2024-2025

2.8 Doctorate programmes

After completing the Master's degree programme, students may opt for a career in scientific research. This involves spending four years studying a particular research area in depth. An integral part of this is writing the PhD thesis, and presenting and defending the research in public. After successfully completing a PhD, researchers are awarded the title of Doctor (Dr.). Unlike in many other countries, most PhD researchers in the Netherlands are paid employees, often working directly for the university. Some PhD researchers come to the Netherlands with an international scholarship.

In addition to the regular PhD positions offered on the UT vacancies website, Twente Graduate School offers several integrated master/PhD programmes. More information about the doctoral programmes at the University of Twente can be found on the website: <u>https://www.utwente.nl/en/education/tgs/</u>

2.9 University of Twente characteristics

Irrespective of which programme you will study at the University of Twente, all our Master's degree programmes strive to train entrepreneurial academics who are able to address and solve social issues by conscientiously pinpointing problems, investigating possible solutions or designing, developing and evaluating new products or applications. We emphasise that our students, next to knowing their way around in their own discipline, are capable of working together with professionals from other disciplines. After all, many social issues demand a multidisciplinary solution.

We aim at educating students to become excellent professionals who possess both scientific as well as professional competences.

Therefore, the following characteristics apply

• Small-scale instruction

Next to the more or less traditional lectures, instruction is particularly organised in small groups, interactive workshops, seminars and practicals. In our opinion, small-scale and strongly supervised (contact-intensive) instruction is of paramount importance to the development of professional and academic skills. Students carry out (individual and small group) assignments where collaborative, evaluative and other social and communication skills play an important role.

Strong connection between education and research The contribution of faculty members to the Educational Science and Technology programme is recognised and highly valued, both nationally and internationally. The Master's degree programme is strongly linked to topical research that is conducted in the departments concerned, and lecturers draw many examples from their own research during their lectures. It also occurs that students actively contribute to the lecturers' research, e.g. during their graduation phase. The subjects and assignments of the Master's degree programmes are often linked to current research projects within the research lines of the departments. In this way you will be initiated in the professional and academic field of action.

- Guest lectures by well-known researchers or experts from the work field In recent years various (internationally) famous researchers have honoured the programme with a visit, in many cases delivering a lecture or a lunch seminar. Also, in several courses professionals share their knowledge and experiences or present reallife challenges for students to work on.
- Open and informal atmosphere between lecturers and students The programme's atmosphere (educational climate) can be characterised as pleasant and inclusive. Communication between lecturers and students is quite informal, but respectful.
- Extensive student supervision

The EST programme has been designed in such a way that you yourself are to some extent responsible for your study trajectory and your study progress, and you are offered substantial freedom to make intrinsic choices yourself. This could imply independently devising subjects for assignments, choosing your elective courses, and the theme of your final project. It is important that your choices are made consciously and are well-considered. In this regard, you may count on a good study adviser to help you making the right choices and be there for you.

• International possibilities for studying abroad

We think it is important that students broaden their academic horizon during their studies. In this respect, we support ambitions that include spending some time abroad (e.g. taking courses, participating in on-going research). Please feel invited to contact your study adviser for discussing your ambitions and possibilities.

Encouraging student activism
 The University of Twente fervently encourages all kinds of student activism (ranging from membership of a committee or board, to assisting university staff or starting a small business). It is the university's firm belief that students will benefit from extra-curricular activities.

What does this mean to you?

Our students are enterprising, curious, dare to take risks, have self-knowledge and insight into the tasks, functions and roles that a job entail. Characteristics such as self-discipline, personal responsibility, using one's initiative and independence are important to us. Our students are open to the contributions made by people with other expertise, other backgrounds, and other methods. Part B: Admission and enrolment to the Master's degree programme EST

Programme Guide EST (MSc + pre-Master) 2024-2025

3. Admission criteria and application procedures

3.1 Admission criteria

The programme's Admission Committee assesses all applicants to the MSc programme Educational Science & Technology (EST) on an individual basis. The assessment of the applicant's skills is based on formal as well as content-related admission criteria. <u>https://www.utwente.nl/en/education/master/programmes/educational-science-technology/admission/</u>

The formal criteria are as follows:

A. Bachelor's degree or equivale	int
7 C. Buomolor & augroe of oquivale	

- B. Note: for international students (i.e. non-Dutch students) only: IELTS minimum overall score of 6.5 on the IELTS (where each minimal sub score is 6.0) or equivalent https://www.utwente.nl/en/education/master/how-to-apply/
- C. Applicants from countries where this diploma classification system applies, must have a bachelor's degree with at least a "First Class" classification (CGPA at least 90%), (or a relevant additional qualification in addition to a Second Class Honours Upper division degree)

The *content-related admission criteria* require that a student possesses and/or demonstrates evidence on sufficient knowledge and skills concerning the following:

- D. The content of the domain of educational science and technology
- E. Design Methodology
- F. Research methodology
- G. Research techniques, including the use of statistics for data analysis

Ad D. Content of the domain

The domain of Educational Science and Technology can be characterised by the following: a field that encompasses the analysis of learning and performance problems; the design, development, implementation, evaluation, and management of educational and training processes, resources, and trajectories, intended to improve learning and performance in a variety of settings. A student meets the domain-specific admission criterion if the student possesses a Bachelor's or Master's level degree in a domain that is similar or related to the domain of this definition, and/or if the student has substantial relevant work experience from which the student has mastered the aforementioned conceptual knowledge.

Ad E. Design Methodology

This is a typical content characteristic of all behavioural Bachelor's and Master's programmes in our Behavioural, Management and Social Sciences Faculty, aiming at educating scientific designers. This methodology for systematic problem solving aims to support science-based, systemic approaches and processes for the development, the implementation, and the evaluation of solutions for problems in education and training. To give evidence that a future student has mastered this methodology, the student has to send us an overview of relevant courses taken and/or reports of systematic design projects the student has intensively been involved in.

Ad F. Research methodology

This refers to the main concepts, procedures, and methods used in social science research, and which aim at systematic, conceptual (literature) analysis, modes of data collection, data analytical schemes, and procedures for interpretation of findings, in order to better understand social phenomena and processes, and/or to support all levels of making choices in and for social reality. This methodology supports the systematic design, execution and evaluation of research activities. A student's basic mastery of this methodology should be proven by courses which have been has completed in this area, and/or reports of research projects or activities the student has been involved in substantially.

Ad G. Research techniques, including the use of statistics for data analysis

This area is dedicated to the skills and understanding of techniques for collection and for analysis of both quantitative and qualitative data. If a student masters this area the student is able to apply descriptive statistics (distribution, correlation, regression, cross tabling), theory of probability (calculation, expectation, variance, binomial distribution), and aspects from inductive statistics (average based conclusions with known population deviation). Experience with R, SPSS, or a comparable computer-based statistical package is part of this mastery. Evidence of this can be presented by content review of courses which have been successfully completed, and/or use of these techniques in research, demonstrated by means of a report or an article.

3.2 Evaluation of the admission criteria

On behalf of the programme director, the programme's Admission Committee will review the information and documents presented by each applicant, and they will decide whether a student meets all stated criteria sufficiently.

In order to be considered for admission, an applicant has to meet the aforementioned *formal* criteria evaluation of the *content-related* admission criteria may result in one out of two alternative decisions by the Admission Committee:

- 1. If a student meets all content-related criteria the student will be admitted to the EST Master's programme directly and unconditionally.
- 2. If a student does not (partly) meet the content-related admission criteria, the student will be offered the opportunity of taking (a part of) the EST <u>pre-Master's</u> programme.

In addition to the generic information, the following detailed options apply:

- 1) Students with a bachelor's or master's degree from a (Dutch) university of applied sciences (in Dutch HBO-instelling) enrol in the full (30 ECs) version of the pre-Master's trajectory.
- 2) Students with a bachelor's or master's degree in Arts or Science (in Dutch: Alfa- or Beta opleiding) from a (Dutch) <u>research</u> university enrol in the full (30 ECs) version of the pre-Master's trajectory.
 - a. These students lack the required domain-specific (Educational Science) knowledge. They therefore have to complete the (15 ECs) domain-specific pre-Master's courses, plus
 - b. Despite their assumed academic level in reasoning and doing research, these students miss the <u>social science</u> competences in this regard. They therefore also have to complete the research methodological (15 ECs) pre-Master's courses.
- Students with a bachelor's or master's degree in Social Sciences (in Dutch: Gamma- of Sociale wetenschappen) from a (Dutch) <u>research</u> university will, *depending on their specific prior education*, usually only take specific components (15 ECs) of the pre-Master's trajectory.

In general, it is assumed that these students possess sufficient generic academic and research methodological competences. They are therefore **exempted** from the pre-Master's courses *Research Methodology and Descriptive Statistics, Academic Writing, and Inferential Statistics.* They do need to take the remaining 15 ECs programme (i.e. the pre-Master's courses: *Designing for Learning in Schools and Organisations,* and *Research Studio*).

- 4) Students with a bachelor's or master's degree from specific domain related -(research university) programmes (e.g. Educational Sciences, some sub-domains in Pedagogy or Psychology) may be exempted from the pre-Master's trajectory fully. This is assessed in detail based on the documents the applicant must upload in the UT application system.
- 5) UT-BMS students who have successfully completed the TOM-modules "Professional Learning in Organisations" (202001431) and/or "Psychology in Learning & Instruction" (202000344) may also meet the EST entry requirements for direct enrolment. These students have to contact the EST programme staff, Ms. Yvonne Luyten-de Thouars (e-mail: <u>y.c.h.dethouars@utwente.nl</u>) or Ms. Marlies Tijhuis (e-mail: <u>m.e.tijhuis@utwente.nl</u>) if they intend to pursue their studies in EST after their current bachelor's programme.

Note: full information on the pre-Master's trajectory can be obtained from Chapter 4 of this programme guide.

3.3 Application procedures

Depending on their prior education, applicants are subject to the following procedures:

a. UT EST pre-Master's students

Having completed the EST pre-Master's programme, students automatically qualify for a direct and unconditional access to the Master's degree programme EST. Formal registration for the Master's degree programme EST must be submitted via Studielink. After that, and upon having passed all the pre-Master's courses successfully, the EST programme staff will inform the UT's Central Student Administration (CSA) whether the student has satisfied all the requirements for registering to the EST Master's degree programme. Then the pre-Master's registration will be converted into the master's EST enrolment.

Note:

You have to renew your formal registration at the UT every year! CSA will remind you in this respect by sending you an e-mail message with a link to the digital reenrolment form annually.

b. Other UT Bachelor's students

This mostly implies that students have to take the domain-specific courses of the pre-Master's programme OR one or two specific modules from the University of Twente Psychology bachelor's programme¹ that they could follow during their bachelor's, in order to be prepared optimally for the master's degree programme in Educational Science and Technology. Students will need to inform both the Educational Affairs Office (BOZ) of their own programme as well as the EST programme staff if they intend to pursue their studies in EST. Depending on the specific situation, students will be informed about the correct registration procedure.

c. Other applicants

On the basis of detailed information on their prior education, the Admission Committee of the EST master's degree programme will assess how the pre-Master's trajectory will look like. In any case students have to apply **online** via: <u>https://www.utwente.nl/en/education/master/how-to-apply/</u>

Note:

Although most applicants first have to take the EST pre-Master's programme (or parts thereof), it has to be underlined that there is NO separate application procedure for the pre-Master's programme.

All students have to apply via the *master's application website*!

