OSIRIS Student Manual

This manual (briefly) explains how you can:

- 2) register for course modules;
- 3) de-register for course modules;
- 4) register for tests;
- 5) <u>de-register for tests;</u>
- 6) view your results;
- 7) call up study programmes;
- 8) call up course information;
- 9) add extracurricular activities;
- 10) remove extracurricular activities;
- 11) change extracurricular activities.

1. General

Start by logging in to OSIRIS:

- 1. Log in using your ICTS user name and password at <u>http://webapps.utwente.nl/</u>.
- 2. Choose 'OSIRIS Student'.
- 3. You are now logged in and your personal details are displayed.

2. Registering for course modules

Follow these steps to register for course modules:

1.	Choose the 'Register' tab.	
		UNIVENSITEIT IVVENTE. USIRIS
2.	Click on 'Course module'.	Personal details Tutors Register De-register Results Progress
		Help Register
		Register Verview registrations
		Select the component which you want to register for:
		Course module Register for a course module
		Test Register for a test
		Kegister for a minor
		Or make a direct registration based on a course code:
		N
		Register for course module
		Register for test
		If you are using the above shown inputfield, then it is mandatory to fill in the whole course code.
3	The most direct way to	Daroanal dataila Tulara Baaistar Daroaistar Danutta Brozzaan Courana
5.	register is by using the link	reisonai uelaiis i uuors register deregister results riogiess courses
		Help Register > For: Course module
	next to Course modules	Select a course module for which you want to register using one of the following options:
	from your study programme'.	
		Master Philosophy of Science, Technology and Society - Master
If th	ne desired course module is	Course modules from your minor World-view - in a Philosophical Perspective Starting date: 03/09/.
not	part of your study	Other Search a course module
pro	gramme, then return to the	
pre	vious page and click on	
(Sea	arch a course module'	
pro pre 'Sea	gramme, then return to the vious page and click on arch a course module'.	Other Search a course module

4. Search using the Course	
	<u>Search Clear Help</u> Register > For: Course module > Search
module' as listed in the	Select the course modules using the pre-defined fields or your own keywords.
schedule, or search using	Course code
Name. You may also enter a	Course name
partial course name.	Academic year
	Starting block
5. Select the proper faculty.	Course type
Your own faculty is listed by	Faculty No preference
default.	Organising study No preference
	Lecturer
6. Select the option 'Show all	With all of the words
the course modules for	With at least one of the words
which you can register	Language of instruction No preference
today'	 Show all course modules Show all the course modules for which you can register today
today.	© Show all courses of which there are tests for which you can re
7. Click on 'Search' (to the	
lower left of the screen)	Search Clear Help
lower left of the screen).	
Please note: course listings will be	
limited to those that are open for	
registration.	
Q Click on the source medule	
8. Click on the course module.	
9 Click on 'Pagistar' (to the	
9. Click off Register (to the	UNIVERSITETT TWENTE. OSIRIS
lower left of the screen).	Personal details Tutors Register De-register Results Progress Courses
Please pote: You will be	< Previous Register Help Register > For: Course module > Search > Select course module >
registered automatically for all	Course module 10415/270 Starting black 10 Fullime
	Name Aerodynamics and Laboratory Projects Exam stage Bachelor Main Phase
instructional modes and the first	Academic year 2013
opportunities to take the	Timesiot -
accompanying tests.	
accompanying tests.	
accompanying tests.	Registration for this course module will result in automatic registration for the following instructional mode(s):
accompanying tests.	Registration for this course module will result in automatic registration for the following instructional mode(s):
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accompanying tests.	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s):
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accompanying tests.	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Test Block Course schedule Test Block Course schedule Remai Oral Exam 1B 1
10. You will receive an e-mail at	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Test Block Course schedule Test Block Course schedule Remai Oral Exam 1B 1
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accompanying tests. 10. You will receive an e-mail at your UT mail address confirming your registration. Please note: An overview of all registrations is available in OSIRIS	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Remain Test Block Course schedule Oral Exam 1B Remain Image: Previous Register Help Image: Previous Register De-register Meter Register Progress Help Register Register Register Register Progress
 accompanying tests. 10. You will receive an e-mail at your UT mail address confirming your registration. Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then 	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Registration for this course module will result in automatic registration for the following test(s): Test Block Course schedule Remain Oral Exam 1B Remain Remain Image: Previous Register Help Register Personal details Tutors Register Progress Help Register Register Register Register Overview registrations Select the component which you want to register for:
 accompanying tests. 10. You will receive an e-mail at your UT mail address confirming your registration. Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview 	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Remain Test Block Course schedule Oral Exam 1B Remain Image: Previous Register Remain Image: Previous Register De-register Results Personal details Tutors Register Percegister Register Register Register Course schedule Results Progress Help Register Register Results Progress Kelp Register Register Register Register Register Overview registrations Select the component which you want to register for:
 accompanying tests. 10. You will receive an e-mail at your UT mail address confirming your registration. Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview registrations'. You can call up 	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Leture 18 1 Practical 18 1 Registration for this course module will result in automatic registration for the following test(s): Remain Test Block Course schedule Oral Exam 18 Remain Previous Register Remain Vereviews Register OSIRIS Help Register Personnal details Progress Help Register Register Register Select the component which you want to register for: Course module Register for a course module
 accompanying tests. 10. You will receive an e-mail at your UT mail address confirming your registration. Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview registrations'. You can call up course information by clicking on 	Registration for this course module will result in automatic registration for the following instructional mode(s): Instructional mode Block Group Course schedule Lecture 1B 1 Practical 1B 1 Registration for this course module will result in automatic registration for the following test(s): Registration for this course module will result in automatic registration for the following test(s): Test Block Course schedule Remai Oral Exam 1B Remain Remain Vereviews Register Help Register Register Register Progress Help Registrations Select the component which you want to register for: Course module Register for a course module Register for a test

