

Faculteit Elektrotechniek, Wiskunde en Informatica

Technische Informatica, Telematica

Bureau Onderwijszaken

To: Members OLC CreaTe/HMI

From: Barbara Spikker

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Concerning Minutes of the OLC CreaTe/HMI meeting nr. 4, 17 March 2011

Present committee members: dr. E.M.A.G. van Dijk (chair), dr. M. Poel,
D.A.F. Mulder
Others: G.F. van der Hoeven (director), B. Spikker (support
staff, minutes)
Absent: dr.ir. C. Salm, ing. P. van Passel, I. Visser,
T.J. Visser (vice-chair)

1. Opening and announcements

Van Dijk opens the meeting at 09.05 without Mulder and T. Visser because they aren't in at the moment. A little later Mulder joins the OLC.

Announcements

Van der Hoeven announces that at the moment 62 students have applied for CreaTe. Van der Hoeven is trying to recruit staff within EWI because of the growing number of applicants. Job van Amerongen will retire in November and the contract of Anton Eliens ends in the near future. There is a successor for Anton Eliens but he isn't settled in yet. This afternoon Van der Hoeven has a meeting with Math and next week with EE for finding tutors.

Thonie van den Boomgaard has been asked to contact Van der Hoeven to discuss a combination of IO and CreaTe. This has not the preference of Van der Hoeven and he thinks first the deans and the rector must discuss this. A combination of these 2 institutes implies an institute with more than 200 students. Bachelor IO isn't in English that is another point of discussion. Also Van der Hoeven doesn't want to lose the name CreaTe because this is an attractive name for the group aimed at.

2. Fixing the agenda

The agenda is fixed as proposed.

3. Minutes programme committee of 17 February 2011

The committee wants to adjust the minutes at the following points

- Van Dijk would like to see the persons who are absent in the minutes.
- HMI is often forgotten in the name of the committee. When appropriate, the minutes should mention CreaTe/HMI, not just CreaTe
- Also the meeting was opened at 13.30 instead of 09.00.

Spikker will make the changes.

Poel wants to know if a preliminary talk has taken place. Van Dijk answers affirmative. It has taken place with Van der Hoeven, Van Dijk, Spikker. Van Dijk says the next time it would be nice if a student member also could join the preliminary talk. She will ask T. Visser to join and if he is not available maybe Mulder could join.

Page 3, part 5d. Van Dijk misses a decision. Van der Hoeven confirms that the members of the committee were positive about bachelor referaat, but he doesn't want to adapt the minutes.

Action

Action 5 about "langstudeerders" will be discussed in part 5.

Action 7 Mulder would like to know if the preference is a HMI or a CreaTe student. The members prefer a HMI student. T. Visser will be asked to search for a HMI-student.

4. Incoming/outgoing post

This is for notification.

5. Langstudeerders HMI

De Kluijver joins the meeting. She is the study-advisor of HMI.

The article enclosed outlines the suggested rules about langstudeerders.

She has made an inventory of the current langstudeerders (about 20 students). She has contacted the supervisors and asked them to contact the students concerned. Also she has sent an email to make appointments to discuss the situation with the students involved. 1 person of this list recently stopped and another person has finished his Master.

It isn't clear why some students take so long to finish. Many of them have a job or own a company next to there study.

According to Van der Hoeven the number of langstudeerders in HMI is larger than anywhere else. De Kluijver mentions that with EE there are fewer students in the master who are langstudeerders but they have langstudeerders in the bachelor. She hasn't looked within Math.

De Kluijver is thanked for her contribution.

6. Regulations OLC CreaTe/HMI

Page 1. article 1 The programme must be written in full because the official name is Creative Technology and Human Media Interaction.

The abbreviation of the committee will be OLC even though it doesn't match the full name Programme Committee

Page 2 no comments

Page 3 no comments

The regulations must be translated into English. Spikker will make the changes and she will ask Van Laar to translate this document through an official interpreter.

7. Changes in curricula

Van der Hoeven gives a short explanation.

There is a bit agitation with Math and Dynamical Systems because of the intentions. The new intention is to delete the Systems and Signals aspect from the 1st year and to let it come back in 2 forms. One as a preparation for Control Engineering for the Smart Technology stream and the other as a course Image and Sound for the New Media stream. Van der Hoeven is positive about this change and he hopes that he can put it into practice. Some courses (e.g. Dynamical Systems) become smaller and some larger because the way of examination will change.

Year 2 isn't well balanced yet. The courses that are missing (Strategies and Protocols and Queues and Logistics) perhaps will not come back. Van der Hoeven will discuss that with

Math. In the current situation, each department of Math has a course in the CreaTe curriculum. That will change.

The project courses become smaller (Ambient Screens and Hybrid World). In general the committee sees a more balanced programme and is positive.

Design against Crime

Van Dijk wants to know why this is an elective course. Van der Hoeven explains that in the third year there must be elective courses which are society related. The group that teaches this course is very active to offer it. The books mentioned are very expensive are they really necessary or is it possible to obtain these electronic? Van der Hoeven will ask. Also 5 EC for an entire semester is that possible?

It is a bit like a referaat and Poel wants to know if that matches with CreaTe students because a paper must be written. Are they prepared for writing a paper? On the other hand it is expected that at the end they academic bachelors. Maybe it is better to offer a course such as Statistic Research Methodology in the second year so that students are prepared. This will be in the long run. Also Van der Hoeven thinks that within the New Media stream the students must think more goal oriented. The committee thinks that Van der Hoeven must also look for other options which are society related. In April it will be put on the agenda again. A student must do 3 elective courses. The courses haven't to be developed especially for CreaTe students. In general the committee is positive about this course with reservation of answer on the questions mentioned above.

8. OER

The layout is fixed and can't be changed. It will be translated to English. Van der Hoeven points out the tricky parts.

Article 5

Study plan is now compulsory for all students. For now Osiris is not able to work with a study plan and there are no penalties for students who do not submit their plan. For CreaTe students the tutor is more important than a study advisor. The committee thinks that when a tutor consults with the study advisor there are no problems.

Article 8, part 3

The intention is that after a second attempt a student must go to the study advisor to put a plan on paper how a third attempt could be successful.

When attempts are counted, every registration for an exam counts, unless the student withdraws in time. When a student doesn't withdraw in time he will get a NV (niet verschenen) as grade. This asks for a strict check of the registration commitment. Fortunately CreaTe has not a lot of written examinations.

Poel wants to know what the storage time is of projects etc. With CreaTe it is kept in different places or will be demolished. A proof is not kept so when the Accreditation comes it is not possible to present it. Maybe a short explanation on paper of the project is enough.

The entire OER will be discussed again in May because then the specific programme will be known especially for HMI.

9. Questions

None

10. End

At 10.40 Van Dijk closes the meeting.

Action

5. "langstudeerders" on the agenda of March	done	Spikker
7. finding an extra student member for the OLC preferably a HMI student		Visser, Visser, Mulder
8. other elective courses on the agenda of April. 1 should have something about ethics and profession responsibility		Van der Hoeven
9. how to keep evidence for e.g. a project		Van der Hoeven
10. OER on the agenda in May		Van der Hoeven