¹ These modules are: Professional Learning in Organisations (202001431) and/or Psychology in Learning and Instruction (202000344)

Diversity of application deadlines (depending on nationality, visa, housing)

In order to facilitate a smooth start of your studies at the University of Twente, any application has to be submitted before the stipulated deadlines: <u>http://www.utwente.nl/en/education/master/admission-requirements/application-deadlines/</u>

Please bear in mind that students may apply even if they have not yet formally obtained a prior (bachelor's) degree (in this regard, it is expected that students will obtain their bachelor's degree officially before 1 September or 1 February).

Any questions regarding the application procedures and the application form, please contact:

University of Twente, Student Services (Admission Office),Building:Boerderij: Contact CentreTel:(+31) (0)53 489 2124E-Mail:studentservices@utwente.nl

If students have any questions regarding the <u>content</u> of the EST master's or pre-Master's programme, please contact the EST programme staff:

Ms Marlies Tijhuis

Building	Ravelijn, room 3278	
Tel:	(+31) (0)53 489 8604	
E-Mail:	m.e.tijhuis@utwente.nl	

Ms Yvonne Luyten-de ThouarsBuildingRavelijn, room 3280 (or 3240)Tel.(+31) (0)53 489 1117E-mail:y.c.h.luyten-dethouars@utwente.nl

4. Pre-Master's programme

Many students wishing to be admitted to the master's programme Educational Science and Technology (EST) will first have to complete (parts of) our pre-Master's programme. Whether students will have to take the full pre-Master's programme, a partial pre-Master's programme or no pre-Master's programme at all will depend on your previous qualifications (See: Chapter 3). All students will be evaluated by the programme's Admission Committee individually on a portfolio base.

Please r	note:	
•	The pre-Master's courses are taught in English.	
•	All assigned pre-Master's courses must be successfully completed in order to	
	be admitted to the Master's programme Educational Science and Technology!	
•	During the pre-Master two strict rules apply:	
	- Pre-Master's students have a maximum of two chances to pass a course	
	(max. 2 attempts per exam)	
	 All pre-Master's courses must be completed within one year 	
	(max. 1 year registration period)	
•	The aforementioned rules also imply that you cannot participate in the pre-	
	Master's programme again in subsequent years.	

4.1 Programme Outline

The full (30 European Credits / ECs) pre-Master's programme comprises of both domainspecific (Educational Science and Technology) courses and courses which address generic academic and research methodological competences.

The programme prepares a student for applied, design or evaluation-oriented, scientific reasoning and research during his/her Master's trajectory Educational Science and Technology.

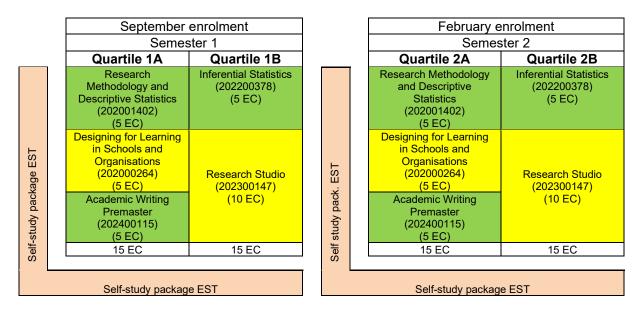
Therefore, all assigned pre-Master's units of study (to be decided by the Master's programme Admission Committee) must be successfully completed before one can formally begin the Master's programme.

The pre-Master's programme has two terms of enrolment (September and February).

Therefore, the following structure applies:

Full-time programme = 1/2 year = one semester

Generic academic course	(15 EC)
Domain-specific (EST) courses	(15 EC)
Self-study package EST	



Special regulations in the pre-Master's programme that deviate from bachelor's or master's degree programmes:

Registration and limitations in the pre-master's programme

1. Pre-master students have a maximum of two chances to pass a course. Within one semester two chances are offered. (In a few cases where a student uses the second attempt in the next semester (e.g. because of illness at the time of the offered opportunities), this implies a ½ year study delay, with a max. of one year enrollment!).

When a student does not pass a course within two attempts, the student will be excluded from the programme.

2. All pre-master courses must be completed within one year. This is the maximum registration period in the pre-master's programme.

When a student does not pass all courses within one year, the student will be excluded from the programme.

- A student can only enter the master's programme after completing all assigned premaster courses successfully.
- The aforementioned rules also imply that students cannot participate in the premaster's programme again in subsequent years.
 Note: The rules mentioned above apply to both full-time and part-time students
- Moreover, a student will not be admitted to the pre-master's programme Educational Science and Technology in case the student within the framework of another University

of Twente pre-master's programme, already reached the maximum of two sits for an exam of the following courses: Research Methodology and Descriptive Statistics, and/or Inferential Statistics, and/or Academic Writing.

Language in the pre-Master's programme

The language of communication in the pre-Master's programme Educational Science and Technology is English.

This premise however requires additional explanation:

- Study materials are in English.
- Classes (lectures, seminars, workshops, practicals, and others) are taught in English.
- Exams and assignments are composed in English and students have to complete all exams and assignments in English.
- Presentations have to be prepared in English
- Oral communication between a student and an instructor may revert to Dutch in case no non-Dutch students are involved.
- Students are supposed to be aware of the aforementioned rules with regard to the use of English and Dutch.

Self-study package

In order to prepare and assist (potential) students prior to and during their pre-Master study trajectory, we offer an online self-study package: <u>https://www.utwente.nl/en/est/selfstudy/</u>

This package contains study materials which cover the fundamentals of the topics and themes which are dealt with in both our pre-Master's as well as in our master's degree programme and we think that this self-study package will prepare students best for participating in our on-campus course offer.

This self-study trajectory is not an official prerequisite to enter the pre-Master's programme, but relevant and necessary prerequisite knowledge will be offered in the self-study trajectory. In other words: courses in the pre-Master's programme build on the literature that is offered in the self-study.

We therefore highly recommend all applicants of the pre-Master's programme that they read the literature that is offered in the self-study trajectory, that they watch the accompanying videos in which the literature is explained, and that they (upon availability) work on the self-study assignments, to make sure that all prospective students are fully prepared when enrolling in our pre-Master's programme!

4.2 Pre-Master's programme in a part-time mode

Basically, the pre-Master's programme is a full-time programme with a study load of 30 EC that can be studied and completed in half a year. This implies the following: there is no formal part-time variant, but it is possible to spread the pre-Master's courses to be taken over a period of max. 1 full academic year. In this part-time mode the courses must be taken in a specific order

(see below). We recommend that students who opt for this part-time study plan <u>first consult our</u> <u>study adviser</u> (Ms Yvonne Luyten-de Thouars / e-mail: <u>y.c.h.luyten-dethouars@utwente.nl</u>) in order to discuss the study plan with regard to the student's particular situation.

During the EST Introduction Day students indicate on a personal study plan whether the premaster programme will be studied in full-time or part-time mode.

Part-time programme = 1 year = two semesters

Generic academic course	(15 EC)
Domain-specific (EST) courses	(15 EC)
Self-study package EST	

	Semes	Semester 1		Semester 2	
	Quartile 1A	Quartile 1B	Quartile 2A	Quartile 2B	
package EST	Research Methodology and Descriptive Statistics (202001402) (5 EC)	Inferential Statistics (202200378) (5 EC)	Designing for Learning in Schools and Organisations (202000264) (5 EC)	Research Studio (202300147)	
Self-study pach	Academic Writing Premaster (202400115) (5 EC)			(10 EC)	
elf.	10 EC	5 EC	5 EC	10 EC	
0					
Self study package EST					

For more detailed information about studying EST in part-time mode, see: <u>https://www.utwente.nl/en/est/masterest/eductional-science-and-technology-in-part-time-mode.pdf</u>

5. Costs

5.1 Tuition fees

The University of Twente applies both statutory tuition fees as well as institutional tuition fees. The tuition which has to be paid basically depends on:

- the status of your enrolment (e.g. pre-Master's or Master's degree student, part-time vs. full-time)
- your nationality (Dutch and/or European Union (EU/EEA) vs. non-EU/EEA)

The exact amounts are indexed annually. Full information can be obtained from: <u>https://www.utwente.nl/en/student-services/money-matters/tuitionfee/</u>

Next to the tuition fees, you need to bear in mind the following annual costs:

• Study materials (approx. € 400 - € 500)

5.2 Cost of living

As a guide, a single student will need approximately € 15.000,- per year for (on-campus) accommodation, study materials, and general living expenses (excluding tuition fees). See for more details: <u>https://www.utwente.nl/en/education/master/costs-of-studying/</u>

5.3 Scholarships and grants

The University of Twente has several scholarships for students completing UT postgraduate programmes. These scholarships vary from government grants to funding by organisations or private people. In addition, faculties and the University of Twente Scholarship (UTS) fund offer a *limited* number of scholarships for <u>excellent students</u> who get <u>directly accepted into the master's programme</u>

Please note:

• students who have to do pre-Master's courses first cannot apply for UTS, also not after having completed the pre-Master.

All scholarships require that all UT application procedures are fully completed before applying. Applying for a scholarship is possible as soon as you have received a letter confirming admission to the master's programme. Please note that some scholarships are for students of specific nationalities or specific educational programmes. More information can be found at: https://www.utwente.nl/en/education/scholarship-finder/search/

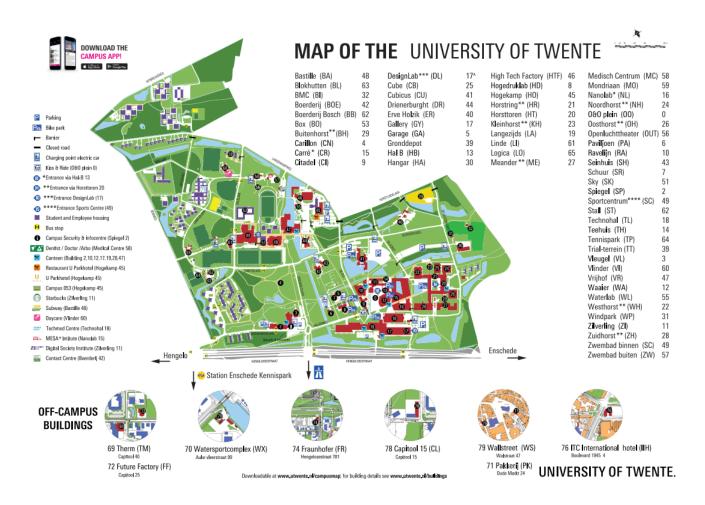
Part C: General information

NOTE:

The information provided in this section may be subject to changes. Therefore, please check the websites of university's Centre for Educational Support (Student Services) (<u>https://www.utwente.nl/en/ces/</u>) for the most up-to-date information.

6. Practical issues

6.1 Finding your way at the University of Twente



6.2 Faculty introduction

In order for you to prepare yourself adequately for your pre-Master's or Master's degree programme and to meet your fellow students, a one-day faculty introduction is organised shortly before the programme's start (i.e. during the last week in August or the first week of the second semester in January/February).

During the introduction day the focus will be on the presentation of the master's degree courses, the pre-Master trajectory, and composing the individual study plan.

Furthermore you will meet your lecturers, fellow-students, and the educational support staff, and you will be shown round the faculty buildings, and register for Komma (the EST study association).

After attending this introduction day, you will be all set to start your studies in EST.

6.3 Purchasing study materials

You will need books and/or other study materials for every course.

Buying books

On the website of study association Komma (<u>https://www.komma.utwente.nl/est-books/</u>), you can find a list of the text books that are compulsory or recommended before each first quartile. You can order these books with a discounted price through Komma.

