

OSIRIS Student Manual

This manual (briefly) explains how you can:

- 2) [register for course modules](#);
- 3) [de-register for course modules](#);
- 4) [register for tests](#);
- 5) [de-register for tests](#);
- 6) [view your results](#);
- 7) [call up study programmes](#);
- 8) [call up course information](#);
- 9) [add extracurricular activities](#);
- 10) [remove extracurricular activities](#);
- 11) [change extracurricular activities](#).

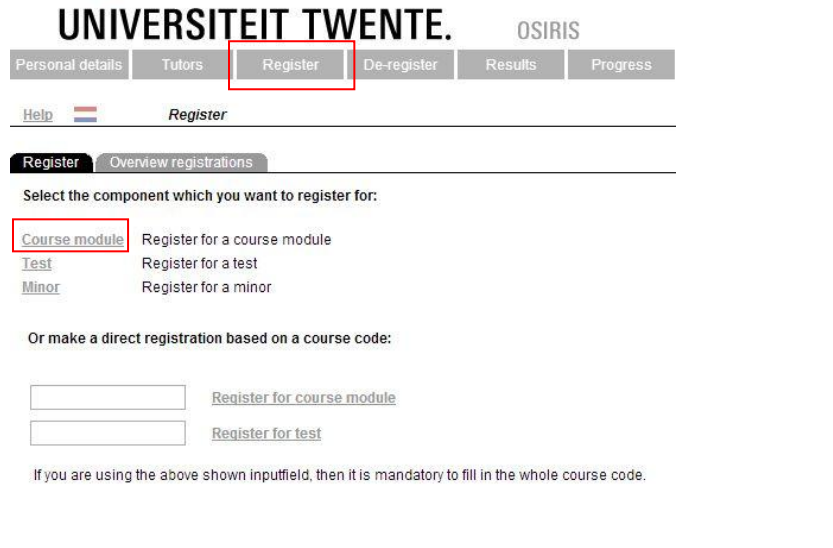
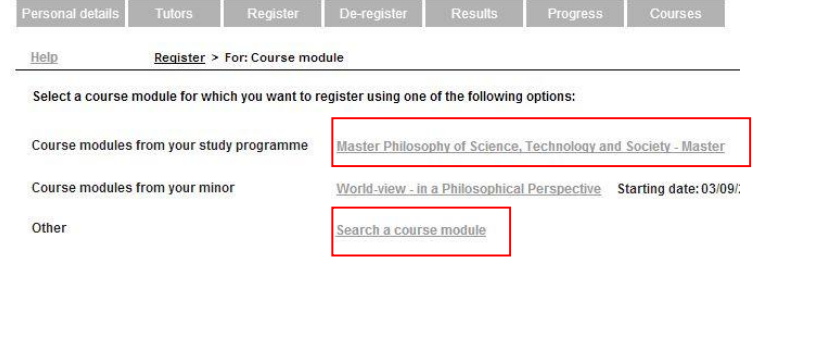
1. General

Start by logging in to OSIRIS:

1. Log in using your ICTS user name and password at <http://webapps.utwente.nl/>.
2. Choose 'OSIRIS Student'.
3. You are now logged in and your personal details are displayed.


2. Registering for course modules

Follow these steps to register for course modules:

<ol style="list-style-type: none"> 1. Choose the 'Register' tab. 2. Click on 'Course module'. 	
<ol style="list-style-type: none"> 3. The most direct way to register is by using the link next to 'Course modules' from your study programme'. <p>If the desired course module is not part of your study programme, then return to the previous page and click on 'Search a course module'.</p>	

4. Search using the 'Course module' as listed in the schedule, or search using Name. You may also enter a partial course name.
5. Select the proper faculty. Your own faculty is listed by default.
6. Select the option 'Show all the course modules for which you can register today'.
7. Click on 'Search' (to the lower left of the screen).

Please note: course listings will be limited to those that are open for registration.

Search Clear Help  Register > For: Course module > Search

Select the course modules using the pre-defined fields or your own keywords.