the icon ${}^{ar{ m I} m 0}$ after the course	
module name.	

3. De-registering for course n	nodules		
Follow these steps to de-register	Personal details	Tutors Register De-regist	er
for course modules:			
	De-register Prin	t Help Overview regis	tration
1. Choose the 'De-register' tab.	8	· · · · · · · · · · · · · · · · · · ·	
	Register Overvie	w registrations	
An overview of your	All components for y	which you are registered are listed below	v.
registrations (source	You can tick the box	next to the components for which you s	till can
registrations (course	Subsequently you ca	in de-register for these components with	h the h
modules and tests) will be	Course modules		
displayed.	Course modules	8	
	191154370	Aerodynamics and Laboratory Projects	n
2. Select the course/courses			
for which you wish to de-	191510441	Analysis C	D
register.			
	191551150	Numerical Techniques for PDE	D
3. Click on 'De-register' at the	201200059	Philosophical Theories and Methods	D
bottom of the scroop	201200063	Philosophy of Technology	<u>(</u>)
bottom of the screen.	201200064	Science and Technology Studies	<u>í</u>
4 You will receive an e-mail	193580010	Turbulence	(i)
confirming your de-			
registration.			
	De-register Prin	t Help	

4. Registering for tests

PLEASE NOTE: This step applies only to students not in the Twents Educational Model (TEM)

Follow these steps to register for tests:

1. Choose the 'Register' tab.	UNIVERSITEIT TWENTE. OSIRIS
2. Then click on 'Test'.	Personal details Tutors Register De-register Results Progress
	Help = Register
	Register V Overview registrations
	Select the component which you want to register for:
	Course module Register for a course module
	<u>Lest</u> Register for a test <u>Minor</u> Register for a minor
	Or make a direct registration based on a course code:
	Register for course module
	Register for test
	If you are using the above shown inputfield, then it is mandatory to fill in the whole course code.

UNIVERSITEIT TWENTE.

3. The most direct way to	UNIVERSITEIT TWENTE
register is by using the link	
next to 'Tests from your	Personal details Tutors Register De-register Results Progress Col
study programme'	Help Register > For: Test
study programme .	
If the desired test is not part of	Select the tests for which you want to register using one of the following options
your study programme then	T-1 for the second s
your study programme, then	Tests from your study programme Master Philosophy of Science, Technology and Society - Master
return to the previous page and	Tests from your minors <u>World-view - in a Philosophical Perspective</u> Starting date: 03/09.
click on 'Search a test'.	
	Other Re-examinations
	<u>Search a test</u>
4. Search using the 'Course	Select the course modules using the pre-defined fields or your own keywords.
module' as listed in the	
schedule, or search using	Course code
'Name' You may also enter a	Course name
nartial course name	Academic year 2013 Starting block
partial course flame.	
5 Select the proper faculty	Faculty No preference
S. Select the proper faculty.	Organising study
Your own faculty is listed by	Lecturer
default.	With all of the words
	With at least one of the words
6. Select the option show all	Language of instruction No preference
courses of which there are	Show all course modules
tests for which you can	Show all the course modules for which you can register today Show all courses of which there are tests for which you can re
register today'.	
	Saarch Clear Help
7. Click on 'Search' (to the	
lower left of the screen).	
Please note: course listings will be	
limited to those that are open for	
registration.	
8. Click on the course module.	
0 Calact the course	Denieter > For: Test > Search > Course modules > Course module: 2010/00163 . Design for Dynamic Use
9. Select the course.	Register > 101, rest > 3earch > Course modules > course module, 201000103 - Design for Dynamic ose
10 Click on 'Register' (to the	All tests for which you can register are listed below.
10. Click off Register (to the	Select the appropriate tests and press the link 'Register' to register for the tests.
lower left of the screen).	Course module Brief name Test Academic year Course mode Block Opportunity
Rigaso poto: You can call up tost	VIDUO163 Design for Dynamic Oge 20 lest 2010 Fultime 1A 1
time and location by disting a	
the icon Ѱ after the course	
module name.	
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11. You will receive an e-mail at your UT mail address	UNI	/ERSIT	EIT TV	VENTE.	OSIR	IS
confirming your registration.	Personal details	Tutors	Register	De-register	Results	Progress
Please note: An overview of all registrations is available in OSIRIS by choosing 'Register' and then clicking on 'Overview registrations'. You can also call up test time and location by clicking on the icon (i) after the course module name.	Help Register Ove Select the comp <u>Course module</u> Test Minor	Register enview registration onent which you Register for a Register for a Register for a	u want to regist course module test minor	er for:		