If you wish to order your books via Komma, you need to register yourself as a member. This can be done online at <u>https://www.komma.utwente.nl/membership-signup</u>. The books will be delivered at your desired address (in The Netherlands) for free. Apart from discounted book prices, membership of Komma has numerous other benefits (see below).

Alternatively, you can order your books through a regular book store (or online via e.g.<u>www.studystore.nl</u>, <u>www.bol.com</u> or <u>www.amazon.co.uk</u>. These also offer second-hand books.

Please note that some books take longer to be delivered. If you want to have your books on time (before the start of the first lectures), you'll need to order your books on time (i.e. 2-3 weeks in advance). Many books that teachers have designated as "compulsory literature" can also be found in an especially reserved part of the university's library.

Other study material

Most other study material is made available electronically, via the Canvas site of each course (Canvas is the digital learning environment used by the UT).

Study & Alumni association Komma

Each study programme has its own study association and for Educational Science and Technology that is Komma. At the same time, Komma is also the alumni association of EST graduates. This combination is unique at the UT, as study and alumni associations are usually separate organisations. By uniting students, alumni and staff in one association, Komma makes it easy to find others with shared interests within the broad domain of EST. Komma is the meeting place for students and alumni where professional skills are honed and where mutual relations and contact with the faculty are kept up.

Connect - Share - Discover

These are the focal points that Komma revolves around. *Connect* is about linking students with alumni. *Share* is about sharing knowledge, skills, experiences and inspiration. *Discover* refers to discovering new ideas, concepts and opportunities in the education, learning & development industry. These three key pillars are also closely interconnected. For example, sparring with one another can be thought of as both connect and share, and inspiration day can be grouped under share and discover.

For more information, see: <u>https://www.komma.utwente.nl/home</u>

6.4 Student card

The student card of the University of Twente is a proof identity for the University of Twente and a proof of enrolment. You have to show the student card on request when using university facilities, like attending lectures, taking exams, visiting the libraries, etc.

When will you get a student card?

As soon as your enrolment is finalised by the Central Student Administration (CSA), and you have uploaded your digital passport photo in *Osiris Student*, you will receive your student card.

Uploading digital passport photo in Osiris Student

In Osiris Student you can upload your digital passport photo as follows.

- Go to Osiris Student, and log in with your login name and password
- Choose the option 'upload passport photo'
- Choose the option 'Browse' in order to select a file
- Your digital passport photo is uploaded

The student card can be used as

- Proof of enrolment as a student at the University of Twente. (An additional declaration of enrolment that can be used to prove for which programme and for which period you are enrolled (for example as proof for an Insurance company), can be obtained separately on request, from Student Services.)
- Library card.
- So-called Union Card (if you indicated that you want to use the sports and/or culture facilities of Enschede, the card will also function as Union Card). See the website https://su.utwente.nl/en/union-services/student/unioncard/ for more information about the Union Card.

For details on how to use the student card, what to do in case of loss or theft, transfer to another degree programme, or termination of your studies, please visit the Student Services website. <u>https://www.utwente.nl/en/education/student-services/</u>

You also may visit, call or email the Student Services office:		
Location	Contact Centre: building Boerderij	
Opening hours	Monday – Friday from 10:00 – 16:00 hours	
Telephone	(+31) (0)53 489 2124	
Mail	studentservices@utwente.nl	

6.5 Communication and information

One of the things you will notice when you decide to study at the University of Twente is the multitude of means of communication the university, the faculty and your programme uses to communicate with you, be it directly or indirectly. It starts as soon as you pre-enrol for the University of Twente. As an early registrant, you will be given your own UT e-mail address, username and password that allow you to surf the net via the university. The internet and e-mail are by far the most important means of communication for both the programme and the faculty.

E-mail

E-mail is used for rapid communication between the programme or an individual lecturer and an individual student or groups of students. *Make sure to read your UT-email regularly.*

UT students generally have <studentname>@student.utwente.nl as their e-mail address, e.g. h.j.pieters@student.utwente.nl (exceptions can be made for students with the same initials and last name).

You can find a list of e-mail addresses of UT staff via the home page of the UT: <u>https://people.utwente.nl/</u>

Faculty's and programme's websites

The website of the Faculty of Behavioural, Management and Social Sciences (BMS) is: <u>https://www.utwente.nl/en/bms/</u>

Also, each programme has its own website. The website of the EST programme is: <u>https://www.utwente.nl/en/est/</u>

Canvas: the digital learning environment of the UT

Canvas is the digital learning environment of the University of Twente and can be found at <u>https://www.utwente.nl/canvas</u>.

On Canvas you also will find the EST programme site that serves as the **EST info channel**. This Canvas site publishes announcements, colloquia, vacancies, the overview EST final projects, and news from the student body in the EST programme committee: <u>https://canvas.utwente.nl/courses/3405</u>

Osiris: the student information system

In Osiris students can consult a wealth of information: the list of addresses, grades, the teaching catalogue with information on e.g. courses and minors, and information regarding tutors or study advisers. You also use Osiris to register for courses and exams: <u>https://www.utwente.nl/en/educational-systems/</u>

MS Teams: the online communication and co-operation platform

Teams is used for easy communication, chatting, video meetings, sharing documents, etcetera by both students and staff of the UT.

6.6 Timetables

The Faculty of Behavioural, Management and Social Sciences (BMS) operates with a term (semester) system, whereby each academic year is divided into two terms (semesters). Each term consists of two blocks (quartiles). A block is usually divided into eight weeks of lectures, and two exam weeks.

For the timetables: <u>https://auth.timeedit.net/</u>

The timetables for a block (quartile) will be online a couple of weeks prior to the start of each block (quartile). You can select your own study programme's timetable per quartile.

6.7 Lectures

A typical lecture day has 9 periods. The 5th period, from 12.45 - 13.30 hrs. is the lunch break (where no lectures are scheduled).

1 st period:	08:45 - 09:30 hrs.
2 nd period:	09:45 - 10:30 hrs.
3 rd period:	10:45 - 11:30 hrs.
4 th period:	11:45 - 12:30 hrs.
5 th period = lunch break:	12:45 - 13:30 hrs.
6 th period:	13:45 - 14:30 hrs.
7 th period:	14:45 - 15:30 hrs.
8 th period:	15:45 - 16:30 hrs.
9 th period:	16:45 - 17:30 hrs.
10 th period = dinner	
break:	17:45 - 18:30 hrs.
11 th period:	18:45 - 19:30 hrs.
12 th period:	19:45 - 20:30 hrs.
13 th period:	20:45 - 21:30 hrs.
14 th period:	21:45 - 22:30 hrs.

The timetable indicates how each course is taught. (Note: Officially speaking, we call a course a 'study unit'. This term is also used in the Dutch Higher Education and Research Act (the so-called WHW)).

In the timetable you can see for each course which type(s) of course activity are offered (e.g. lecture, tutorial, presentation and exam).

6.8 Enrolling in courses

Enrolment for the courses via Osiris You must enrol for each study unit (i.e. course) on: <u>https://osiris.utwente.nl/student/StartPagina.do</u>

Each course is listed into Osiris well in advance to allow you to register for it. You will need to register in time in order to get access to the course's Canvas site, where you can see the course's details and to read optional announcements from the involved teacher prior to the actual start of the course. So, register in time and don't wait until the very last moment! See when registration periods are open: https://www.utwente.nl/en/education/student-services/education/courses-and-modules/

Should you not be able to register or de-register for a course yourself, inform your Educational Affairs Office (BOZ) as soon as possible, by e-mail (BOZ-EST@utwente.nl). This will allow them to take action if necessary.

You will need an account to access the courses. Prior to the start of your studies at the University of Twente, the university's Department for Information Technology (ICT) will provide you with a username and password. The password will be the same as the one you originally received for accessing the UT network. You were informed about this in a letter.

If you are still having difficulties, contact the ICT Helpdesk (phone: 053 4895577). Only in case where (de-)enrolling yourself in a course via Osiris is impossible, you may contact the Educational Affairs Office (for EST: Huub Engbers):

<u>BOZ-EST@utwente.nl;</u> telephone: (+31) (0)53 489 4122; room: Citadel H428.

6.9 Exams (including – final – papers)

- Please note that if you are registered for a course via Osiris, you are automatically registered for the first attempt and the resit of the course's exam(s)!
- In case you pass the first attempt, you will be automatically deregistered for the resit.
- In case you decide NOT to use an exam attempt, you should de-register from the exam via Osiris! De-register timely, i.e. till one day before the exam date (read: till 24:00h. of the day prior to the exam date).

Enrolment Periods (2024-2025)		
1st quartile	01 August 2024 up to and including 28 August 2024	
2nd quartile	14 October 2024 up to and including 6 November 2024	
3rd quartile	06 January 2025 up to and including 29 January 2025	
4th quartile	24 March 2025 up to and including 16 April 2025	

Please also check: <u>https://www.utwente.nl/en/education/student-services/education/courses-and-modules/</u>

When you encounter problems with (de-)registering for a course yourself, please contact the Educational Affairs Office via BOZ-EST@utwente.nl

All regulations concerning registration, cancellation and *force majeure* (i.e. circumstances beyond one's control) go via the Educational Affairs Office (BOZ) and **not** via the lecturer responsible for that specific exam.

Rules during the actual examination

With respect to written tests, there is a set of detailed procedures and rules of order that have to be followed. Detailed information on this can be obtained from the rules and guidelines as stipulated by the Faculty's Examination Boards:

https://www.utwente.nl/en/bms/examboard/regulations/

Rules after the examination

Period for marking exams	Except in instances of force majeure, exam results are announced within fifteen (15) working days after the examination. If the results are not known within one week before you are to re-sit an examination, you may request the Examination Board to arrange the possibility to re-sit an exam at a later point in time.
Requesting to see	Your exam paper remains in the possession of your lecturer.
your exam paper	
Inspection of your	For a period of twenty (20) working days, starting on the day on which
exam	the results are announced, you may, upon request, inspect your own
	graded work. In case the teacher organises a scheduled, joint
	inspection session, you should attend that meeting to inspect your
	work.
Period of storage	The examiner sees to it that written exams are kept for at least two
of exams	years after the examination date.

Oral examinations

An examiner may decide to hold oral examinations at a time to be determined by the examiner or examiners in consultation with you. Normally this will be arranged within one month following completion of the course (holiday months not included). An oral examination will not exceed two hours. The examiner is allowed to examine more than one student simultaneously, provided none of the involved students raises objections. An oral examination is a public event unless the Examination Board or the examiner has decided otherwise, or the student raises objections against publicity.

Overview of grades

Via Osiris you can get an overview of e.g. all your exam marks or grades in a specific academic year. Once an exam has been marked and processed by the Examinations Office, the results are made known to you as soon as possible. If you passed a subject but you detect that the mark has not been processed in Osiris, please contact the Examinations Office as soon as possible.

Re-sit exams

The programme offers to sit for an exam **once** per academic year at the end of the block/quartile during which the course was offered, with one 2nd chance to re-sit it, usually scheduled during the exam period of the following block/quartile. For exams in the last (4th) block/quartile of the academic year, the programme offers you a resit opportunity before the end of July.

Note: Passing grades are final and therefore a student cannot re-sit an exam once a passing grade has been obtained.

If a study unit has been completed successfully (final grade 6 or more) then this grade is final. If a student feels that there are exceptional circumstances that justify an exemption from this rule (and thus justify an extra exam opportunity), the student has to send a motivated written request to the Examination Board. Such an exemption can only be granted once per student. If graded more than once for the same (part of an) exam, the highest grade applies.