Course code

Course name

Academic year

Starting block

Course type

Faculty

Organising study

Lecturer

With all of the words


With at least one of the words

Language of instruction

☐ Show all course modules

☒ Show all the course modules for which you can register today

☐ Show all courses of which there are tests for which you can register

Search Clear Help 

8. Click on the course module.

9. Click on 'Register' (to the lower left of the screen).

Please note: You will be registered automatically for all instructional modes and the first opportunities to take the accompanying tests.

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Personal details Tutors Register De-register Results Progress Courses

< Previous Register Help Register > For: Course module > Search > Select course module >

Course module 191154370 Starting block 1B Fulltime
 Name Aerodynamics and Laboratory Projects Exam stage Bachelor Main Phase
 Academic year 2013
 Timeslot -

Registration for this course module will result in automatic registration for the following instructional mode(s):

Instructional mode	Block	Group	Course schedule
Lecture	1B	1	
Practical	1B	1	

Registration for this course module will result in automatic registration for the following test(s):

Test	Block	Course schedule	Remainder
Oral Exam	1B		


< Previous Register Help

10. You will receive an e-mail at your UT mail address confirming your registration.

Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview registrations'. You can call up course information by clicking on

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Personal details Tutors Register De-register Results Progress

Help  Register


Register Overview registrations

Select the component which you want to register for:

Course module Register for a course module

Test Register for a test

Minor Register for a minor

the icon  after the course module name.

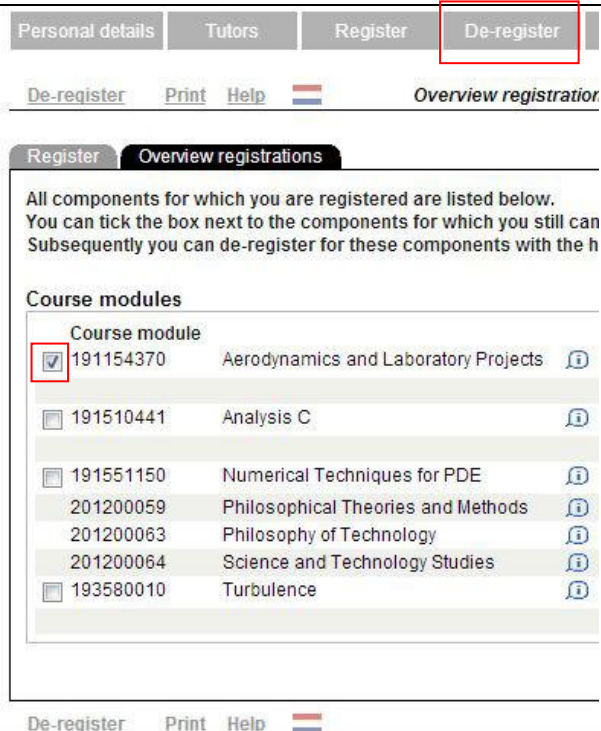
3. De-registering for course modules

Follow these steps to de-register for course modules:

1. Choose the 'De-register' tab.

An overview of your registrations (course modules and tests) will be displayed.

2. Select the course/courses for which you wish to de-register.
3. Click on 'De-register' at the bottom of the screen.
4. You will receive an e-mail confirming your de-registration.










Personal details Tutors Register **De-register**


De-register Print Help [Overview registration](#)

Register Overview registrations

All components for which you are registered are listed below. You can tick the box next to the components for which you still can. Subsequently you can de-register for these components with the h

Course modules

Course module		
<input checked="" type="checkbox"/> 191154370	Aerodynamics and Laboratory Projects	
<input type="checkbox"/> 191510441	Analysis C	
<input type="checkbox"/> 191551150	Numerical Techniques for PDE	
<input type="checkbox"/> 201200059	Philosophical Theories and Methods	
<input type="checkbox"/> 201200063	Philosophy of Technology	
<input type="checkbox"/> 201200064	Science and Technology Studies	
<input type="checkbox"/> 193580010	Turbulence	

