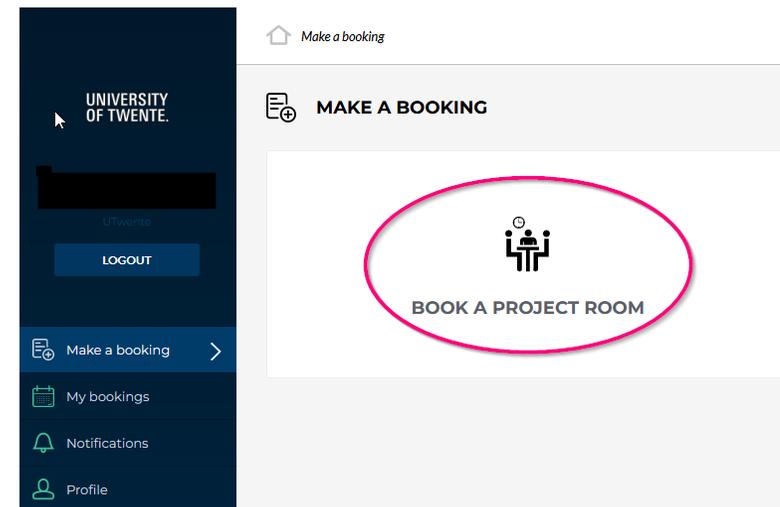


# ROOM BOOKING SYSTEM

## LOGIN

- Meant for booking of rooms for e.g. group work
- Via [rb.utwente.nl](https://rb.utwente.nl)
- Log in with your student account
- Click on 'Book A Project Room'



# ROOK BOOKING SYSTEM

## REFINE YOUR SEARCH

- On the right, refine your search
- Choose a date and timeslot

### REFINE SEARCH

AVAILABLE NOW

June, 2022						
Mo	Tu	We	Th	Fr	Sa	Su
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

**Set a specific time**

From:

To:

# ROOM BOOKING SYSTEM

## CHOOSE A ROOM

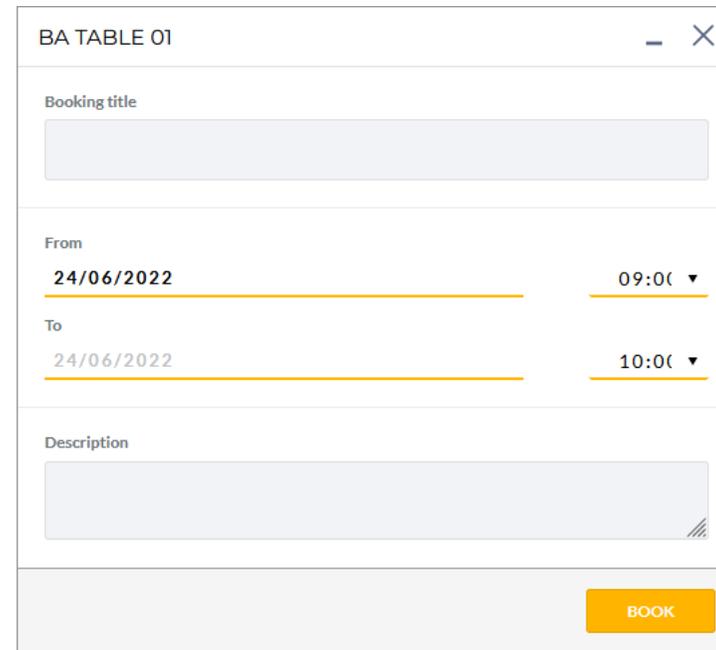
- On the left of the screen, the available rooms will show
- Choose your preferred room
- A room can be booked for 4 hours maximum
- 2 bookings per student per week
- Booking possible at most 2 weeks in advance

The screenshot displays the 'BOOK A PROJECT ROOM' interface. At the top, there is a search bar with the placeholder text 'Search a resource'. Below the search bar, there are three filter buttons: 'Start date: 2022-06-24', 'From: 09:00', and 'To: 10:00'. A dropdown menu is open, showing a list of room groups: Bastille, Carré, Collegezalen, Horst, Ravelijn, Spiegel, Technohal, and Vrijhof. Below the dropdown, there are three rows of room names: 'BA Table 01', 'BA Table 02', and 'BA Table 03', each with an information icon (i) to its right.

# ROOM BOOKING SYSTEM

## CONFIRM

- Type a Booking title
- Click BOOK and the booking has been made



The screenshot shows a web form for booking a room. The form is titled "BA TABLE 01" and has a close button (X) in the top right corner. It contains the following fields:

- Booking title:** A text input field.
- From:** A date and time selector showing "24/06/2022" and "09:00" with a dropdown arrow.
- To:** A date and time selector showing "24/06/2022" and "10:00" with a dropdown arrow.
- Description:** A text area with a diagonal line icon in the bottom right corner.

A yellow "BOOK" button is located at the bottom right of the form.

# ROOM BOOKING SYSTEM

## EDIT & CANCEL

- You can edit the booking by clicking on the Edit button
- Click Cancel to cancel the booking

1ST YEAR PRESENTATION ✕

 This booking is accepted

 Friday June 24th 2022  
09:00 - 10:00  PRINT

Resources

 Location - BA Table 01

Booked by:

Reference: BATABLE01-230620221258

 EDIT CANCEL

# ROOM BOOKING SYSTEM

## MY BOOKINGS

- In 'My Bookings', all your current bookings can be viewed
- Click on a booking to edit or cancel the booking