6.10 Student Charter and EER

Just like all higher education institutes, the University of Twente has its own Student Charter. This has its statutory basis in Art. 7.59 of the Higher Education and Research Act (WHW). The charter is law-making, which means that you can invoke the Student Charter in case of problems or conflicts. The Charter is kept up to date and is available online via the UT's website: https://www.utwente.nl/en/ces/sacc/regulations/charter/

The programme-specific part of the Student Charter (OSS), which includes the Education and Examination Regulations (EER), comprises a general section applicable to all Behavioural Sciences Master's programmes and a section with appendices drafted for each individual programme. The Education and Examination Regulations and Programme Specific Appendix (PSA) can be found on <u>https://www.utwente.nl/en/bms/education/regulations/</u>

6.11 Computer facilities

For every student, a notebook is indispensable nowadays. The University of Twente uses the so-called "*Bring your own device*" concept.

This means that you will use your own notebook/laptop to get access to the computer facilities of the university through a terminal server, by logging in using the wireless network <u>Eduroam</u>.

This *Bring your own device* concept does mean that you need to have a notebook/laptop during your studies at the University of Twente.

"What applies if..."

 "I do not have a notebook": In this case, you will need to buy a notebook prior to your studies at the University of Twente. (A notebook using Windows is most easy to use with UT applications).

Please, visit the website of the university Notebook Service Centre (<u>http://www.utwente.nl/lisa/nsc/</u>) for two very attractive notebook offers. Both notebooks are suitable for your study activities at the university.

- "I do have a notebook". In case you already have a notebook, it is advised that the notebook is no older than 3 years and uses Windows 10.
- "I do have a MacBook or another type of notebook": You can very well use a MacBook or another type of notebook but is some case you may have to use special Windows software.

How to download computer programmes on your notebook?

You can download various software programmes on your personal notebook via the Notebook Service Centre with your UT ICT-account (<u>http://www.utwente.nl/lisa/nsc/</u>).

Various manuals are available through the site LISA: University Library, ICT Services & Archive (<u>http://www.utwente.nl/lisa/</u>)

6.12 UT Library

The UT Library is housed in building Vrijhof. Students can find a place to study here as well as borrow books and study materials.

For more information (e.g. opening hours and online access to the university's library, see their website: <u>https://www.utwente.nl/en/service-portal/university-library</u>

7. Student support and counselling services

7.1 Study guidance

During your (pre-Master or Master) EST programme you can count on support and monitoring from the programme staff (study adviser and programme coordinator). The study adviser offers support with your individual plans for both your pre-Master's and/or Master's study trajectory. With the UT also offering additional student supervision and counselling, you can, if necessary, go to the Student Affairs Coaching and Counselling office (SACC) and get support from a student psychologist and/or student counsellor (see section 7.2 of this guide)

Study adviser

Yvonne Luyten–de Thouars

As study adviser, Yvonne Luyten–de Thouars offers advice on study-related issues and she can inform you of practical matters concerning your study, such as examination regulations and legal status. You may consult her also on your personal problems. You may e.g. discuss with her your experiences, complaints, study choice, planning, delay, graduation support, exemptions, etc. If necessary, she can refer you to other support bodies in the university.

Contact: Ravelijn, Room 3280 or 3240 E-mail: <u>v.c.h.luyten-dethouars@utwente.nl</u> Phone: (+31) (0)53 489 1117



Programme coordinator

Marlies Tijhuis

As programme coordinator, Marlies Tijhuis is responsible for the organisational, procedural and intrinsic coordination and harmonisation of the pre-Master and Master-EST programmes. If you have a complaint or a question about the programme or certain subjects, the programme coordinator is the first person to see.

Contact: Ravelijn, Room 3278 E-mail: <u>m.e.tijhuis@utwente.nl</u> Phone: (+31) (0)53 489 8604



Educational Affairs staff member Huub Engbers

Huub Engbers is the EST contact at the Educational Affairs Office. He is responsible for providing information to students and all administrative tasks related to the programme, such as questions about grades registration and course enrolment in Osiris, and questions concerning your graduation procedure.

Contact: Huub Engbers (Mondays, Tuesdays, Thursdays, Fridays: 10:00-14:00h) Citadel H428 E-mail: <u>BOZ-EST@utwente</u> Phone: (+31) (0)53 489 4122



International student support officer Annemieke van der Grijspaarde

For International Students the Faculty of BMS has its own Office for International Affairs. You may best contact Ms Annemieke van der Grijspaarde via: <u>internationalstudentsupport-bms@utwente.nl</u> Phone: 053 489 4633 Ravelijn, Room 3121



7.2 Additional UT student support

Various services have been organised for students and they have been combined to form the Centre for Educational Support (CES). The most important services are the following:

Student Services Desk

The Student Services Desk provides all kind of services. You can go there for your student card, to register or to cancel UT enrolment, or to ask for a transcript of your records. You will find the Student Services Desk in the Vrijhof, room 239. See also: <u>https://www.utwente.nl/en/education/student-services/</u>

Opening hours: Monday - Friday from 10:00 – 12.00 and 13.00 - 16:00 hours. You can contact Student Services as well via (+31) (0)53 489 2124 or StudentServices@utwente.nl

University's Student Affairs, Coaching & Counselling (SACC)

The Student Affairs, Coaching & Counselling service is in charge of individual and collective care for and supervision of UT students at the co-ordinating level, supplementary to the programme's obligations of supporting their own students in this area. Student Affairs, Coaching & Counselling Desk provides such services as the student counsellors, student psychologists, and various training courses (like: 'self-management', graduating, job interviews). For further information, go to: <u>http://www.utwente.nl/ces/sacc/en/</u>

Student counsellors

You may contact the student counsellors for questions on financial support (in case of study delay due to exceptional circumstances), changing your studies, admission exams, (general) complaints procedures, studying with a handicap, personal circumstances, etc.

Student psychologists

You can go to the student psychologist if you need to talk about a personal problem, such as an issue with your parents, friends or fellow students, or about anxieties or when you are feeling down or lost. You do not need a referral to see a student psychologist; you can make the appointment yourself. You can register for a first appointment with a student psychologist by filling out their online application form, after which you will be contacted through your student mail.

For appointments with student counsellor or psychologist: Contact (+31) (0)53 489 2035 / E-mail: <u>sacc@utwente.nl</u>

Office hours secretary SACC:

Monday-Thursday: 8:30 – 12:30 and 13:00 – 16:45 Friday: 8:30 – 12:30 and 13:00 – **15:45**

The UT student counsellors and psychologists are located in building 'Vrijhof' 3rd floor. Information desk Student Affairs, Coaching & Counselling, Vrijhof 3rd floor (room 311)

SACC training courses

Have a look on: <u>https://www.utwente.nl/ces/sacc/en/personal-development/</u> to see what courses are offered by SACC.

UT Language Centre

The UT Language Centre offers professional language support in English, Dutch or other languages to everyone at the University of Twente: students, PhDs, academic staff and support staff. Improving your English language skills will help you perform better in your work or study. Besides language courses the UT Language centre also offers courses or individual support on academic writing and study skills.

For the complete overview of their offering, see: https://www.utwente.nl/en/ces/language-centre/

8. Quality assurance

The Faculty of Behavioural, Management and Social Sciences (BMS) sets great store by the quality of its education. Students are generally appreciative of the study programmes offered by the faculty, yet critical of certain specific aspects. The programmes are very responsive to this and do their utmost to offer and improve quality.

Quality education requires the firm commitment of lecturers and students as well as proper communication. The core of the internal quality assurance system is formed by the course evaluations, and the annual systematic feedback from students. The quality cycle comprises the following internal quality assurance instruments.

8.1 Internal quality assurance

Evaluation of the courses

When students have completed a course, they are supposed to give their opinion on it by means of an anonymous survey or by means of a student panel feedback meeting. The lecturer will react on the results of this survey and integrate improvements in the next cycle of the course and curriculum. The contribution of the students is essential, which is why a lot of effort is put into gathering their feedback.

Both the section chair (to which the lecturer is accountable) and the programme director receive the results of the course evaluations and the lecturer's reaction and ideas for improvement, which can be discussed by the Programme Management Team and the Programme Committee and during the yearly SAQ-meeting with the Examination Board.

The results of the course evaluation and improvement actions for next year's cycle are published on the intranet website (therefore only accessible for UT students and staff): <u>https://www.utwente.nl/en/bms/intranet/evaluation/master/m-est/</u>. In addition, most lecturers publish their reaction and ideas for improvement on Canvas and address them at the start of the next cycle of the course.

Student Satisfaction Surveys

Upon graduation students receive an exit survey on the students' assessment of all kinds of education-related issues, such as the content of the curriculum, the quality of the lecturers, the quality of the teaching material, the communication between programme and student, the relationship with the labour market, the options available in the curriculum. In addition to this survey the EST programme participates in the evaluation cycle of the NSE (National Student Evaluation). These surveys are an important source of information to programme and faculty management. The results of these surveys are discussed in the Programme Committee and during the yearly SAQ-meeting with the Examination Board.

Guaranteeing the quality of the lecturers

The UT follows the rule that both novice and newly appointed lecturers must pass the *Basic Qualification in Education* within three years. For more experienced lecturers a *Senior Teaching Qualification* is offered, which challenges lecturers to develop even further. Furthermore, the

programme management always discusses the results of the course evaluations with the lecturer(s) concerned.

More information can be found on:

https://www.utwente.nl/en/organisation/structure/faculties/bms/education/quality-assurancemap/

8.2 Consultative committees

Examination Board

The Examination Board is responsible for all aspects of monitoring and assessing the instruction, e.g. the procedures during exams, the quality of the exams and the regulations with which both students and lecturers must comply. The Examination Board also assesses applications for personal adjustments of a study programme and assesses requests for exemption from or changes to exam components (exams, practicals etc.). The Examination Board consists of lecturers and an external member and is supported by a registrar. The members of the Examination Board are appointed by the Dean. Moreover, the study adviser and the programme coordinator advise the Examination Board. The Examination Board meets regularly (approx. 10 times per year).

If students have a request, they will need to submit this at least one week prior to the date of the meeting to Examinationboard-bms@utwente.nl

More information on the Examination Board and its procedures can be found at their website: <u>https://www.utwente.nl/bms/examboard/</u>

Programme Committee

EST has its own Programme Committee. The Programme Committee occupies itself with all issues directly related to the set-up and quality of the instruction, such as advising where necessary to make alterations either on course or on programme level. The programme director, the programme coordinator and the study adviser are involved as advisers. In accordance with the law, the Programme Committee consists of students and staff. On EST's Programme Committee there are four lecturers and four students. The members of the Programme Committee are appointed by the Dean. The Programme Committee advises the programme staff and the Dean, the latter particularly with regard to educational affairs that are addressed in the Faculty Council, such as the Education and Examination Regulations (EER). More information on the programme committee and its procedures can be found at their website: https://www.utwente.nl/en/est/programme-committee/

Employment Sector Committee

The Employment Sector Committee advises the programme director on all educational matters, especially from the perspective of relevance for the job market, during an annual meeting with the EST programme's management staff.