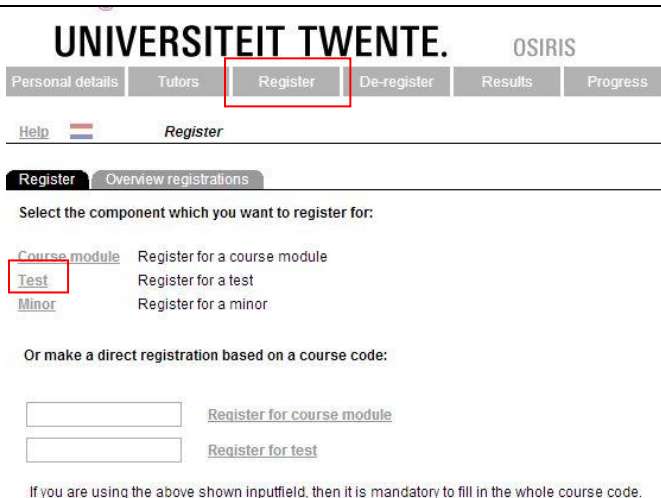
De-register Print Help 

4. Registering for tests

PLEASE NOTE: This step applies only to students not in the Twents Educational Model (TEM)


Follow these steps to register for tests:

1. Choose the 'Register' tab.
2. Then click on 'Test'.



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Personal details Tutors **Register** De-register Results Progress

Help  Register

Register Overview registrations

Select the component which you want to register for:

Course module Register for a course module

Test Register for a test

Minor Register for a minor

Or make a direct registration based on a course code:

[Register for course module](#)

[Register for test](#)

If you are using the above shown inputfield, then it is mandatory to fill in the whole course code.

3. The most direct way to register is by using the link next to 'Tests from your study programme'.

If the desired test is not part of your study programme, then return to the previous page and click on 'Search a test'.

4. Search using the 'Course module' as listed in the schedule, or search using 'Name'. You may also enter a partial course name.

5. Select the proper faculty. Your own faculty is listed by default.

6. Select the option 'Show all courses of which there are tests for which you can register today'.

7. Click on 'Search' (to the lower left of the screen).

Please note: course listings will be limited to those that are open for registration.


8. Click on the course module.


9. Select the course.

10. Click on 'Register' (to the lower left of the screen).

Please note: You can call up test time and location by clicking on the icon ⓘ after the course module name.

11. You will receive an e-mail at your UT mail address confirming your registration.

Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview registrations'. You can also call up test time and location by clicking on the icon  after the course module name.



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Personal details Tutors **Register** De-register Results Progress

Help  Register

Register Overview registrations

Select the component which you want to register for:

Course module Register for a course module

Test Register for a test

Minor Register for a minor

5. De-registering for tests

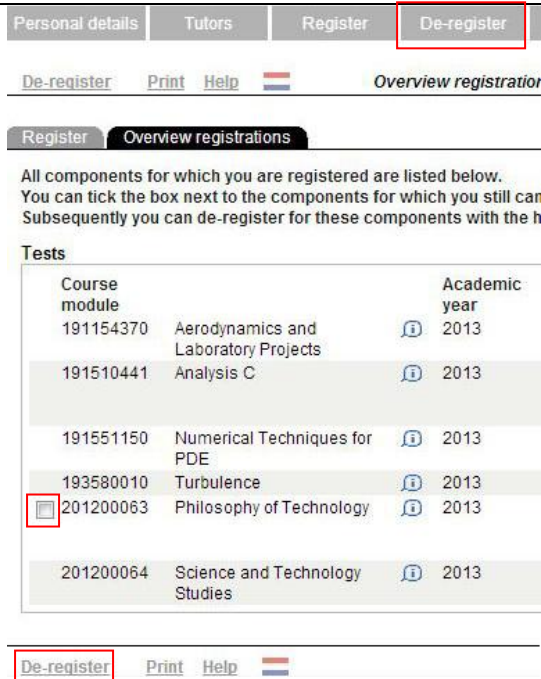
PLEASE NOTE: This step applies only to students not in the Twents Educational Model (TEM)

Follow the steps below to de-register for tests:


1. Choose the 'De-register' tab.

An overview of your registrations will be displayed.

2. Select the components for which you wish to de-register.
3. Click on 'De-register' at the bottom of the screen.
4. You will receive an e-mail confirming your de-registration.









