

To: Members Programme Committee (PC) CreaTe/HMI  
From: Barbara Spikker  
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**Concerning Minutes of the PC CreaTe/HMI meeting nr. 10, 10 January 2012**

Committee members present: Dr E.M.A.G. van Dijk (chair), D.A.F. Mulder, I. Visser  
M. Oude Veldhuis, Dr.ir. C. Salm, Ing. P. van Passel,  
S.N.J. Gerritsen, M. Poel  
Others present: Dr G.F. van der Hoeven (director), Dr.ir. E.J. Faber  
(Bachelor coordinator), B. Spikker (support staff,  
minutes)

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**1. Opening and announcements**

15:15 Van Dijk opens the meeting.

*Announcements*

Dr.ir. E.J. Faber is the new Bachelor coordinator for CreaTe as per 1 January 2012. Faber introduces himself.

Van der Hoeven reports that CreaTe has become a draw study programme. The number of available places has been set at 120 students. Unfortunately, there is insufficient staff capacity and lecture rooms to accept more students. There are five draw categories on the basis of average final exam results:

- A higher than or equal to 8.00
- B lower than 7.50 but higher than or equal to 7.50
- C lower than 7.50 but higher than or equal to 7.00
- D lower than 7.00 but higher than or equal to 6.50
- E lower than 6.50

Foreign diplomas have been placed by government in category C, irrespective of a different average. One student took this matter to court and won. Consequently, foreign diplomas will be weighed too. Regulations are still pending.

If the number of applications is lower than 120, no draw will take place.

Oude Veldhuis reports that this will be his last PC meeting as he is now preparing to graduate. Together with Gerritsen, he is still looking for a replacement.

Van Passel reports that he has to leave the PC meeting at 16.00hrs owing to a meeting elsewhere.

## **Actions**

*Actions 10 and 11*

are solved.

*Action 9*

will be discussed later on.

*Action 13*

students will choose another Ethics Course in the Bachelor. Computer Ethics will then not be a problem.

## **2. Setting the agenda**

Agenda item 7 can be deleted. This item was already dealt with at the previous meeting.

With this alteration, the agenda is approved.

## **3. Minutes programme committee of 13 December 2011**

P.3, item 7 - line omission: ..used again for the....

### *Re contents:*

- P.1 Van Passel will enquire whether a tutor has meanwhile been found for the course Designing in Context.
- P.1 The NIKOS group has resolved the timetable issues for Control Engineering, Data-driven applications and Startrix.
- P.2 The search is still on for research students for the course Dynamical Systems. Visser comes up with several suggestions. Another suggestion is to consider enlisting the help of the student union.

With aforementioned comments/amendments, the minutes are adopted.

### *Action points:*

- Item 8 Van der Hoeven has met with the Dean of Behavioural Sciences and a tailor-made proposal for CreaTe will be drawn up. Lecturers Brey and Söraker will be responsible for the compilation.
- Item 12 This needs to be amended in the Education and Exam Regulations (EER).

## **4. Incoming/outgoing mail**

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## **5. Curriculum CreaTe**

*P. 4, table 6* Van der Hoeven proposes this programme for the 2<sup>nd</sup> years. The Statistics course will be resumed, as will Research Methodology. Per block this means more than 15 ECs, although that is because students have to make the choice for NM or ST courses.

*Block 2* Systems and Signals will be resumed in another set-up: for ST stroom directed more at Control Engineering and for NM stroom more to sound and image.

*Block 3* There is still room here for a mathematics course. Marketing is now still together with IBA. Business Management is in the form of Startrix, together with AT students. With the new curriculum, we intend to develop our own courses.

*Question 1, p.4* Van der Hoeven, Salm and Faber will discuss the ST track, just as Heylen, Hoeven and Reidsma will discuss the NM track.

*Question 3, p.* The curriculum has an elective project, namely Creative Exploration, which allows a student to propose a subject via an external party (e.g. artist, company). Not one student has done this to date. For the coming year, Van der Hoeven has cancelled this course as there is insufficient room for it owing to the growth of other subjects. The curriculum workgroup regrets this. The current 2<sup>nd</sup> years must take this course, however. It might be possible to do a final project for the tracks concerned.

*Questions 4 & 5, p.4* In the 2<sup>nd</sup> year, students regularly have to join in with other courses. The intention is to concentrate the courses more on CreaTe. Members also feel that the projects should be spread more over year 1 and 2.

#### **6. Maintaining rules for English proficiency for teachers**

Van der Hoeven explains that it is UT policy that lecturers should score a 7.5 for English. The TCP has tested the lecturers in the past and in general the EEMCS lecturers' command of the English language was good.

Members would appreciate it if the quality questionnaire were to ask students how they assess their lecturers' English. Van der Hoeven would value the compulsory screening of HMI and CreaTe lecturers and, if necessary, that they brush up their English.

#### **7. Questions**

Visser asks whether it is possible that backup is organized for Alfred de Vries. Alfred is regularly very busy and consequently difficult to contact. There is backup but this needs to be made more widely known.

#### **8. End**

At 16.45 Van Dijk closes the meeting.

## Actions

Action point	Status	Action taker
8. other elective courses on the agenda of April. 1 should have something about ethics and profession responsibility	A tailor-made proposal for CreaTe will be drawn up.	Van der Hoeven
12. Psychology courses for HMI	Must be amended in the EER	Van der Hoeven
14. English language for teachers		Van der Hoeven
15. Check if a lecturer has been found for Designing in Context		Van Passel
16. Find research assistants for Dynamical Systems		Van der Hoeven
17. Organize meeting for lecturers of the EE courses to make these more CreaTe		Salm
18. Find new student member within HMI for the PC		Gerritsen