For more information about the EST Employment Sector Committee see:

https://www.utwente.nl/en/est/masterest/contact-staff-comm/emplyment-sector-committeeest/

8.3 External quality instruments

Educational review

With its accreditation the NVAO (the Dutch-Flemish Accreditation Organisation) gives official approval to a programme that has stated that it has met all specified quality requirements. In connection with this, the NVAO reviews each programme in the Netherlands and Flanders once every six years. Both in the Netherlands and in Flanders, an accreditation is a condition for the government's funding/financing of a Bachelor's or Master's degree programme and for the entitlement to award recognised/validated diplomas. In the Netherlands it is also a prerequisite for issuing student grants and loans. The Master's degree programme EST has been reaccredited in spring 2023 and the conclusion was that the programme met all the criteria.

Part D: Course descriptions

- D1: Master's degree courses (alphabetically ordered)
- D2: pre-Master's courses (alphabetically ordered)

D1: Master's degree courses (alphabetically ordered)

4CID for Complex Learning 202200054		202200054
Teaching staff	Dr. M.J.M. van Geel	
	·	
Course description	You want learners to acquire knowledge, skills and attitude them to perform complex tasks they will encounter in all kin real-life settings.	
	Which constituent skills are required?	
	How to coordinate performance of those skills?	
	What kind of knowledge is required? When? What	t for?
	 Which procedural parts of the task are recurrent a practiced separately? 	nd can be
	Since designing blueprints for complex learning is a complet this course was designed based on the 4CID principle assignments you will work on, will gradually increase Support and guidance are provided where necessary, and time, and procedural information and part-task practice wi when you need it. Since you will acquire the knowledge are for these tasks, it is expected that all tasks feel equally demanding.	es. Tasks and in complexity. I lessened over Il be scheduled Id skills needed
	Relationship with technology: You will learn how various technological possibilities can be tasks with high psychological, functional and physical fidelity to make informed decisions on the use of e.g. computer s VR or other technology.	y. You will learn
Learning objectives	After this course you will be knowledgeable about and able systematically apply the four-component instructional desig developing a blueprint for complex learning, based on a the of a complex task.	n model in
	 Relationship with EST labour market (Intended Learning Ou as described in the EST programme specific appendix of the This course contributes (strongly) to: Domain experiments (strongly) to: Domain experiments). To a limited extent, this course contributes to: Respectively. To a limited extent, this course contributes to: Respectively. This course assesses the following ILOs in some of formal/informal, formative/summative, peer/exercise, Design competency, Advice competency. 	e EER): ertise, Design search ction. way (can include kpert): Domain ency, Academic
Assessment	individual open question exam (30%) and a group assignm	ent (70%)

Designing Learning &	Performance Support	191970340
Teaching staff	Dr. P.M. Papadopoulos	
Course description	 In this course, students engage in a design task, namely to instructions that enable people to do things quickly. Example design topics are instructions on using a software tool, oper change a bicycle tire, etc. Students can select their own to (document, poster, video) and context for this task. Typical multimodal (text, images, graphs, and/or video). Just as creating job-aids, students will develop instructions people to self-regulate their actions. Students will be asked systematic approach and report about the progress. A vita the systematicity comes from theories. The leading design be <i>Minimalism</i>. Special attention will also be given to design that motivate people. During seminars, students will be introduced to the three motifies the systematic in groups of 3-4 people to produce mandatory deliverables: Designed Instructions. The set of instructions design an appropriate format (e.g., document, video, e.g.) 	bles of suitable erate a device, pic, medium ally the design is a that afford d to adopt a l part of theory will gning instructions nain components) exercises, and e three
	 Design Report. A document that describes the m phases of the work done, the approach on theory analysis on the final product based on evaluation Poster. A poster giving an overview of the project be presented in the final session of the course. 	ain design and data, and data.
	Relationship with technology:	
	The course relies on the use of technology in two ways manage, and monitor groupwork, and (b) to develop effecti engaging instructional material.	.,
	Regarding groupwork, the students will be assisted in usin perform effective project management. Specifically, eac working on a separate space on Canvas to set and m meetings, share files, organize deliverables, track feedba revisions, etc.	h group will be ecord their own
	Regarding the production of the instructional material, the set to use the medium of their choice. However, interactivity, e aesthetics are important. Based on the design needs of course can support students in creating graphs and vis recording and editing, web design and usability analyse Specifically for video products, interactivity is highly desire the H5P framework is strongly suggested (https://h5p.org// technology barrier and can be easily mastered by novice some experience with the selected technology in gene editing) is necessary as the course has a tight schedule.	ngagement, and each group, the ual, video/audio sis, and so on. d and the use of). H5P has a low s. Nevertheless, eral (e.g., video
	The design often involves a technical task. Most design interactive instructional videos and web pages.	n solutions are
Learning objectives	At the end of the course the student is able to:	
	 design instructional material (tutorials, manuals, i in a systematic fashion. 	nstructions, etc.)

	 complete a design report that captures the main design phases, strategies and outcomes.
	 Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes (strongly) to: Domain expertise, Design competency, Advice competency. To a limited extent, this course contributes to: Research competency, Academic reflection. This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency.
Assessment	The final course grade will be based on the weighted grades of the three course deliverables:
	 Designed Instructions: 40% Design Report: 40% Poster session: 20% (this refers also in students' performance in presenting the work and answering questions about it)
	A passing grade is needed in all three deliverables to pass the course (e.g., getting a perfect score in the designed instructions and the report, but failing the poster means a final failing grade). Students will receive individual course grades and in cases of unbalanced collaboration between group members, this means that the grade of group members may differ

Educational Measurement 20150014		201500149
Teaching staff	Dr. E.C. Roelofs	
Course description	The course aims to develop hands-on skills in both constru- evaluation of assessments, that serve different user goals a individual, group and system level. In order to create a firm basis for assessment construction and item-assessment ar collection of journal articles, book chapters and self-produc are offered, related to the topics of workshops meetings. Throughout the course the perspective of Evidence-centered design is used, which can be considered as state-of-the art assessment theory and practice. The key focus of this pers arrive at valid inferences about (groups of) test-takers, that for further actions is. Students will get to know the professional field of educatior including the contemporary major interest and innovations. course both known experts and practitioners in the field of Measurement will provide (guest) workshops. For example like the educational measurement institute Cito and Explain these topics, students are expected to study selected scien Students are expected to draw from the theoretical and pra- gained through self-study and participation in the workshop carry out two intermediate assignments and a long-term ite assignment. Students get support and feedback in small group meetings teacher, scheduled by the student groups. Also, students are to give peer-feedback by serving as one another's pilot test	and on theoretical nalysis a sed study texts ed assessment t both in spective is to are informative nal measurement During the Educational from companies n. For each of ntific papers. actical insights os when they em construction s with the course ire encouraged

	a dia amin'ny fisiana dia mampiasa dia 1000000000000000000000000000000000000
	colleague experts during the course and the final mini-symposium on their
Leansher shirt of	item construction.
Learning objectives	After taking this course students
	demonstrate ability in carrying carry out classical item-test analyses
	and in interpreting the meaning of difficulty parameters (value),
	discrimination (item-total correlation)
	demonstrate ability in carrying out item-test analyses based on item-
	response theory, in interpreting the meaning of parameters, including
	item difficulty (beta), discrimination (a-parameter), item and test
	information parameters, using dedicated software
	demonstrate ability in carrying out analyses on test data aimed at
	detecting sources of bias or lack of accessibility in items (such as
	DIF-analysis)
	demonstrate ability in carrying out analyses using Shiny Item
	analysis and R-studio, under conditions of strong teacher support
	demonstrate insight into the principles of systematic design of
	assessment of and for learning, which in turn aid valid decisions
	about the test-taker
	demonstrate ability to design items in a subject domain, using the
	principles taken from the ECD sub models.
	demonstrate ability to judge the accessibility and construct coverage
	of items in a subject domain, using scientific principles form literature
	and take consequential measures in item improvement
	demonstrate insight in large-scale assessment methodology and
	analysis (such as PISA and PIRLS)
	demonstrate insight in design of valid technology-enhanced
	assessments, including game-based assessment and simulations
	demonstrate insight in the most important methods of standard
	setting, both classical methods for multiple-choice tests and methods
	for complex performance-based assessments, as applied on existing
	test data.
	demonstrate ability to reflect critically on the quality of own
	constructed educational assessments and educational assessment
	of others, using the ECD-model and test accessibility principles as
	frames of reference.
	Relationship with EST labour market (Intended Learning Outcomes [ILOs]
	as described in the EST programme specific appendix of the EER):
	- This course contributes (strongly) to: Domain expertise, Design
	 competency, Academic reflection To some extent, this course contributes to: Research competence
	 To some extent, this course contributes to: Research competence To a limited extent this course contributes to Advice competency,
	This course assesses the following ILOs in some way (can include
	formal/informal, formative/summative, peer/expert): Domain expertise,
	Research competency.
Assessment	Students carry out two short intermediate assignments directed at the
7996991116111	application of psychometric methods used to determine item and
	assessment quality. Each of these assignments account for 15% of the
	final grade. In addition, students carry out a long term group assignment in
	which they construct a set of 20 original test items for the subject domain
	chosen in this course. As in practice they write a reflective report in which
	they provide an overview of the test content and a justification of
	construction decisions made in the perspective of evidence-centred design
	for the particular subject domain. This long term assignment accounts for

60% of the final grade. The presentation of the work done during the final
meeting to peers accounts for 10% of the grade. Each of the assignments
mentioned needs to be completed at a sufficient level (minimum grade 5,5).
The final grade for this course is based on the weighted mean of the four
assignment grades.

HRD & Technology in a live context 201600126		
Teaching staff	Dr. B.J. Kollöffel	
Course description	 The aim is to produce an HRD advice report in a real-life context, based on a specific request from a client. The research and consultancy processes that you will apply require an integration of scientific theories and research approaches in a real-life context. This does not only require academic skills but also the competences to act in a business environment, negotiating on facilitating and inhibiting factors, and gaining support at the managerial, operational and individual levels, but also gaining experience yourself with the technology that you will be advising about. In this course students work in teams on real HRD cases from clients. These cases will focus on technology-enhanced learning from an HRD perspective, for example the use of technology (e.g., virtual reality; action cameras; eyetracking; physiological measures) to study and foster the learning, training, and development of complex, job-related competencies, such as negotiating, public speaking, and handling of task-related stress. The aim is to provide the clients with an advice report. In this report, the latest and/or most relevant insights from scientific research and theories are presented. But it also provides an overview of best practices in other organisations or contexts, and reviews also information professional, non-scientific literature. All these insights will be presented in the advice report, along with critical discussion and practical recommendations. 	
	The course starts with an introduction to HRD, technology, consultancy and some HRD intervention skills necessary to complete the course. The teams will meet their client regularly and work in a group on a tailor-made final product and a justification and reflection report. This course offers a unique chance to apply theories and research methodology in HRD contexts and offers relevant preparation for the Final Project. Preparing the advice includes: analysis of the initial questions, reports on field research, design of interventions, supporting materials, instructions for practitioners, evaluation methodology, evidence of effects; furthermore reflections on the problem, context, design, research and consultancy approach, theoretical underpinning and effects, and the added value of HRD in this case.	
	Relationship with technology: See course description.	
Learning objectives	At the end of the course, students are able to:	
	 work on the basis of a real-life problem about tech HRD context; to apply academic and non-academic competenc real-live consultancy process; to find and critically discuss the latest and/or most 	es in the HRD
	scientific insights related to the given problem;	

	 to find and critically discuss the latest and/or most relevant insights or best practices related to the given problem from non- academic sources; to select, organize, and integrate the above mentioned information from scientific and non-scientific sources into a coherent, consistent, and meaningful report; to present this final product; critically reflect on one's own functioning as a member of an HRD consultancy team working on a real-life advice question. 	
	 Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes (strongly) to: Research competency, Advice competency. To a limited extent, this course contributes to: Domain expertise. 	
	 This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Research competency, Advice competency. 	
Assessment	The course will be assessed and the grade will be determined on the basis of the quality of the advice report, a presentation, and an individual reflection assignment. The advice report counts for 75%, the project exam for 15%, and the individual reflection assignment counts for 10% of your final grade. This final grade needs to be at least "sufficient" (\geq 5.5) to pass this course.	

