

**Fill in at the start of your Final Project**

**APPENDIX A: Final Project contract**

Family name: \_\_\_\_\_

Given name(s): \_\_\_\_\_

Student number: S\_\_\_\_\_

Title Final Project: \_\_\_\_\_

Short description: \_\_\_\_\_

(*what, why, where*) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**External assignment** (if applicable):

Name company/institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

External supervisor: \_\_\_\_\_

Phone number (external): \_\_\_\_\_

**Graduation Committee**

1<sup>st</sup> Supervisor: \_\_\_\_\_

2<sup>nd</sup> Reader: \_\_\_\_\_

External supervisor (if applicable): \_\_\_\_\_

**Period** (If applicable, please mention the period when you will be abroad for Final Project work also)

Start (month – year): \_\_\_\_\_

Expected duration (in months): \_\_\_\_\_ (plannend) date of completion \_\_\_\_\_

**Study plan** (only if you still have to complete courses, please fill in this scheme)

Code	Course	Credits (EC's)	(Planned) date of completion

**Note:** According to standard procedure you will upload your thesis for non-confidential publication after graduation. In case the organisation where you conduct your final project insists on deviating from this public archiving of the thesis, you must submit a request for changing this public status into “confidential” to the Examination Board.

**The thesis must be handled confidential:**

No       Yes, and I will submit a request to the Examination Board

**Signatures**

1<sup>st</sup> Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

2<sup>nd</sup> Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Student: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** After signing the contract, the student has to submit the original copy of this contract to the Educational Affairs Office EST.  
Keep a copy for yourself and supervisor.