Faculty Electrical Engineering, Mathematics,Computer Science (EEMCS)
Creative Technology, Human Media Interaction

Bureau of Educational Services

To: Members PC CreaTe/HMI

From: Barbara Spikker

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Concerns **Minutes of the PC CreaTe/HMI meeting nr. 16, 10 July 2012**

Committee members present:	Dr. E.M.A.G. van Dijk (chair), Dr.ir. C. Salm, D.A.F. Mulder, I. Visser
Others present:	Dr. G.F. van der Hoeven (director), Dr.ir. E.J. Faber (Bachelor coordinator), B. Spikker (support staff, minutes)

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1. Opening and announcements

Van Dijk opens the meeting at 15.00.

Announcements
Van der Hoeven says he has to leave at 16.00hrs. The same applies to Mulder.

Van der Hoeven says that the University Council has endorsed the new educational model. A clause has been added to the effect that all programmes (no exceptions) will fall under this new model as per 1 September 2013. However, programmes can request a reprieve before a certain date. CreaTe will ask for reprieve. This will be put on the agenda in September.

Current situation
To date, 83 intake interviews have taken place. The results of the draw will be available next Tuesday. Enrolment for CreaTe closed on 16 May. However, there is a waiting list of the other applicants which can be drawn from if necessary. Enrolling via Studielink is possible until 27 September.
On 25 June a seminar took place on the future of CreaTe. It has become quite clear that we need more CreaTe lecturers, but for the time being we are lacking the finances. However, in the future the programme will be awarded a budget according to number of students meaning it will then be able to recruit new lecturers.

The idea was to cluster programmes, of which there were going to be 6 and EEMCS programmes were going to be spread over various clusters. Both the Dean of EEMCS and the Director of CTIT objected to this. It has now been decided that there will be a 7th cluster, named ICT, comprising EE, M, CS and BIT. What is going to happen to CreaTe is still unclear. The Executive Board wants to assign CreaTe to the Engineering cluster but Van der Hoeven and the Dean do not think this is desirable. The ICT cluster would be better.

2. Setting the agenda

The agenda is approved in its current form.

3. Minutes programme committee of 12 June 2012

The minutes are approved in their current form.

Action points:

Point 18	In September action will be undertaken again.
Point 27	Faber has mailed a report and this will be discussed under agenda item 5. The process is still ongoing. Students who still have to have do a retake will be able to do so. Old subjects will continue to be available. Subjects may possibly change with regard to quartile, so it will have impact on study load. In September this will be discussed further. Point may be withdrawn from the list.
Point 28	This will be discussed under agenda point 5.
Point 43	has been done. Point may be withdrawn from the list.
Point 44	has been done. Point may be withdrawn from the list.

4. Incoming/outgoing mail

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5. Selection criteria

Mulder remarks that is stated that they are looking at school achievements and affinity . However this is also mentioned (again) under secondary criteria. Van der Hoeven remarks that school results certainly do count. Maybe point 2 of the secondary criteria needs to be added to.
Salm reports that there should be at least 2 people in the selection committee and that required qualifications of committee members should be layed down in writing. Van der Hoeven feels this should be done. Furthermore, the aim is to set up a permanent team of selectors so that any rejections can be clearly underpinned.

Van Dijk wishes to know if it's also possible to get intermediate scores (low, medium, high). It is possible but it is not yet known how.

Van Dijk wishes to know what the "pitch" depends on in the last sentence. Van der Hoeven says that this is part of the process and that it applies to everyone. Van der Hoeven will formulate this more clearly or otherwise delete it.

Candidates are put on a ranked list after they are assigned a score. The programme passes on to DUO who has been accepted. We can select 100%.

6. Questions

The meeting of 14 August is postponed. The next meeting will be on 11 September.

7. End

At 15.55 Van Dijk closes the meeting.

Actions

Action point	Status	Action taker
18. Find new student member within HMI for the PC	Still no new member, Try again in September.	Gerritsen and Poel
45. Ask for reprieve with regard to new educational model.	Programmescan ask for reprieve with regard to the new educational model.	Van der Hoeven
46. Proposal Smart Technology for Creative Technology	Put on September agenda	Faber