Innovative and Techr	ology-based Learning Environments	201400002
Teaching staff	Dr. C. Dasgupta	
-		
Course description	Nowadays, technology plays a major role in educationa course, students will be introduced to how technolog environments need to be designed in order to enhance lea Topics from the fields of psychology, educational sciences technology will be discussed, including Mayer's cog multimedia learning, cognitive load theory, inquiry learnin simulations and virtual or remote labs, video instruction, computer-supported collaborative learning. This course applies a challenge-based approach to learnin that it starts with students identifying problems in a moder then using known learning theories and technology as ins them. Students will use a design cycle to create their product	y-based learning rners' knowledge. , and instructional unitive theory of ng with computer gamification, and ng, which means n classroom, and truments to solve
	Relationship with technology: Lectures focus on theories and research relevant to technology-based learning environments Students have to design a technology-based learn themselves	-
	Relationship with MPS Final Qualifications ([FQ's] as desc programme specific appendix of the EER): This course contributes (strongly) to: Disciplinary and spe and skills at an advanced level, Design competencies at a To a limited extent, this course contributes to: Research co advanced level, Academic and professional skills and attitu This courses assesses the following FQ's in some w formal/informal, formative/summative, peer/expert): If specialist knowledge and skills at an advanced level, Re	cialist knowledge n advanced level ompetencies at an ude aspects vay (can include Disciplinary and

	competencies at an advanced level, Academic and professional skills and attitude aspects.
	Relationship with EST labour market (Intended Learning Outcomes [ILO's] as described in the EST programme specific appendix of the EER
	 This course contributes (strongly) to: Domain expertise, Design competency To a limited extent, this course contributes to: Research competency, Academic reflection
	This course assesses the following ILO's in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency, Research competency, Academic reflection.
Learning objectives	 At the end of the course, the student has knowledge and insight in: main theories of learning that are relevant to innovative technology-based learning, such as engagement theory of learning, Mayer's cognitive theory of multimedia learning and cognitive load theory; theories and research into applications and elements of technology-based learning, such as computer simulations and virtual or remote labs, instructional videos, serious games and gamification, and computer-supported collaborative learning. Furthermore, at the end of this course, the student is able to: use scientific theories and empirical research to make deliberate design decisions for technology-based
	 instructional elements, such as computer simulations and virtual or remote labs, instructional videos, serious games and gamification, and computer-supported collaborative learning. 2. create a technology-based learning environment that aims at solving the problem(s) identified during needs analysis.
Assessment	To finish this course, students work in small teams of 4 members. Each team
	will perform a needs assessment, design and build an online lesson to
	address identified problems for primary, secondary, or higher education, and conduct a pilot study in which the lesson is evaluated. The teams have to
	write a report in which they discuss the rationales behind their design
	decisions from the perspective of theory and empirical research findings.
	Each member of the team individually provides feedback on the Inquiry
	Learning Space and corresponding report of another team. During the last
	lecture, all teams present their products to colleagues of the department who are invited to give their feedback and opinion on the products.
L	

Leadership and Organisational Change		201200032
Teaching staff	Dr. M.D. Post-Hubers	
Course description	This course consists of five sessions. The course dea theoretical perspectives and research approaches in organisational change. Organisational change is (or can example, to keep track of technological innovations, policy/regulations (e.g., budget cuts, environmental dea	the fields of be) required, for implement new

	improve the functioning of the organisation. Of course, attention will also be paid to the relation between leadership and professional development on the one hand and organisational change on the other hand. Examples of concepts that will be covered in this course are: meaning making, organisational routines, adaptive / technical challenges.
	Relationship with technology:
	 It is attempted that at least one of the company visits takes place at a technical company
	 Students may choose to write their assignment about a leadership or change hype related to technology
Learning objectives	 At the end of the course, students have knowledge about and insight into: Theories and models about organisational change Insight into the role that professional development and leadership play during organisational change At the end of the course, students are able: to analyse cases and apply the appropriate theories/models about organisational change on these cases.
	 Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes strongly to: Domain expertise, Research competence, Academic reflection This course assesses the following ILO's in some way (can include formal/informal, formative/summative, peer/expert): Domain orientation, Research competence, Academic reflection.
Assessment	A written assignment is used to assess whether the goals and objectives are met.

Learning and Instruction 202300197		202300197
Teaching staff	Dr. A.M. van Dijk, L. Hogenkamp, MSc	
	·	
Course description	This course discusses the background, design and e learning materials. Designs often depart from three m assumptions stating that learning is more effectiv when:	nain theoretical
	 people use a dual channel (text and picture) appro short term memory limitations are considered active processing is encouraged 	bach
	These assumptions have led to a large set of instruction for the construction of learning materials. The course learning theories and design principles that are invol- facets of learning.	se will discuss
	Relationship with technology: The lectures of Learning and Instruction cover the m of learning. Students are challenged to think criticall design of instructional materials; how specific design trigger information processing in general, how huma	y about the n principles

this course, will help students prepare for their future careers in the educational designer or educational consultant. The skills and knowledge that are central in this course, will help students prepare for their future careers in the educational context. Learning objectives At the end of the course, students should be able to: • apply theoretical foundations of learning and instruction; • apply, analyse and evaluate principles for reducing extraneous processing in learning; • apply, analyse and evaluate principles for managing essential processing in learning; • apply, evaluate, and analyse principles based on generative activity in multimedia learning Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): • This course contributes (strongly) to: Domain expertise, Design competency, Advice competency, Academic reflection. • To a limited extent, this course contributes to: Research competency, Advice competency, Academic reflection. • This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency, Advice competency		 educational designer or educational consultant. The skills and knowledge that are central in this course, will help students prepare for their future careers in the educational context. At the end of the course, students should be able to: apply theoretical foundations of learning and instruction; apply, analyse and evaluate principles for reducing extraneous processing in learning; apply, analyse and evaluate principles for managing essential processing in learning; apply, evaluate, and analyse principles based on generative activity in multimedia learning Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes (strongly) to: Domain expertise, Design competency. To a limited extent, this course contributes to: Research competency, Advice competency, Academic reflection. This course assesses the following ILOs in some way (can include
Assessment Course result is weighted average of unrounded results of Test 1-Exam and Test 2-Audit	Accomment	expertise, Design competency, Advice competency

Perspectives on Lear	ning in Education and Work	202400336
Teaching staff	Dr. A.M. van Dijk (coordinator)	·
	·	
Course description	During this obligatory course, the four different section with the EST-program (i.e., Professional Learning & Cognition, Data and Education (CODE), Teacher Develo Instructional Technology (IST)) are represented in perspectives that are offered in the course. Represer sections with diverse expertise in the field of EST will int specific topics that are characterizing their subfield.	Technology (PLT), pment (ELAN), and the four different ntatives of the four

	Organization of the courses
	Organisation of the course: The course consists of weekly sessions of two hours. The four core perspectives consist of four consecutive sessions each. The fifth, overarching topic is scheduled with one session in the beginning of the course and one session following each topic. Teachers are free to organize the four sessions of their perspective as they seem fit to properly introduce and teach their perspective. The nature of the assignments varies and the full set of to be attained competences (domain expertise, design, research, advice, and reflection are addressed.
	Relationship with technology:
	The nature and extent of the role of technology in this course is dependent on the perspectives and is therefore determined by the teacher together with the coordinator.
Learning objectives	The main purpose of this course is to provide an overview of topics that characterize Educational Science and Technology at the University of Twente and how they approach the topic of learning from different perspectives and/or in different contexts. Therefore, the main aim of the course is to advance students' understanding about UT-specific specializations in the field of Educational Science and Technology and their perspectives on learning in educational and work settings.
	 Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): Each perspective to its own extent, the course contributes to: Domain expertise, Design competency, Research competency, Advice competency This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency, Research competency, Advice competency.
Assessment	The final grade for this course is the weighted average of the grades for the different perspectives and the pass/fail of the overarching assignment on the employment sector.
	The final grade must be sufficient (grade ≥ 5.5). Of the five assessments, one is allowed to be lower than 5.5 or a 'fail' (but still must be ≥ 5.0) on the condition that the average of the grades is still ≥ 5.5 in total. If the condition is not met, the student is not allowed a retake in the same semester to improve a grade that was below 5.5. Instead, a retake is required in the next semester.
	Note: The grades of the different perspective assessments in this course stay only valid until the end of the following semester in which the course is offered again. (Note: the Perspectives on Learning in Education and Work course is offered twice per year). If a student does not pass the course (complete all assessments) the 2nd time (so within one year), the student loses the grades previously earned for the topics which he/she have passed. Consequently, the student has to re-take the entire course.

Regulation and Facilitation	ation of Workplace Learning	201200031
Teaching staff	Prof.Dr. M.D. Endedijk	

Course description	This source is focused on workplace learning learning that takes along
Course description	This course is focused on workplace learning: learning that takes place intertwined with the daily work process. Many paradigms and related theories exist that describe the process of workplace learning and how this can best be facilitated. This varies from learning theories that focus on experiential learning, learning in communities of practice, or learning theories that also take the organisational level into account. In this course we will discuss these theories, and their advantages and disadvantages when you would organize workplace learning accordingly. Not every theory will fit every context, every type of learner, and you will evaluate whether a theory fits your own perspective on learning. This course will prove how practical a good theory can be: you will experience how to facilitate learning in different contexts based on the underlying principles of a theory.
	The course will start with some introductory lectures for which a flipped-the- classroom concept is used. You will study theories at home and in class we work on assignments to analyse the theories and apply these to a case. Halfway the course a take home exam is given. You will apply what you have learned in the second part when you interview an HRD manager about the corporate curriculum of their organisation: how is the learning regulated and facilitated in this organisation? The final assignment will consist of an analysis and evaluation of this corporate curriculum, resulting in an advice report on how to optimise this curriculum by making use of various theories.
	 Relationship with technology: We discuss several options of how technology can be used to facilitate workplace learning You may interview an HRD-manager from a technological company
Learning objectives	At the end of the course, students are able to: Describe workplace learning theories and their benefits for different practices Explain relations between theories and ways to facilitate workplace learning (including technology) Discuss the advantages and disadvantages of ways of supporting workplace learning Analyse and evaluate a corporate curriculum in relation to theory Create alternatives for a corporate curriculum in relation to theory Write an advice report on how to optimize a corporate curriculum Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes (strongly) to: Domain expertise, Research competency, Academic reflection To a limited extent, this course contributes to: Design competency, Advice competency This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency, Research competency, Advice competency, Academic reflection.
Assessment	The course assessment consists of two parts. The first part is an individual take home exam consisting of open answer questions. The second part is a group assignment (in small groups) for which you have to write an advice report based on an interview with an HRD manager. The exam counts for 40% and the assignment for 60% of your grade. The average of both exams needs to be at least "sufficient" (\geq 5.5) to pass this course.