Personal details Tutors Register **De-register**


De-register Print Help  Overview registration

Register Overview registrations

All components for which you are registered are listed below. You can tick the box next to the components for which you still can. Subsequently you can de-register for these components with the h

Tests

Course module		Academic year
191154370	Aerodynamics and Laboratory Projects	 2013
191510441	Analysis C	 2013
191551150	Numerical Techniques for PDE	 2013
193580010	Turbulence	 2013
<input checked="" type="checkbox"/> 201200063	Philosophy of Technology	 2013
201200064	Science and Technology Studies	 2013

De-register Print Help 

6. Viewing your results

A variety of methods are available for viewing your results. These include:

1. The 'Results' tab. This shows the 15 most recent results.
2. The 'Progress' tab. You can then choose between 'Study progress review' and 'File overview':
 - The 'Study progress review' shows how your results count toward completing your study programme.
 - The 'File overview' shows your results for each exam stage.

The screenshot shows the OSIRIS interface for viewing results. At the top is a navigation bar with tabs: Personal details, Tutors, Register, De-register, Results, Progress, and Courses. Below this is a sub-header for 'Study progress review' with a 'Help' link and a Dutch flag. There are two tabs: 'Study progress review' (active) and 'File overview'.

Study progress review section:

Please select which study progress review you wish to see.

Bachelor Mechanical Engineering - Bachelor Main Phase	Show on screen	Download file
Bachelor Mechanical Engineering - Bachelor Propedeuse	Show on screen	Download file
Master Philosophy of Science, Technology and Society - Master	Show on screen	Download file

Options

☐ Only print contributing test results
☐ Print all test results
☒ Don't print test results
☒ Print courses still to be taken?

Below this is a second navigation bar with the same tabs. The 'File' tab is active.

File overview section:

Here you can retrieve your complete file.
Select from the options below, then choose 'Show on screen' or 'Download file'.

Detailed/Brief <input checked="" type="radio"/> Detailed <input type="radio"/> Brief	Results <input checked="" type="radio"/> Full results <input type="radio"/> Completed course modules only	Exam stage <input checked="" type="radio"/> All <input type="radio"/> Bachelor Propedeuse <input type="radio"/> Bachelor Main Phase <input type="radio"/> Master
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7. Calling up a study programme

1. Choose the 'Courses' tab.
2. Then click on 'Study programme'.
3. Your own study programme is selected by default. To view another study programme, choose the proper faculty, degree programme etc. Then click on 'Search' to the lower left of the screen.

The screenshot shows the OSIRIS 'Course offerings' section. At the top is a navigation bar with tabs: Personal details, Tutors, Register, De-register, Results, Progress, and Courses. Below this is a sub-header for 'Course offerings' with 'Search' and 'Help' links and a Dutch flag. There are three tabs: 'Minor', 'Course module', and 'Study programme' (active).

Select course modules using the following pre-defined fields.

Academic year	2013
Faculty	Behavioural Sciences
Degree programme	Master Philosophy of Science, Technology and Society (M-PSTS)
Study programme	Master Philosophy of Science, Technology and Society (PSTS-M-13)
Specialisation	-----
Block	No preference
Select	No preference

At the bottom left are 'Search' and 'Help' links with a Dutch flag. At the bottom right is the text: 'Last login: Thursday, October 31, 201'.

8. Calling up course information

1. Choose the 'Courses' tab.
2. Enter your search terms in the appropriate fields:
 - Course code: always use the entire code (9 numbers);
 - Name: you may enter a partial course name;
 - Starting block: the block in which the course is given (choose from 1A, 1B, 2A, 2B, 3A, 3B or YEAR);
 - Faculty: your own faculty is displayed by default.
 - Organization unit: the faculty or programme offering the course;
 - With all of the words / With at least one of the words: search from among a variety of course details, such as course name, course content, instructional modes and tests.
3. Click on 'Search' at the bottom of the screen.
4. Your search results will be displayed.
5. Click on a course module to view specific information about the course.

Search Clear Help
Course offerings

Minor
Course module
Study programme

Select the course modules using the pre-defined fields or your own keywords.