5. De-registering for tests

PLEASE NOTE: This step applies only to students <u>not</u> in the Twents Educational Model (TEM)

De-register P Register Over All components for	rint Help C	vervie	w registration		
Register Oven All components for	view registrations				
All components for					
You can tick the b Subsequently you	All components for which you are registered are listed below. You can tick the box next to the components for which you still can Subsequently you can de-register for these components with the h				
Course			Academic		
1911 <mark>5437</mark> 0	Aerodynamics and Laboratory Projects	<u>(</u>)	2013		
191510441	Analysis C	Û	2013		
191551150	Numerical Techniques for PDE	ø	2013		
193580010	Turbulence	D	2013		
201200063	Philosophy of Technology	۵	2013		
201200064	Science and Technology Studies	Ĵ	2013		
	Tests Course module 191154370 191510441 191551150 193580010 201200063 201200064	Tests Course module 191154370 Aerodynamics and Laboratory Projects 19110441 Analysis C 191551150 Numerical Techniques for PDE 193580010 Turbulence 201200063 Philosophy of Technology 201200064 Science and Technology	Tests Course module 191154370 Aerodynamics and Laboratory Projects 1 191510441 Analysis C 1 1 191551150 Numerical Techniques for PDE 1 1 193580010 Turbulence 1 1 201200063 Philosophy of Technology 1 201200064 Science and Technology 1	TestsCourse moduleAcademic year191154370Aerodynamics and Laboratory Projects2013191510441Analysis C①2013191551150Numerical Techniques for PDE①2013193580010Turbulence①2013201200063Philosophy of Technology①2013201200064Science and Technology①2013	

6. Viewing your results

A variety of methods are available for viewing your results. These Help = Study progress review include: Study progress review File overview The 'Results' tab. This shows 1. Please select which study progress review you wish to see. Bachelor Mechanical Engineering - Bachelor Main Phase Show on screen Download file the 15 most recent results. Bachelor Mechanical Engineering - Bachelor Propedeuse Show on screen Download file Master Philosophy of Science, Technology and Society - Master Show on screen Download file 2. The 'Progress' tab. You can Options then choose between 'Study Only print contributing test results O Print all test results progress review' and 'File Don't print test results overview': Print courses still to be taken? The 'Study progress review' • shows how your results count toward completing your study Show on screen Download file Help File programme. Study progress review File overview The 'File overview' shows your • Here you can retrieve your complete file. results for each exam stage. Select from the options below, then choose 'Show on screen' or 'Download file'. Detailed/Brief Results Exam stage Oetailed Full results All O Brief Completed course modules only Bachelor Propedeuse Bachelor Main Phase O Master

7. Calling up a study programme

1.	Choose the 'Courses' tab.	Personal details Tutors Register De-register Results Progress Courses
2.	Then click on 'Study programme'.	Search Help Course offerings Minor Course module Study programme Select course modules using the following pre-defined fields.
5.	selected by default. To view another study programme, choose the proper faculty, degree programme etc. Then click on 'Search' to the lower left of the screen.	Academic year 2013 Faculty Behavioural Sciences Degree programme Master Philosophy of Science, Technology and Society (M-PSTS) Study programme Master Philosophy of Science, Technology and Society (PSTS-M-13) Specialisation Image: Compare the state of the st
		Search Help Last login: Thursday, October 31, 201

8. Calling up course information

- 1. Choose the 'Courses' tak
- 2. Enter your search terms in the appropriate fields:
- Course code: always use the entire code (9 numbers);
- Name: you may enter a partial course name;
- Starting block: the block in which the course is given (choose from 1A, 1B, 2A, 2B, 3A, 3B or YEAR);
- Faculty: your own faculty is displayed by default.
- Organization unit: the faculty or programme offering the course;
- With all of the words / With at least one of the words: search from among a variety of course details, such as course name, course content, instructional modes and tests.
- 3. Click on 'Search' at the bottom of the screen.
- 4. Your search results will be displayed.
- Click on a course module to view specific information about the course.