Research Proposal	201200035
Teaching staff	P. Pereira PhD, Dr. J.W. Luyten, Dr. M.D. Post-Hubers
Course description	The course "Research Proposal' is scheduled four times a year, during each quartile (1A, 1B. 2A and 2B), in order for students to take the course during the quartile when it best aligns with their EST Final Project. You follow the course Research Proposal after you have found a supervisor and agreed on a topic for your final project. Ideally, full-time students from the September enrolment take the course in block 1B and students from the February enrolment take it in block 2B,. Part-time students choose the moment that fits best in their study plan, and of course also after they have found a topic for their final project as well. A major aim of this course is to guide and scaffold students in preparing their Final Project. Students learn to write a plan for their Final Project (this plan is also called a research proposal). This research proposal forms the blueprint of the Final Project.
	A major aim of this course is to guide and scaffold students in preparing their Final Project. Students learn to write a plan for their Final Project (this plan is also called a research proposal). This research proposal forms the blueprint of the Final Project.
	 Among other things, the following aspects will be addressed during this course: Defining the purpose and the key concepts of the research, constructing and discussing a conceptual model, and formulating scientifically relevant research questions based on a review of the literature. Choosing and justifying an adequate method of data gathering and data analysis based on the purpose of the research and the research questions through separate structured assignments Writing several sections of a research proposal (introduction, conceptual framework, method, etc.) through separate structured assignments Reviewing and evaluating the scientific quality of the several sections and the consistency of the research proposal written by fellow students
	In other words: during mini-lectures and seminars those factors which determine the quality of the design of a research project and research proposal, such as: information skills, ethics, publication skills, will be dealt with. At the end of the course, students have knowledge on and insight into: how to formulate and design a research plan/project, and how to write a research proposal.
	 Instructional modes: Regular plenary sessions: Mini lectures focused on the design and the writing of a research proposal (see content of the course). These mini lectures will also address other factors, such as information and publication skills, ethics, etc. Workshops in which students provide and gain peer-feedback on their assignments. In addition, the students collaborate in small teams on their research plan and research proposal.

	Relationship with technology:
	• The nature and extent of the role of technology in this course is
	dependent on the topic and is therefore determined by the student
	together with the final project supervisor
Learning objectives	At the end of the course, students have generic knowledge on and insight
Learning objectives	into:
	 how to design and formulate a research plan/project
	how to write a research proposal
	Relationship with EST labour market (Intended Learning Outcomes [ILOs]
	as described in the EST programme specific appendix of the EER):
	This course contributes (strong) to: Research Competency
	• To a limited extent, this course contributes to: Domain expertise,
	Academic reflection
	This course assesses the following ILOs in some way (can include
	formal/informal, formative/summative, peer/expert): Domain expertise,
	Academic reflection.
Assessment	The writing of the research proposal will start at the beginning of the quartile
	(quartile 1A,1B, 2A or 2B). Separate structured assignments are in place to
	guide and scaffold this process. These assignments are conditional for
	passing the course. As a conclusion of the course, the student will submit
	his/her research proposal at the end of the quartile in which the course is
	followed. If a retake is needed, it must be submitted according to that
	quartile's schedule. The assessment of the research proposal (both the first
	attempt as well a the retake if needed) is done by the teacher of the quartile
	in which the student followed the course.
	In order to pass the course, the student has (a) to have fulfilled his/her duty
	to attend all sessions, (b) have actively participated in all sessions (it's up to
	the teacher to judge whether this condition is met sufficiently), and (c) the
	research proposal should be graded a 5.5 or higher. The grade for the
	research proposal is also the course grade. Students are considered to be
	participants of the course after handing in the first assignment.
	participants of the course after handing in the first assignment.

Teacher Learning and	Development	201200027
Teaching staff	Dr. M.J.M. van Geel	
Course description	The quality of teachers and teaching is crucial for student learning but varies both between and within schools. But what actually is 'good teaching'? In this course, we explore different kinds of knowledge and skills that are considered crucial for high quality teaching. We address different forms of professional development (PD), important conditions for teacher learning and change, and pay attention to the evaluation of the effectiveness of these interventions. At the end of this course, students know what to take into account when designing PD trajectories, what is known about the effectiveness of various approaches to PD, and what to consider when evaluating this effectiveness.	
	 Relationship with technology: Examples will be provided of supportive professionalisation for teachers Examples of technology-supported evaluation wil discussed 	0.

Learning objectives	At the end of the course, students have knowledge of and insight into:
Learning objectives	o o
	 Aspects of teacher's knowledge and skills which are relevant for multi-transformed exectionable advectional enforcement
	quality teaching and sustainable educational reform
	Why teacher professional development is important
	Various forms for teacher professional development, including their
	pro's and con's
	How the teaching quality of teachers can be evaluated by means of
	a variety of instruments
	At the end of the course, students are able to:
	• Explain how professional development characteristics will affect
	teacher quality
	• Explain what school conditions need to be in place, to improve the
	effectiveness of the professional development process.
	• Evaluate the quality of a professional development trajectory with
	regard to guidelines for effective Professional Development (PD)
	Design a teacher professional development trajectory based on all
	that was learned in the course
	Relationship with EST labour market (Intended Learning Outcomes [ILOs]
	as described in the EST programme specific appendix of the EER):
	• This course contributes (strongly) to: Domain expertise, Design
	competency
	• To a limited extent, this course contributes to: Research
	competency, Advice competency, Academic reflection
	• This course assesses the following ILOs in some way (can include
	formal/informal, formative/summative, peer/expert): Domain
	expertise, Design competency, Research competency, Advice
	competency.
Assessment	The assessment in this course consists of two parts, that both need to be
	scored sufficient (≥ 5.5) to pass the course:
	An individual take home exam in which you evaluate a PD trajectory
	(30% of your grade)
	A group assignment in which you will develop a rationale, outline
	and evaluation plan for a PD trajectory (70% of your grade)

Team Learning at Wo	rk	201500010
Teaching staff	Dr. A.M.G.M. Hoogeboom, N. Goossen PhD	
Course description	In the field of Professional Learning and Human Resource study of team learning in the workplace is growing rapidly. In will acquire knowledge about which conditions facilitate tea to enhance teamwork and collaboration, and how to main levels of performance in teams through continuous improvement. A lot of attention has been devoted to learning and organisational level. However, HRD practitioners increa- that teams form the heart of professional learning in organ Teams know more than the sum of their individuals. Yet, not designed and structured to enhance collective learning HRD practitioners and organisational advisors try to enhan- using continuous improvement and team learning practices can flexibly adapt to changes, can be more client-oriented, innovative and creative products. But how do teams b	n this course, you am learning, how ntain sustainable s learning and g at the individual asingly recognize anisations today. many teams are g. Consequently, ce team potential c. Learning teams and can produce

	 teams? After completion of this course, you will be able to effectively design, analyse and evaluate team learning and continuous improvement processes, using the tools, insights and practices that are offered in this course. The course will include pre-recorded lectures and interactive sessions covering the most important theories and models of team learning. Here we discuss topics such as "team learning processes," "development of team learning," and "team learning interventions." In this course you will apply team learning theory to different professional contexts (i.e., healthcare, education, public sector, virtual, high-tech). Based on an area of your own interest, you will focus on how team learning works in a specific context. Relationship with technology: We discuss how technology can be used as an intervention (e.g., Synthetic Learning Environments) to stimulate team learning and continuous improvement Students can select a high-tech HRD context in which they apply models and theories to optimise team learning The course also includes guest lectures that will be provided by content experts and professional HRD practitioners; one of the
	guest lecturers will discuss how they use technology to optimise team learning
Learning objectives	 At the end of the course, students have knowledge on and insight into: The most important theories and models about team learning and their interconnectedness. How the theories and models are helpful to understand, evaluate and optimise team learning at work. How team learning processes work across different professional contexts (e.g., healthcare, education, public sector, high-tech). At the end of the course, students are able to: Describe and compare models and theories about team learning. Describe antecedents that foster or hinder team learning. Describe outcomes of team learning that are relevant for HRD practices. Apply team learning theories to different professional contexts. Analyse and evaluate the quality of team learning processes in different professional contexts. Generate an advice on how to optimise team learning within a specific professional context.
	 Relationship with EST labour market (Intended Learning Outcomes [ILOs] as described in the EST programme specific appendix of the EER): This course contributes (strongly) to: Domain expertise, Advice competency To a limited extent, this course contributes to: Design competency, Research competency, Academic reflection This course assesses the following ILOs in some way (can include formal/informal, formative/summative, peer/expert): Domain expertise, Design competency, Research competency, Research competency, Research competency, Advice
Assessment	competency. The course assessment consists of two parts.

• The first part is an individual exam. This exam will be graded and is
passed when your grade is 5.5 or higher (one 2nd chance will be
provided).
In addition, the second part of the assessment will consist of a
group paper. The aim of this assessment is to study the value of
the applicability of the learned theories and models in a working
context. Hence, the group paper serves to deepen the knowledge
of these theories. When graded as "insufficient" there is one
additional chance to re-write the paper.
Both the individual exam and the group paper need to be at least "sufficient"
(≥ 5.5) to pass this course.
The final grade of the course will be the average of both subgrades.

D2: Pre-Master's courses (alphabetically ordered)

Academic Writing Pre	master 202100222	
Teaching staff	Dr. N. Dmoshinskaia, Dr. I. Friso-van den Bos	
Course description	he course provides participants with the necessary skills for the reparation of academic articles/manuscripts in English. Participants will lso be taught the techniques of effective information search, the ways to vork with scientific articles and evaluate them, and the conventions used a literature citation and referencing. Participants will be expected to erform skill-building exercises during the different sessions. Writing tasks vill also be given to provide participants the opportunity to practice and/or nprove their writing skills. A total of 7 sessions are scheduled and each ession will be a combination of workshops and short lectures. Attendance o all the sessions is obligatory. The primary basis for student assessment is a comprehensive literature review based on, at least, 10 scientific rticles.	
Learning objectives	 For the duration of the course, participants are expected to do the following: search for relevant scientific articles that would be used for the writing of academic articles/manuscripts; evaluate scientific articles using a set of criteria; prepare a literature matrix to effectively work with different information from various sources (e.g. articles published in peerreviewed journals, books, government reports, professional journals); effectively use information from scientific articles for the writing of academic articles/manuscripts; apply the conventions of source citation and referencing into their own academic articles/manuscripts; and prepare a literature review using various academic, scientific, and professional sources. Moreover, after a successful completion of the course, participants are expected to be proficient in writing academic papers (e.g. literature reviews, conceptual papers, research proposals, theses).	
Assessment	Assignment.	
	The assignment needs to be at least "sufficient" (≥ 5.5) to pass this course	

Designing for Learning in Schools and Organisations 20200026		202000264
Teaching staff	staff Dr. J.W. Luyten (contact person), Dr. B.J. Kollöffel, Dr. S.	
-	Linden	
Course description	urse descriptionThe course consists of 2 components: Designing for learning in schools and designing for learning in organisations.Designing for learning in schools: Students in this unit will become familiar with core design concepts (e.g. design requirements, formative evaluation) design phases (preliminary study or analysis, design and evaluation) as well as key considerations for implementation during each phase. These goals are pursued through a number of sessions, which feature both theoretica and practical orientations during class and in the assignments. Specific topics to be addressed are teacher development and test design. This unit concludes with a written exam featuring both closed and open questions	

