

## Tuition fee for PhD students @EEMCS

### **Introduction**

In the "Charter for Doctoral Candidates" (Art. 2), the University of Twente describes the way in which it wishes to deal with PhD students. In this "charter" six categories of doctoral students are mentioned based on agreements within the VSNU. For the four categories of Phd students (all non-employed by the University)a tuition fee may apply:

1. Doctoral candidate with grant from the university or UMC: doctoral candidate who is not employed by the university and who is in receipt of a grant from the University or UMC for the doctoral research,
2. Doctoral candidate with grant from another organisation: doctoral candidate who is not employed by the university and who is in receipt of a grant from another organisation for the doctoral research,
3. Externally funded doctoral candidate: doctoral candidate who is not employed by the university and who receives funding and/or time for the doctoral research, for instance by the employer,
4. External doctoral candidate: doctoral candidate who is not employed by the university and who receives no funding or time for the doctoral research.

### **Tuition fee**

With regard to tuition fees, the charter states that PhD students without a labour contract **are obliged** to pay a tuition fee. Furthermore, it is indicated that, at the request of the thesis supervisor the faculty dean (e.g. faculty board) can waive the mandatory tuition Fee. No criteria are mentioned on the basis of which waiving of the tuition fee is allowed.

EEMCS applies a fee of €15,000 per year. This fee compensates for the following components:

- Supervision by university staff
- Administration: facilities, library, intranet, workspace
- Education and training: graduate school, courses, memberships, etc
- Research: labs, fieldwork, data (benchfee)

### **EEMCS policy for waiving tuition fees**

Within EEMCS we follow the university policy and by default ask for a tuition fee if a doctoral candidate has no labour contract with us (the four categories mentioned above).

In the following situations, EEMCS applies a standard waiver for this tuition fee (**no fee is requested**):

1. Candidates with a scholarship where the scholarship organization explicitly **does not** make funds available for tuition fees
2. Candidates from institutes with which the university or the faculty has entered into a formal cooperation agreement and tuition fees are waived as part of that agreement
3. Candidates who are employed by and funded by a university, UMC or other scientific institution (category 1 above)
4. Candidates **without** funding for the doctoral research (category 4 above) (not being an employee of a company or institution)

When applying for a guest registration, HR checks whether the candidate meets the above mentioned criteria.

**In all other cases a tuition fee is mandatory.** The amount of the tuition fee will be mentioned in the so-called "Phd agreement" which will be made available to you by our HR department. All Phd

agreements must be signed by the Faculty board prior to the start of the PhD project.

If you believe that an exception should be made to the above mentioned rule, you can submit a request for waiving the Tuition fee. The following procedure applies.

***Procedure for requesting a waiver***

A request for waiving Tuition fees must, with explicit approval of the chairholder, be submitted to the HR department. This request should contain an explanation why, in this particular case, the Tuition Fee should be waived.

The Faculty Board will decide if the request is valid. If so a “Phd Agreement” is drawn up in which this approval will be incorporated.

If the Faculty board rejects the request a motivation will be provided.

The HR department communicates the decision of the Faculty Board to the applicant. Once the decision on the Tuition fee has been completed, a request for registration of the guest PhD candidate can be submitted via MyHR.