	Canada Class	11-1-	77.23	22/02			
s' tab.	Searcii Clear	нер	Course of	terings			
	Minor Course	e module Study progra	ramme				
rms in the	Select the course	e modules using the pre-	-defined fiel	ds or your own keyw	vords.		
		a					
		Course code					
use the		Course name					
s use the		Academic year		2013 💌			
ers);		Course type					
er a partial		Faculty		No preference			
		Organising study		No preference			
lock in		Lecturer					
viven		With all of the words					
		With at least one of the	e words	-			
, ZA, ZD,		Language of instruction	n	No preference 💌]		
				Show all course	modules		
iculty is				Show all the course	urse modules for wh	ich you can register today tests for which you can regi	ster today
•						tooto for finion you can rog.	otor today
ne faculty	2522 2521 0222						Contract and
ing the	Search Clear	Help			Las	t login: Thursday, October 31,	2013 at 16:44
s / With at ds: search ty of course se name, ructional							
he bottom							
will be							
odule to ation about							

1. Choose the 'Tutor' tab.	
	OINIVEITISTIETI IVVEINTE. USIKIS Personal datailis Tuttors Register De-register Results Progress Courses
2. Then choose 'Extracurricular	
activities'.	New extracurricular activity Help Extracurricular activities
2 Click on New extracurricular	Tutors Notes Extracurricular activities
3. Click on New extracurricular	All your extracurricular activities are listed below. You can add a new activity by using the link 'New extracurricular activity'
screen.	Extracurricular activity Activity type Starting date Expiry date week support Image: Starting date Executive position UT association Activity 01/09/2011 31/08/2012 32 No
	Student assistant (Part-time) job 01/12/2010 30/09/2014 8 No Evaluation
	Explanation Commissaris Wedstrijdroeien van de D.R.V. Euros
	New extracurricular activity Help
7. A screen will be displayed where	Pareanal dataile Tutore Pagistar Da ragistar Pasulte
you can fill in your extracurricular	
activities.	Back Save Delete Help Extracurricular activity details
 Activity type: indicate the 	
activity category.	Enter below the information about your extracumcular activity
Extracurricular activity: please	Activity type * Make a selection
specify.	Extracurricular activity * Make a selection 💌
• Explanation: please provide a	Explanation
short description of the	
extracurricular activity.	
 Starting date: indicate when 	
you started with this activity.	Starting date *
• Expiry date: fill in if known.	Expiry date
• Number of hours per week:	Number of hours per week * hour(s)
give an indication of the	
amount of time you devote to	
this activity per week (in whole	
nours).	
Click on (Sour' to commit this	Back Save Delete Help
click on Save to commit this	
addition to your record.	

1. Choose the 'Tutor' tab.	UNIVERSITEIT TWENTE. OSIRIS
2. Then choose 'Extracurricular activities'.	Personal details Tutors Register De-register Results Progress Courses New extracurricular activity Help Extracurricular activities Tutors Notes Extracurricular activities
3. Select the extracurricular activity you wish to delete.	All your extracurricular activities are listed below. You can add a new activity by using the link 'New extracurricular activity' Number of hours per support Number of support Graduation hours per support Extracurricular activity Activity type Starting date Expiry date week possible? Student assistant Activity 01/09/2011 31/08/2012 32 No Explanation Commissaris Wedstrijdroeien van de D.R.V. Euros Euros No No
4. A new screen will be displayed. At the bottom of this screen, click on 'Remove'.	Back Save Delete Help Extracurricular activity details Are you sure you want to delete this extracurricular activity? Yes No Enter below the information about your extracurricular activity Yes No
5. OSIRIS will ask you to confirm the deletion.	Activity type Activity Extracurricular activity Executive position UT association Explanation Commissaris Wedstrijdroeien van de D.R.V. Euros
	Starting date * 01/09/2011 Expiry date 31/08/2012 Number of hours per week * 32 hour(s)
	Back Save Delete Help Last login: Thursday, October 31, :

10. Removing extracurricular activities

11. Changing extracurricular activities

1. Choose the 'Tutor' tab.	Back Save Delete Help Extracurricular activity details	
2. Then choose 'Extracurricular activities'.	Enter below the information about your extracurricular activity Activity type Activity Extracurricular activity Executive position UT association Explanation Commissaris Wedstrijdroelen van de D.R.V. Euros	
3. Click on the extracurricular activity you wish to change.	Starting date 1/09/2011	7
 When the next screen appears, you can make changes to the appropriate fields. 	Expiry date 31/08/2012 Number of hours per week * 32 hour(s)	
5. When finished, save you changes by clicking on 'Save' at the bottom of the screen.	Back Save Delete Help Last login: Thur	sday, October 31, 20