	Designing for learning in organisations: The sessions on the domain of learning in organisations will be organised according to three themes: 1. Analysis, 2. Design, and 3. Evaluation. During each session, HRD theories will be discussed and applied to each theme. In addition, a case will be analysed to practice with the application of HRD theories. This unit concludes with a written exam.	
Learning objectives	There are 2 sets of goals and objectives:	
	1. Designing for learning in schools:	
	 Upon successful completion of this unit, students will be able to: Identify and use techniques to design, develop, test and implement valid, practical and effective solutions to educational problems in the context of EDUcation. This involves working in a systematic and creative manner, using scientific knowledge and practical skills in a comprehensive approach. 	
	2. Designing for learning in organisations:	
	Upon successful completion of this unit, students will be able to:	
	Understand and apply different theoretical approaches in the	
	domain of Human Resource Development (HRD).	
	Apply various strategies to increase learning and development in organisation.	
	 Analyse and identify learning problems/challenges in 	
	 organisations. Find and apply relevant theories, models, and/or empirical research to drive the analysis and to inform the design of solutions. 	
	 Apply design approaches and methodologies for designing HRD interventions. 	
	 Apply basic consultancy skills, including effective, professional communication with the client. 	
Assessment	The assessments of both the course's components are done by written	
	exams.	
	The final grade of the course is composed of the grades of the two course components. Both course elements will count toward 50% of the final grade.	
	Both course's components have to be graded a 5.0 or more, with an average	
	grade of at least 5.5.	
	In case of insufficient partial grades, students may re-sit the one or both	
	exam(s) that was/were not sufficient, in the following quartile.	
	The grades of the course's components grades stay valid until the end of the following compater. If a student does not need the course (i.e. complete all	
	following semester. If a student does not pass the course (i.e. complete all partial assessments satisfactory) until then, the student loses the grades already earned.	
L		

Inferential Statistics		202200378
Teaching staff	Dr. H. van der Kolk	
Course description	In this course the basic notions of data analysis that would allow them to make inferences about populations on the basis of a randomly sampled data set are introduced. The course uses the regression (or 'linear') model as the basic skeleton and in this context introduces confidence intervals and tests. In addition, it familiarizes students with the logic and implementation of some non-parametric statistical analyses (methods that do not use a concepts like 'the mean' and 'variance'). Usage of these	

	mothodo in illustrated using response examples. The software used in both		
	methods is illustrated using research examples. The software used in both		
	teaching and in the assessment is R for statistics.		
Learning objectives	At the end of the module, students will be able to, in general terms:		
	 I. correctly select from a set of the most important univariate, bivariate and multivariate inferential statistical methods to describe and test characteristics of variables and relationships between variables; II. carry out the most important univariate, bivariate and multivariate inferential statistical analyses using R for statistics; III. correctly interpret and report about output of these univariate, bivariate and multivariate inferential statistical analyses. More specifically students will be able to: explain the role and main assumptions of inferential statistics in the process of scientific research and its relationship with 		
	descriptive statistics, and know the main concepts used in the context of inferential statistics;		
	 construct confidence intervals and perform tests for both proportions and means; 		
	 describe and statistically assess the relationship between one independent variable (dichotomous or nominal) and a dependent dichotomous or nominal variable; 		
	 describe a relationship between one independent variable (dichotomous, nominal and scale) and a dependent scale variable using the linear model; 		
	 construct confidence intervals and perform tests in the context of a bivariate relationship between one independent (dichotomous, nominal and scale) variable and a dependent scale variable using the linear model; 		
	 describe a relationship between several independent variables and a dependent scale variable using the linear model (both in the context of addition and in the context of interaction); 		
	 construct confidence intervals and perform tests in the context of several independent variables and a dependent scale variable using the linear model (both in the context of addition and in the context of interaction); 		
	 8. assess whether the output of a parametric test should lead to adjusting the model (and the test) used and more generally assess whether the data allow using a parametric test to construct confidence intervals and perform tests in the context of a simple and multivariate relationships; 		
	 construct a test for a mean, the difference between means and the association between scale variables when the assumptions for a parametric test are not fulfilled. 		
Assessment	The assessment of this course consists of two parts test 1 and test 2. The tests both count for 50% of the final mark. The mark for a test must be at least 5.0. The final grade of the course should be at least a 5.5. For both tests a retake will be offered. Results for the tests are only valid for the current semester, unless you have explicit permission from both the study advisor and the teacher of this course to carry the grades to the next semester.		

	y and Descriptive Statistics	202001402	
Teaching staff	Dr. L.T.M. Rekers-Mombarg		
Course description	This course introduces the basic principles of empirical research in the social sciences. The role of research in the context of the empirical cycle (i.e. testing theories) and research in the context of problem solving and design will be discussed. Students will learn to formulate clear and answerable empirical research questions. They will also learn to select from various correlational and experimental research designs and different data collection methods to answer these research questions. During the course, students will develop a first understanding of the concepts of validity and reliability and will comprehend factors that may undermine (measurement/internal/ external) validity of research. Finally, they will get a basic understanding of descriptive and inferential data analysis.		
	It is strongly recommended to make all assignments, us boards and attend the tutorials and Q&A-lectures. It is not only one part of this course. We expect students who regis actively participate in the course. Therefore, we will ch students' uploaded assignments are serious attempts.	possible to follow ter for this course	
Learning objectives	 After completion of this course students will be able to: formulate a clear empirical research questions, variables and with a well-defined d explanatory aim; formulate of a well-phrased and testable causal h identify and comprehend the implications of a (correlation, time order and the absence of a third select an appropriate research design, and ha factors that may undermine validity associat designs; develop measurement instruments and assess th validity; sample data from a larger population, are aware o introduced in the selection process and unders statistical inference based on sampled data; describe data, using an appropriate statisti frequency tables, bar charts, histograms and box describe the relationship between variables, usin and scatterplots; draw conclusions and report about the results analysis. 	escriptive and/or ypothesis; causal statement l variable); ve knowledge of ted with various heir reliability and of possible biases stand the idea of cal program, in plots; g bivariate tables	
Assessment	For this course there are two partial exams (Test 1 and Test The R-test is graded 'pass' or 'fail', and must be passed course. Both exams count for 50% of the final mark. The r the partial exams must be at least 5.0 and the final mark m (so a 5.0 for one of the partial exams can be compensated for the other partial exam). There will be a retake offered for and R-test. Results for a partial exam or R-test are or following semester. The lecturers can impose additional restrictions on the pa tests: only students showing sufficient participation in the allowed to take part in the tests. This cannot be repaired a finished.	I to complete the ninimum mark for ust be at least 5.5 via a 6.0 or higher r both partial tests hy valid until the rticipations in the ne course will be	

Teaching staff Dr. A.M. van Dijk, Dr. I. Friso-van den Bos Course description Educational scientists in the fields of EDUcation and Hu Development (HRD) investigate people's learning an development in school and non-school contexts. Practitione use the insights that can be gleaned from educational rese their professional practices. So, regardless of whether academic career or want to work in a more applied settin develop a solid understanding of educational research in the of the word. This course is designed to do just that. Followin the empirical cycle you will acquaint yourself with survey intervention studies as well as the qualitative and quantitative therein. Through hands-on experience with real empirical m scientific articles, case descriptions and existing datasets, y understand, conduct, report, and hopefully appreciate educat By the end of this course, students should be able to: Learning objectives By the end of this course, students should be able to: 1 Coherently, concisely and critically discuss concurr about a set of key constructs. 2. Formulate research questions and hypotheses that grounded in literature. 3. Accurately identify and operationalize key concepts 4. Propose a fitting research design to investigate a r question or test hypotheses in the fields of HRD an 5. 5. Draw valid conclusions from the data. 6. Accurately propose and apply qualitative and quant to analyse the data. 7. Draw valid conclusions from the data. 8. Critically evaluate the contribution of a s	202300147
Development (HRD) investigate people's learning an development in school and non-school contexts. Practitional use the insights that can be gleaned from educational resert their professional practices. So, regardless of whether academic career or want to work in a more applied settin develop a solid understanding of educational research in the of the word. This course is designed to do just that. Followin the empirical cycle you will acquaint yourself with survey intervention studies as well as the qualitative and quantitative therein. Through hands-on experience with real empirical m scientific articles, case descriptions and existing datasets, yunderstand, conduct, report, and hopefully appreciate educe. Learning objectives By the end of this course, students should be able to: 1. Coherently, concisely and critically discuss concurrabout a set of key constructs. 2. Formulate research questions and hypotheses that grounded in literature. 3. Accurately identify and operationalize key concepts 4. Propose a fitting research design to investigate a requestion or test hypotheses in the fields of HRD an 5. Design and apply suitable rubrics to code and scorn and quantitative data. 6. Accurately propose and apply qualitative and quant to analyse the data. 7. Draw valid conclusions from the data. 8. Critically evaluate the contribution of a study to a be knowledge, with clear argumentation. 9. Report the research in a coherent scientific paper. Assessment	.4
Development (HRD) investigate people's learning an development in school and non-school contexts. Practitional use the insights that can be gleaned from educational resert their professional practices. So, regardless of whether academic career or want to work in a more applied settin develop a solid understanding of educational research in the of the word. This course is designed to do just that. Followin the empirical cycle you will acquaint yourself with survey intervention studies as well as the qualitative and quantitative therein. Through hands-on experience with real empirical m scientific articles, case descriptions and existing datasets, yunderstand, conduct, report, and hopefully appreciate educe. Learning objectives By the end of this course, students should be able to: 1. Coherently, concisely and critically discuss concurrabout a set of key constructs. 2. Formulate research questions and hypotheses that grounded in literature. 3. Accurately identify and operationalize key concepts 4. Propose a fitting research design to investigate a requestion or test hypotheses in the fields of HRD an 5. Design and apply suitable rubrics to code and scorn and quantitative data. 6. Accurately propose and apply qualitative and quant to analyse the data. 7. Draw valid conclusions from the data. 8. Critically evaluate the contribution of a study to a be knowledge, with clear argumentation. 9. Report the research in a coherent scientific paper. Assessment	
 Coherently, concisely and critically discuss concurrabout a set of key constructs. Formulate research questions and hypotheses that grounded in literature. Accurately identify and operationalize key concepts Propose a fitting research design to investigate a requestion or test hypotheses in the fields of HRD an Design and apply suitable rubrics to code and score and quantitative data. Accurately propose and apply qualitative and quantito on analyse the data. Critically evaluate the contribution of a study to a be knowledge, with clear argumentation. Report the research in a coherent scientific paper. 	and professional ners, in turn, can earch to improve you pursue an ing, you need to e broadest sense ing the phases in ey research and ve data produced materials such as , you will learn to
about a set of key constructs. 2. Formulate research questions and hypotheses that grounded in literature. 3. Accurately identify and operationalize key concepts 4. Propose a fitting research design to investigate a requestion or test hypotheses in the fields of HRD an 5. Design and apply suitable rubrics to code and scorn and quantitative data. 6. Accurately propose and apply qualitative and quant to analyse the data. 7. Draw valid conclusions from the data. 8. Critically evaluate the contribution of a study to a be knowledge, with clear argumentation. 9. Report the research in a coherent scientific paper. Assessment The assessments are conducted through written as assignments must be submitted to receive a final mark. The final mark of the course is composed of the marks assignments that together represent a full scientific articl assignments is weighted to compose the final mark.	
assignments must be submitted to receive a final mark. The final mark of the course is composed of the marks assignments that together represent a full scientific articl assignments is weighted to compose the final mark.	at are well- ts. research and EDE. ore qualitative ntitative methods body of existing
in order to pass the course. In case of insufficient partial marks and/or final mark, stude a maximum of two assignments(s) that was/were not suff shortly after this quartile. The marks of the separate assignments grades stay valid un following semester. If a student does not pass the course	ks of the written cle. Each of the to be at least 5.5 ents may re-take ifficient, within or ntil the end of the