

Fill in at the start of your Final Project

## APPENDIX A: Final Project contract

Family name: \_\_\_\_\_

Given name(s): \_\_\_\_\_

Student number: S \_\_\_\_\_

Title Final Project: \_\_\_\_\_

Short description: \_\_\_\_\_

(*what, why, where*) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**External assignment** (if applicable):

Name company/institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

External supervisor: \_\_\_\_\_

Phone number + email (external): \_\_\_\_\_

**Graduation Committee**

1<sup>st</sup> Supervisor: \_\_\_\_\_

2<sup>nd</sup> Reader: \_\_\_\_\_

External supervisor (if applicable): \_\_\_\_\_

**Period** (If applicable, please also mention the period when you will be abroad for Final Project work )

Start (month – year): \_\_\_\_\_

Expected duration (in months): \_\_\_\_\_ (planned) date of completion \_\_\_\_\_

**Study plan** (only if you still have to complete courses, please fill in this scheme)

Code	Course	Credits (ECs)	(Planned) date of completion

- The undersigned acknowledge that, for Final Projects involving human test subjects, the student must submit a request for approval to the Faculty's Ethics Committee before starting the part of the work involving humans.

**Note:** According to standard procedure you will upload your thesis for non-confidential publication after graduation. In case the thesis supervisor and / or the organisation where you conduct your final project insists on deviating from this public archiving of the thesis, you must submit a request for changing this public status into "confidential" to the Examination Board.

**Should the thesis be handled confidential?**

- No       Yes, and I will submit a request to the Examination Board

Students are expected to be familiar with the University's policy on plagiarism, cheating and other forms of academic misconduct. If an examiner has a motivated suspicion of fraud, s/he will notify the Examination Board. The Examination Board will start a procedure according to the Rules and Guidelines on: <https://www.utwente.nl/en/bms/examboard/regulations/>

**Signatures**

1<sup>st</sup> Supervisor:

\_\_\_\_\_

Date:

\_\_\_\_\_

2<sup>nd</sup> Supervisor:

\_\_\_\_\_

Date:

\_\_\_\_\_

Student:

\_\_\_\_\_

Date:

\_\_\_\_\_

**Note:** After signing the contract, the student has to submit the copy of this contract to the Educational Affairs Office EST. Keep a copy for yourself and supervisor.