

*Faculty Electrical Engineering, Mathematics, Computer
Science (EEMCS)*

Creative Technology, Human Media Interaction

Bureau of Educational Services

To: Members PC CreaTe/HMI

From: Barbara Spikker

Reference: EW115/CreaTe/4529bs Date: 10 December 2015

Concerns Minutes of the PC CreaTe/HMI meeting, 8 December 2015

Committee members present: Dr M. Poel (chair), Dr H.J.A. op den Akker,
S. ter Stal, D.R. de Meij,
Others present: Dr E.J. Faber, B. Spikker (support staff, minutes), C.N.
Burghardt (listener),

1. Opening and announcements

The meeting is opened at 15.05 by Poel.

Announcements

Module NM has just been completed. 7 students have been found willing to work together with Faber, Schaafstal and Zwiers to examine how the module can be improved. Burghardt would also like to be present for this. The meeting will be held on 18 December at 1:30 p.m.

Faber reports that Joke Oosterhuis has been found willing to take on the coordination of module 11 and Richard Bults will coordinate module 12. Perhaps the documents for these modules can be discussed during the next programme committee meeting.

Evaluations of modules 1 and 5 are also included on the agenda for January. The UT-wide evaluations have been received (action Faber/Spikker)

Attendance rates for the open days were very high. 54 people were interested in HMI and 377 people were interested in CreaTe. This turnout was also due to the fact that 5 VWOs were in attendance at these open days.

Op den Akker wonders why VWO students choose CreaTe instead of IO or AT. This is impossible to say with certainty, but Faber suspects that this is because CreaTe has a broad scope and a creative aspect.

A CreaTe away-day ('heimiddag') was held. Poel describes this. A discussion was held regarding a CreaTe Master's programme, but for now no further decisions were made in this regard. Faber will inquire with Schaafstal whether a report will be prepared on this away-day (action Faber)

HMI's goal is to have a new Master's programme in place next year. The programme committee believes that it is important to involve HMI students in this process. Poel shall contact Schaafstal and Heylen to discuss this point (action Poel)

2. Setting the agenda

The agenda will be approved in its present form.

3. Minutes of the programme committee of 13 November 2015

Substantive:

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N/A

- page 2 point 7. Ter Stal sent the list to Schaafstal, but has not yet heard anything back.

The minutes will be approved in their present form.

Action points:

- 179. Agreement has been reached regarding transfer. Flowchart shall be published ASAP. Point can be removed.
- 181. is an ongoing action. Leave this in.
- 208. TBA how the meeting went, because Schaafstal was unable to attend this programme committee meeting.
- 217. for January programme committee meeting .
- 218. TBA because Schaafstal was unable to attend this programme committee meeting.
- 225. coincides with point 217
- 230. is still an open item.
- 231. is still an open item.
- 232. has been deal with. Point can be removed.
- 233. TBA, leave this point in.
- 234. has not yet been inquired about, however Poel suspects that this will be done by request of the lecturer.
- 235. No new points have been added by the students. Point can be removed.

4. Incoming/outgoing mail

Outgoing:

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Incoming:

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5. Key issues

Poel brings a key issue to the fore. The HMI Master's programme must be modified, considering that the intake conditions for this Master's programme have been changed. Many students enter the programme from Create and EIT. This must be emphasized. The learning objectives will not be modified.

Faber reports that, for module 3, Edwin Dertien has been found willing to handle the coordination. Joost Brinkman will coordinate module 7. No module coordinator has been designated yet for module 4.

6. Questions

Faber reports that there is still a group of pre-TOM students. The transitional arrangements will be eliminated due to the phaseout. The EER states that figures are valid for 6 years. Therefore, Faber is working together with Van Reekum to set up a tutoring group to guide these students through their study programme. The programme committee is pleased with this initiative.

Op den Akker notes that he has found that CreaTe students have difficulty with programming. The programming portion in the project group assignments was often carried out by IT students. The topic of programming is then discussed in further detail. Students find this part more difficult now when compared with last year.

7. End

At 3:55 p.m. the meeting is closed.

Actions

Action point	Status	Action taker
181. report assessments of module evaluations in logfile	Ongoing action	All
208. contact the person who is willing to participate in programme committee from IO	A meeting is scheduled with OLD of IO	Schaafstal
217. evaluations of module 5 New Media on the agenda as soon as they become available.	In January	Faber/Spikker
218. contact module coordinators to fill module files		Schaafstal
225. contact Zwiers regarding module 5 in response to evaluations and manual	Once all evaluations are discussed. In January	Poel
230. find out where the module files are. Follow-up on action point 218.		Schaafstal
231. during evaluations of module 2 Smart environments, specify: - min. Figure sketching not specified - report retake in manual	Once the evaluations of module 2 have been discussed, report this to module coordinator	Poel
233. in response to point 232, contact lecture/degree programme in course User Centred regarding comments by Ter Stal		Schaafstal
234. Inquire with Romkema how the Master's courses will be evaluated	Uncompleted. Poel suspects that this was upon request from the lecturer	Faber
236. inquire with Schaafstal regarding the report of the CreaTe away-day		Faber
237. Contact Schaafstal and Heylen regarding involving students for the new HMI Master's to be set up		Poel

SPEARHEADS

resolved

Modules 3 and 7 have no coordinator.	Resolved for now. Edwin Dertien will do M3 and Joost Brinkman will do M7	Minutes 13-10-2015
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Open points

Module files are not yet properly filled		
Check whether the module teams will prepare a plan for improvement in response to the evaluations		Minutes 13-10-2015
Quality of Education in response to meeting. See minutes of 13-10-2015	Ongoing projects in modules; Various types of students (shallow and deep learning) Dealing with compensation	Minutes 13-10-2015
Allow Create degree programme to grow once again, publicize it positively and stable staffing	Spearheads for Schaafstal	Minutes 13-11-2015
Spearhead from students to improve communication between student/lecturer	Spearhead from student members	Minutes 13-11-2015
A coordinator must still be appointed for Module 4	Will be done by Oosterhuis.	Minutes 8-12-2015