Course code	<input type="text"/>
Course name	<input type="text"/>
Academic year	2013 <input type="button" value="v"/>
Starting block	<input type="text"/>
Course type	No preference <input type="button" value="v"/>
Faculty	No preference <input type="button" value="v"/>
Organising study	No preference <input type="button" value="v"/>
Lecturer	<input type="text"/>
With all of the words	<input type="text"/>
With at least one of the words	<input type="text"/>
Language of instruction	No preference <input type="button" value="v"/>

☒ Show all course modules
☐ Show all the course modules for which you can register today
☐ Show all courses of which there are tests for which you can register today

Search Clear Help
Last login: Thursday, October 31, 2013 at 16:44

9. Adding extracurricular activities


1. Choose the 'Tutor' tab.

2. Then choose 'Extracurricular activities'.

3. Click on 'New extracurricular activity' at the bottom of the screen.

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Personal details Tutors Register De-register Results Progress Courses


[New extracurricular activity](#) [Help](#)  **Extracurricular activities**

Tutors Notes **Extracurricular activities**

All your extracurricular activities are listed below. You can add a new activity by using the link 'New extracurricular activity'

Extracurricular activity	Activity type	Starting date	Expiry date	Number of hours per week	Graduation support possible?
Executive position UT association	Activity	01/09/2011	31/08/2012	32	No
Student assistant	(Part-time) job	01/12/2010	30/09/2014	8	No

Explanation
Commissaris Wedstrijdroeien van de D.R.V. Euros

[New extracurricular activity](#) [Help](#)  Last login: Thursday, October

7. A screen will be displayed where you can fill in your extracurricular activities.

- Activity type: indicate the activity category.
- Extracurricular activity: please specify.
- Explanation: please provide a short description of the extracurricular activity.
- Starting date: indicate when you started with this activity.
- Expiry date: fill in if known.
- Number of hours per week: give an indication of the amount of time you devote to this activity per week (in whole hours).

Click on 'Save' to commit this addition to your record.

Personal details Tutors Register De-register Results


[Back](#) [Save](#) [Delete](#) [Help](#) **Extracurricular activity details**


Enter below the information about your extracurricular activity

Activity type *

Extracurricular activity *

Explanation

Starting date * 

Expiry date 

Number of hours per week * hour(s)

[Back](#) [Save](#) [Delete](#) [Help](#)

10. Removing extracurricular activities

1. Choose the 'Tutor' tab.

2. Then choose 'Extracurricular activities'.

3. Select the extracurricular activity you wish to delete.

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Personal details Tutors Register De-register Results Progress Courses

[New extracurricular activity](#) [Help](#) [Extracurricular activities](#)

Tutors Notes **Extracurricular activities**

All your extracurricular activities are listed below. You can add a new activity by using the link 'New extracurricular activity'

Extracurricular activity	Activity type	Starting date	Expiry date	Number of hours per week	Graduation support possible?
Executive position UT association	Activity	01/09/2011	31/08/2012	32	No
Student assistant	(Part-time) job	01/12/2010	30/09/2014	8	No

Explanation
Commissaris Wedstrijdroeien van de D.R.V. Euros

4. A new screen will be displayed. At the bottom of this screen, click on 'Remove'.

5. OSIRIS will ask you to confirm the deletion.

[Back](#) [Save](#) [Delete](#) [Help](#) **Extracurricular activity details**

Are you sure you want to delete this extracurricular activity? [Yes](#) [No](#)

Enter below the information about your extracurricular activity

Activity type: Activity
Extracurricular activity: Executive position UT association
Explanation: Commissaris Wedstrijdroeien van de D.R.V. Euros

Starting date: * 01/09/2011
Expiry date: 31/08/2012
Number of hours per week: * 32 hour(s)

[Back](#) [Save](#) [Delete](#) [Help](#) Last login: Thursday, October 31, 2014

11. Changing extracurricular activities

1. Choose the 'Tutor' tab.

2. Then choose 'Extracurricular activities'.

3. Click on the extracurricular activity you wish to change.

4. When the next screen appears, you can make changes to the appropriate fields.

5. When finished, save your changes by clicking on 'Save' at the bottom of the screen.

[Back](#) [Save](#) [Delete](#) [Help](#) **Extracurricular activity details**

Enter below the information about your extracurricular activity

Activity type: Activity
Extracurricular activity: Executive position UT association
Explanation: Commissaris Wedstrijdroeien van de D.R.V. Euros

Starting date: * 01/09/2011
Expiry date: 31/08/2012
Number of hours per week: * 32 hour(s)

[Back](#) [Save](#) [Delete](#) [Help](#) Last login: Thursday, October 31, 2014